

**HINDUSTAN URVARAK & RASAYAN LIMITED**

(A JV of NTPC, CIL, IOCL, FCIL &amp; HFCL)

**Barauni, Urvarak Nagar, Begusarai-851115.****Ref. No. HURL/BR/HR/2024-25/ICC****Date: 16.01.2025****Office Order**


In terms of the provisions of Section 4 (1) of The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, Internal Complaints Committee (ICC), HURL Barauni unit vide Office Order Dated 06.12.2023 is hereby reconstituted comprising of the following members at HURL, Barauni:

| S.No. | Name of Member  | Role                          |
|-------|---|-------------------------------|
| 1.    | Ms. Iti Matta, Company Secretary  | Chairperson/Presiding Officer |
| 2.    | Ms. Sanyami Saxena, AM (Process)  | Member                        |
| 3.    | Ms. Sushmita Suman, Engineer Urea   | Member                        |
| 4.    | Ms. Supriya, Engineer Electrical  | Member                        |
| 5.    | Mr. Pramod Kumar Mishra, Senior Officer HR  | Member Secretary              |
| 6.    | Mr. Shashi Prakash Pandey, Security Officer   | Member                        |
| 7.    | One member from among NGO or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment* |                               |

\*The same member may be finalized by Chairperson/Presiding Officer, ICC along with the terms and conditions of such engagement.

The above members of the Internal Complaints Committee (ICC) shall hold office till further orders or for a period of three years from the date of this order, whichever is earlier.

This issues with the approval of the Competent Authority.

  
(Rakesh Kr. Pandey)  
Chief Manager-HR

Copy To:

1. Project Head - HURL Barauni
2. All members of the internal complaints committee
3. All HODs
4. HQ HR
5. Office Order File