



HINDUSTAN URVARAK & RASAYAN LIMITED

(A JV of NTPC, CIL, IOCL, FCIL & HFCL)
SCOPE Minar, Core 3, 9th Floor,
Laxmi Nagar District Center, Delhi-110092

Ref. No. HURL/HQ/CS681/FOM/EOI;

Date: 06.04.2026

EXPRESSION OF INTEREST - NOTICE FOR EMPANELMENT

Sub: Expression of Interest (EOI) for empanelment of vendors for supply of Fermented Organic Manure (FOM).

Hindustan Urvarak & Rasayan Limited (HURL), a joint venture company of Coal India Limited, NTPC Limited and Indian Oil Corporation Limited, Fertilizer Corporation of India Limited and Hindustan Fertilizer Corporation Limited, has set up Natural Gas based Fertilizer Complexes (Ammonia-Urea) of 2200 MTPD Ammonia and 3850 MTPD Urea each at Gorakhpur (Uttar Pradesh), Barauni (Bihar) and Sindri (Jharkhand).

HURL intends to expand its product portfolio (other than Urea) to offer full basket of bulk and non-bulk fertilizers for catering to various needs of Indian farmers and farming community focusing on balanced nutrients. To achieve the same, HURL intends to empanel various vendors (MANUFACTURERS only) for the supply of Fermented Organic Manure (FOM).

The pre-qualified vendors would be eligible for participating in the future tenders to be invited by HURL subsequently for procurement of the Fermented Organic Manure (FOM) through e-tendering.

Applications are invited from vendors (MANUFACTURERS only) for Supply of Fermented Organic Manure (FOM), who meet the pre-qualification criteria and other requirements detailed in the empanelment documents. The complete set of documents including pre-qualification criteria can be downloaded from website: <https://eprocure.gov.in/eprocure/app>.

The empanelment document consists of following:

- a) Annexure 1: Product Specifications as per Indian FCO latest amendments (*to be accepted & duly signed by authorized signatory*)
- b) Annexure 2: Vendor Application for Empanelment (*to be submitted on letter head of the vendor duly signed by the authorized signatory*)
- c) Annexure 3: Pre-Qualification Criteria (PQC) (*to be accepted & duly signed by authorized signatory*)
- d) Annexure 4: Other Documents Required (*to be accepted & duly signed by authorized signatory*)
- e) Annexure 5: Terms & Conditions of Empanelment (*to be accepted & duly signed by authorized signatory*)

Vendor has to provide all applicable documents as sought in the aforementioned annexures and certifications in prescribed formats.

The Instruction to Bidders & General Conditions of Contract (GCC) shall be issued along with the tender for procurement to be issued separately.

Interested vendors (MANUFACTURERS only) are required to submit their complete filled application along with all supporting documents on the portal itself. The empanelment would be based on the vendors meeting the pre-qualifications criteria, other requirements detailed in the documents and assessment. Furnishing false/incomplete information or submitting applications not accompanied by required documents shall lead to summarily rejection of the application.

HURL reserves the right to reject any or all the applications or withdraw this invitation without assigning any reason thereof. Decision of HURL in the matter shall be final and no correspondence shall be entertained from the applicants in this regard subsequently. HURL has the liberty to include or delete vendors based on their performance, proven capability and for any



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other reason thereof.

Address for Communication:

Sh. Umang Sinha
Chief Manager (C&M)
Hindustan Urvarak & Rasayan Limited
(A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL)
Core-3, 9th Floor, SCOPE Minar,
Laxmi Nagar District Centre,
New Delhi-110092.

EPBAX No: 011-2250 2267/ 2268

Email: umangsinha@hurl.net.in

Sh. Amit Parate
Manager (C&M)
Hindustan Urvarak & Rasayan Limited
(A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL)
Core-3, 9th Floor, SCOPE Minar,
Laxmi Nagar District Centre,
New Delhi-110092.

EPBAX No: 011-2250 2267/ 2268

Email: amitbhagwanparate@hurl.net.in

Product Specifications as per Indian FCO latest amendments

<u>Fermented Organic Manure</u>		
Sl. No.	Parameters	Specifications
(i)	Moisture % by weight, maximum	30-70
(ii)	Organic Carbon(minimum)	12-14%
(iii)	pH	6.0 - 8.4
(iv)	Electrical conductivity	Note more than 4.0
(v)	Pathogens	NIL
(vi)	Heavy metal content, (as mg/kg), maximum	
	Arsenic as (As ₂ O ₃)	10
	Cadmium (Cd)	5
	Chromium (Cr)	50
	Copper (Cu)	300
	Mercury (as Hg)	0.15
	Nickel (Ni)	50
	Lead (Pb)	100
	Zinc (as Zn)	1000

NOTES:

1. The above specifications are subject to change as per latest amendments to Indian FCO from time to time.
2. The final specification as prevalent at the time of issue of tender enquiry shall be applicable and shall prevail.

Vendor Application for Empanelment

(TO BE SUBMITTED ON LETTER HEAD OF THE VENDOR DULY SIGNED BY THE AUTHORIZED SIGNATORY)

Ref: HURL/HQ/CS681/FOM/EOI;

Date: 06.04.2026

To,
 Chief Manager (C&M) / Manager (C&M)
 Hindustan Urvarak & Rasayan Limited,
 (A JV of CIL, NTPC, IOCL, FCIL & HFCL)
 Core-3, 9th Floor, SCOPE Minar
 Laxmi Nagar, District Centre,
 New Delhi, PIN – 110092

Product for which empanelment is applied: Fermented Organic Manure (FOM)

Sl. No	Description	Details
1.	Name of Agency	
2.	Whether Manufacturer (Y/N)	
3.	Type of Firm (Whether Proprietorship, Partnership, Company registered under the Companies Act, 1956/2013, Registered societies / Co-operative societies, Registered Limited Liability Partnership(LLP)) (Attach relevant documents specified in the PQC)	
4.	List of Names & Address (Proprietor/Partner/Director) with Office Tel. No. and E-mail	
5.	Address of Registered Office	
6.	<ul style="list-style-type: none"> Name of Contact Person at Registered Office Designation Telephone E-Mail Mobile 	
7.	Complete address of Factory(ies)/ Works from where supplies intended to be made. (Details of all the factories to be given)	

8.	<ul style="list-style-type: none"> • Name(s) of Contact Persons at Factory(ies)/ Works • Designation • Telephone • E-Mail • Mobile 	
9.	<p>Date of establishment of Factory</p> <ul style="list-style-type: none"> • Date of establishment • Registration no. • Valid up to <p><i>(Attach copy of Registration Certificate)</i></p>	
10.	<p>Whether registered as a Micro or small-scale industry as per MSME Act2006?</p> <p>a) If 'Yes", Please Specify whether Micro or Small</p> <p>b) If 'yes', please attach copy of relevant certificate duly self-certified by signatory.</p>	
11.	<p>GST Registration No.</p> <p><i>(Attach copy of registration certificate)</i></p>	
12.	<p>PAN number</p> <p><i>(Attach copy of PAN card)</i></p>	
13.	<p>Details of registration on CPPP e-tendering portal i.e. eprocure.gov.in</p> <ul style="list-style-type: none"> • Name of Contact person • Designation • Email • Mobile 	
14.	Name & address of associated companies	
15.	Details of Testing Facilities Available	
16.	Organizational Set-up (No. of Managerial, technical, non-technical, skilled-unskilled personnel)	

17.	Production of FOM (in last 3 years)	
	Financial Year	FOM (in MT)
	2022-2023	
	2023-2024	
	2024-2025	
18.	Financial status of the Agency:	
	a. Year of establishment	
	b. Annual Turnover (Rs. Lakhs) <ul style="list-style-type: none"> • 2022-23 • 2023-24 • 2024-25 	
19.	Whether Banned/ Debarred/ Suspended/ Holiday-listed/ Blacklisted by any Indian fertilizer PSU or Govt. of India Agencies blacklisted/ delisted by HURL/ any Public Sector Unit (P.S.U)/Govt. Organization shall not be considered for pre-qualification. In this regard, Interested Agencies shall submit self-certification on their letter head by the authorized signatory (Annexure-B)	YES/ NO
20.	Whether enlisted/ empanelled/ accredited with any Indian fertilizer PSU <i>(If Yes, please provide the details along with documentary evidence)</i>	YES/ NO
21.	We hereby confirm our unconditional acceptance to participate in E-procurement & Reverse Auction tenders for FOM.	YES/ NO
22.	Power of attorney, duly notarized on Stamp Paper, indicating that the person signing the bid has the authority to sign the bid.	
23.	Details of sister concerned companies. Only one Company out of sister concerns under the same management/group shall be considered for pre-qualification. However, more than one Unit/Plant of that concern may be considered for supply. In case more than one Unit is considered for pre-qualification, the combined capacity of all such Units shall be considered as assessed capacity of that vendor. In this regard, a certificate signed by a Practicing Chartered Accountant furnishing the names of any associated units of the Agency or names of any units in which any of	



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	the Directors/Partners of the Agency has any interest. In case the Agency has no associated Units, and/or none of the Directors/Partners has any interest in any other Units, they should furnish a Certificate from a Practicing Chartered Accountant to the said effect.	
24.	Any other relevant information	
25.	<p>Applicability of “Startups” (Tick the correct option)</p> <p>If your answer is “YES”, the following documents shall be required in case of “Start-ups”:</p> <ul style="list-style-type: none"> • Proof of issue of Real Time Recognition Number from DPIIT as Startup. • Year of Establishment shall not be more than 10 years from the due date of the tender • Certificate of Incorporation/ Registration • Audited Balance sheet since incorporation or Certificate by practicing Chartered Accountant (CA) mentioning financial year wise turnover since incorporation. Any year's turnover shall not be more than Rs 100 crores 	YES/NO
Note: Furnishing of false/ incomplete information with the application would lead to disqualification.		
<div style="text-align: right;"> (Name & Signature with seal) (Authorized Signatory) </div>		



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Annexure-3

Pre-Qualification Criteria

Sl. No.	Qualifying Requirements	Documents required
1.	<p>Bidder should either be:</p> <p>i. Company registered under the Companies Act, 1956/2013 OR</p> <p>ii. Registered partnership firm OR</p> <p>iii. Registered proprietorship firm OR</p> <p>iv. Registered societies / Co-operative societies OR</p> <p>v. Registered Limited Liability Partnership (LLP)</p> <p>Applicable for Start-ups also.</p>	<p>For companies registered under the Companies Act, 1956/2013, notarized copy of Memorandum and Articles of Association and List of Directors, Copy of Certificate of Incorporation to be submitted. OR</p> <p>In case of partnership firm, notarized copy of Partnership Deed to be submitted. OR</p> <p>For Proprietorship firm, Affidavit of Proprietorship duly notarized (Latest), to be submitted. OR</p> <p>Co-operative societies / Registered societies- Copy of Registration certificate, Copy of Resolution of Members to be submitted. OR</p> <p>For Limited Liability Partnership (LLP), Copy of Certificate of incorporation to be submitted.</p>
2.	<p>Quality Certificate issued by the Government approved laboratory / NABL accredited private laboratory duly certified in Performa 'B-1/B-2 MDA' by State Agriculture Department / State Energy Development Agency.</p> <p>Applicable for Start-ups also.</p>	<p>Copy of Quality certificate in B-1/B-2 as per Performa issued by State Agriculture Department / State Energy Development Agency to be submitted.</p>
3	<p>Proof for Registration as BG/CBG unit with the GOBARdhan portal.</p> <p>Applicable for Start-ups also.</p>	<p>Copy of valid registration GOBARdhan certificate.</p>
4.	<p>Bidder should be a manufacturer.</p> <p>Applicable for Start-ups also</p>	<p>Copy of valid manufacturing license / Factory License / copy of consent to operate from Pollution Control Board to be submitted.</p>
4.	<p>Production Capacity (Minimum)</p> <ul style="list-style-type: none"> FOM- 15 MT per day <p><u>*Not Applicable for Start-ups</u></p>	<p>Certificate from Practicing Chartered Accountant (CA) on letter head of CA's firm certifying the production capacity for which bidder has applied to be submitted.</p>



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5.	Applicability for “Startups”:	
	Proof of issue of Real Time Recognition Number from DPIIT as Startup.	DPIIT certificate.
	Year of Establishment shall not be more than 10 years from the due date of the tender.	Certificate of Incorporation / Registration.
	Turnover details since incorporation. Turnover shall not be more than INR. 100 crores in any of the years since incorporation.	Audited Balance Sheet and Profit & Loss Statement since incorporation or Certificate by practicing Chartered Accountant (CA) mentioning financial year wise turnover since incorporation (Also mention the years where turnover has been “0”).
	Annual manufacturing capacity for all the applied product(s).	Certificate of annual manufacturing capacity for applied product(s) from a practicing Chartered Accountant (CA).
Note – All the CA certificates to be submitted by the bidders should be on the letter head of CA with a valid UDIN number and membership number of the CA firm.		



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Annexure-4

Other Documents Required

S.No.	Criteria	Documents/Proofs
1.	Financial standing through Audited Annual Report (Balance sheet and profit & loss account) of last 3 years i.e. FY 2022-23, FY 2023-24 and FY 2024-25.	Audited balance sheet for last 3 years i.e. FY 22-23, FY 2023-24 and FY 2024-25. OR A certificate signed by a Practicing Chartered Accountant furnishing the turnover of for last 3 years i.e. FY 22-23, FY 2023-24 and FY 2024-25.
2.	Declaration on NCLT / NCLAT / DRT / DRAT/ COURT RECEIVERSHIP / LIQUIDATION. Applicable for Start-ups also	<u>Proforma for Declaration on NCLT/ NCLAT/ DRT/ DRAT/ COURT RECEIVERSHIP/ LIQUIDATION (Annexure-A)</u>
3.	MSME - Udyam certificate (If applicable) as per Pt. 10 of Annexure-2 (Vendor Application for Empanelment) Applicable for Start-ups also	Udyam certificate.
4.	Not Blacklisted/ Delisted certificate as per Pt. 19 of Annexure-2 (Vendor Application for Empanelment) Applicable for Start-ups also	<u>Annexure B</u> on letter head.
5.	Power of attorney as per Pt. 22 of Annexure-2 (Vendor Application for Empanelment) Applicable for Start-ups also	Power of attorney, duly notarized in favour of authorized signatory signed by all the partners or directors on stamp paper duly notarized.
6.	Details of sister companies as per Pt. 23 of Annexure-2 (Vendor Application for Empanelment) Applicable for Start-ups also	Certificate from Practicing CA mentioning names of sister concerns and confirming that except the bidder other companies are not participating and have not been enlisted in the earlier EOIs floated by HURL. If the bidder has no sister concerns, then bidder should furnish a Certificate from a Practicing CA certifying the same.



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Annexure-5

Ref: HURL/HQ/CS681/FOM/EOI;

Date: 06.04.2026

Terms & Conditions of Empanelment

(To be accepted and duly signed by authorized signatory)

Period of Empanelment:

The empanelment of vendors for supply of Fermented Organic Manure (FOM) at various dealer locations of HURL in India, will be valid for Three (03) years, further extendable for another 02 years at the sole discretion of HURL. However, applications will also be considered for pre-qualification/ registration of vendors as per requirement of HURL at the time of issue of tender enquiry or any other time at the discretion of HURL.

Other Terms & Conditions of Empanelment:

- a) The applicants would not be entitled to claim any cost, charges or incidentals for or in connection with the preparation of and submission of their applications, though HURL may reject any or all the applications without assigning any reasons thereof or cancel this EOI for Empanelment.
- b) Pre-qualification is no guarantee for placement of orders. Orders will be placed on various vendors based on competitive H1 margins from the pre-qualified agencies, for which tender will be called from time to time as per HURL's requirement.
- c) HURL reserves the right to reject any or all the applications or withdraw this invitation without assigning any reason thereof. Decision of HURL in the matter shall be final and no correspondence shall be entertained from the applicants or any other agency subsequently. HURL has the liberty to include or delete vendors based on their performance, proven capability and for any other reason thereof.
- d) HURL reserve the right to postpone the closing date and/ or time for submission of application of empanelment.
- e) Interested vendors are required to submit their complete filled application along with all supporting documents on the portal itself. The empanelment would be based on the vendors meeting the pre-qualifications criteria, other requirements detailed in the documents and assessment. Furnishing false/incomplete information or submitting applications not accompanied by required documents shall lead to summarily rejection of the application.
- f) Only Indian Manufacturers qualifying the pre-qualification criteria will be empanelled.
- g) HURL team reserves the right to visit the premises of the agency before and after the empanelment for the verification of the details furnished by the agency.
- h) Supplier shall deliver the product(s) to HURL in the bags / packing conforming to the provisions of Legal Metrology Act, 2009 and Legal Metrology (Packaged Commodities) Rules, 2011 and any amendment or re-enactment thereto and shall comply with all the requirements/compliances as prescribed under the provisions of the said Act/Rules.
- i) The vendors have to submit a Certificate of Compliance to FCO standards as per **Annexure-C**.
- j) The Instruction to Bidders & General Terms & Conditions (GTC) shall be issued along with the tender for procurement to be issued separately.



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- k) The empanelment shall be carried out through submission of online applications only. No application in physical form will be accepted and any such application if received by HURL, will be outrightly rejected. Documents for empanelment can be downloaded from website of CPP **www.eprocure.gov.in**. Online Applications are to be submitted on website www.eprocure.gov.in.
- l) Interested Vendors can refer to guidelines provided on CPP portal for submission of their application online. Bidders can also contact Mr. Sushil Kumar Ojha, Chief Manager (Marketing-HQ) on 011-22502267/ 22502268 for any assistance/ queries.

Annexure-A

Proforma for Declaration on NCLT/ NCLAT/ DRT/ DRAT/ COURT RECEIVERSHIP/ LIQUIDATION

(TO BE SUBMITTED ON LETTER HEAD OF THE VENDOR DULY SIGNED BY THE AUTHORIZED SIGNATORY)

Ref: HURL/HQ/CS681/FOM/EOI;

Date: 06.04.2026

To,
Manager (C&M) / Chief Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Core-4, 9th Floor, SCOPE Minar,
Laxmi Nagar District Centre, New Delhi, PIN-110092

I/We M/s_____ hereby declare that:

- I/We am/are not undergoing insolvency resolution process of liquidation or bankruptcy proceeding as on date
OR,
- I/We, am/are undergoing insolvency resolution process or liquidation or bankruptcy proceeding as on date as per the details mentioned below: (Attach detail with empanelment application)

Note: Strike out whichever is not applicable.

It is understood that if this declaration is found to be false in any particular, Hindustan Urvarak and Rasayan Ltd. (HURL), shall have the right to reject my/our application. If the application has resulted in empanelment, the empanelment is liable to be cancelled without prejudice to any other right or remedy (including black listing or holiday listing) available to Hindustan Urvarak and Rasayan Ltd. (HURL)

Yours faithfully,

(Signature)

Name & Designation.....
Name of the Company.....
(Seal of Company)

Annexure-B

(TO BE SUBMITTED ON LETTER HEAD OF THE VENDOR DULY SIGNED BY THE AUTHORIZED SIGNATORY)

Ref: HURL/HQ/CS681/FOM/EOI;

Date: 06.04.2026

To,
Manager (C&M) / Chief Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Core-4, 9th Floor, SCOPE Minar,
Laxmi Nagar District Centre, New Delhi, PIN-110092

Dear Sir,

I, Mr (Authorized Signatory), hereby certify that we (firm name) have not been blacklisted/ delisted by HURL/ Public Sector/ Govt. Organization in respect of any application for prequalification and/ or supply of FOM.

I further, confirm that if at any point of time this declaration is found to be incorrect, HURL shall have the full right to cancel the empanelment of the vendor without prejudice to any other right or remedy (including black listing or holiday listing) available to Hindustan Urvarak and Rasayan Ltd. (HURL)

Yours faithfully,

(Signature)

Name & Designation.....

Name of the Company.....

(Seal of Company)

Annexure-C

(TO BE SUBMITTED ON LETTER HEAD OF THE VENDOR DULY SIGNED BY THE AUTHORIZED SIGNATORY)

Ref: HURL/HQ/CS681/FOM/EOI;

Date: 06.04.2026

To,
Manager (C&M) / Chief Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Core-4, 9th Floor, SCOPE Minar,
Laxmi Nagar District Centre, New Delhi, PIN-110092

Dear Sir,

I, Mr (Authorized Signatory), hereby certify that the test report from **State / Central quality inspection labs / NABL accredited lab** of the products shall be submitted at the time of delivery of the material which should be as per FCO specification as applicable. The material shall be accepted / rejected on the basis of the test report.

In addition to the above, HURL reserves the right of testing the material directly or through its dealers at any recognized Laboratory, if required. The results of such testing will be binding to HURL as well as to the supplier and accordingly post facto action will be taken immediately.

Yours faithfully,

(Signature)

Name & Designation.....
Name of the Company.....
(Seal of Company)