

## EOI Form (Template as mentioned in the EOI)

S.No	Particulars	Details to be submitted by the owner of the building/space	
1.	Name of the owner/ Owner's Representative: • Communication Address:  • Phone No: • Email id:		
2.	Representative relation with property (Specify) to deal w.r.t EOI.		
3.	Full address and Location of the applied property		
4.	Completion year /Age of the Property		
5.	Floor number of property		
6.	Lift facility (Y / N)		
7.	Property registration type	Commercial (*Y/N)	
8.	Ownership of Property	Single / Multiple	
9.	Minimum lease period	_____ Years	
10.	Date for occupancy /possession	(____/____/____) (mm/dd/yyyy)	
11.	Area of office premises offered	1. Carpet area (sq.ft)	
		2. Super area (sq.ft)	
12.	*Available Car parking for applied property/& No. of car parking		
13.	Type of Car parking (Reserved / common)		
14.	Classification of property (Tick appropriate box)	Furnished / Un-furnished	
15.	*Power Backup facility	*Y / N	
16.	Power back-up source	*Generator / Invertor	
17.	Power backup duration	24 hrs / 9-6 Office hrs	
18.	*Fire safety arrangement (Y / N)		
19.	*Air conditioning facility (Y / N)		
20.	Lock-in period in Years	_____ (Year/s)	
21.	Notice period for both parties (In Month)	_____ (Month/s)	
22.	Offer validity period (In days)	_____ days	
23.	Refundable security deposit, if Any (Equivalent to monthly rent of _____ month)	_____ (in Months)	
	<b># Note: all fields are mandatory</b> <b><u>Fields marked with (*) are mandatory criteria</u></b>		

I hereby confirm that all the terms and conditions specified with respect to this “**Expression of Interest**” (EOI) are acceptable to me. I further confirm that all the required details have been furnished to the best of my information, knowledge and belief. I am aware that HURL is not bound to accept the EOI and will not be required to give any reason for rejecting this EOI.

I further clarify that I am an authorized signatory of my Company/Entity and therefore competent to submit the details towards the Expression of Interest. I understand that this is an EOI for available commercial space and not an invitation to bid.

Yours Faithfully

(Signature)

**Name & Designation:**

**Seal:**

**Date:**

**Business Address:**

**Mobile Number:**

**Email:**