HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

Amendment No.1

GeM BID NO.: GEM/2026/B/8104494 Dt.17.10.2026.
SUBJECT: Procurement of 35 nos. of printer for HURL Sindri Unit on Open Tender Basis.

The terms, conditions and specifications of Bidding Document stands modified to the extent indicated under column "MODIFICATIONS/ ADDITIONS/ DELETIONS". All other terms & conditions, stipulations, specifications etc. of Bidding Document including Amendments, if any, issued earlier shall remain unaltered.

Sl. NO.	Document Reference	Page no.	Clause No. / Article No.	Subject	As per Tender	MODIFICATIONS/ ADDITIONS/ DELETIONS
1.	Technical Specification	26-32 of 52	Sl. No. (iii)/ Schedule-III of ATC Section-III	Technical Specification for A4 Colour Laser Printer (Qty:5) – Multifunction Printer (Print, Copy, Scan)	The SPDF / ADF capacity is of 51 to 100 sheets	The SPDF / ADF capacity may be read as "Up to 50 sheets" instead of "51 to 100 sheets

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Sl. NO.	Document Reference	Page no.	Clause No. / Article No.	Subject	As per Tender	MODIFICATIONS/ ADDITIONS/ DELETIONS
2.	Technical Specification	26-32 of 52	Sl. No. (v)/ Schedule-V of ATC Section-III	Technical Specification for A4 Heavy-duty Laser Printer (Qty:8) – Multifunction Printer (Print, Copy, Scan)	The RAM capacity is "1 GB"	RAM Specification – Schedule 5: The RAM capacity may be read as "512 MB" instead of "1 GB RAM".

STAMP AND SIGNATURE OF BIDDER

HINDUSTAN URVARAK & RASAYAN LIMITED

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SECTION – I

NOTICE INVITING TENDER

(NIT)

NAME OF PACKAGE: PROCUREMENT OF 35 NOS. OF PRINTER FOR HURL SINDRI UNIT ON OPEN TENDER BASIS.

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1.0 HURL (Hindustan Urvarak & Rasayan Limited) invites on-line bids from eligible Bidders fulfilling the Technical Specifications/ Scope of Work under Two Bid system for aforesaid package.

2.0 Earnest Money Deposit (EMD) Amount: As per GeM bid document

3.0 EARNEST MONEY DEPOSIT (EMD) PAYMENT: Earnest Money Deposit is to be deposited in the account of "**Hindustan Urvarak and Rasayan Limited, payable at Delhi**" at the below mentioned details. Bidders are required to submit the details of EMD payment at the time of Bid Preparation.

BANK Details for EMD Payment through ECS/NEFT/RTGS:
Bank Name – State Bank of India
IFS CODE: SBIN0004803, Account No: 41288344914.

4.0 QUALIFICATION REQUIREMENT / PRE-QUALIFICATION CRITERIA

S.N.	Pre-Qualification Criteria (PQC)	Documents required (To be submitted along with Technical Bid)
1.	The Bidder shall submit a Manufacturer's Authorisation Form (MAF), issued by the OEM specifically for this tender, for the quoted Make.	MAF on the OEM's letterhead, specific to this tender, mentioning the name, designation, and email id of the issuing authorised signatory.
2.	**Past Experience Criteria:** BIDDER must have satisfactorily executed Similar works* in Government Sector or any reputed Private Sector Enterprises during last Seven (07) years ending last day of month previous to the one in which NIT is published and shall meet either of followings work order criteria mentioned below: One similar completed work with executed value (Exclusive of GST) not less than **INR 22.58 lakhs.** OR, Two similar completed work each with executed value (Exclusive of GST) not less than **INR 14.11 lakhs.** OR, Three similar completed work each with executed value (Exclusive of GST) not less than **INR 11.29 lakhs.** *** Similar-works means:** For the purpose of	As a documentary proof, the bidder shall submit signed and stamped copies of any of the following documents in technical bid- A. Copy of Work Order/ PO/ rate contract/ agreement with following details: a. Work order/ PO/ rate contract/ agreement with number, date and value. b. Name of the client, c. Period of contract d. Scope of work mentioning similar work. B. Execution certificate issued by statutory Auditor/ Chartered accountant (with UDIN No.) / Employer/Owner/Client highlighting below- a. Reference work order/ PO/ rate contract/ agreement with number, date and value. b. Name of the client, c. Period of Contract d. Executed value (Excl. GST) under the work order/ PO/ Rate contract/ agreement.

	this criterion, "similar work" shall mean supply of Printers/MFPs (of any type).	OR CRAC issued by client/ employer through GeM. Note: The word "executed" means the bidder should have achieved the criterion specified in the Qualifying Requirements, even if the total contract is not completed/ closed. In case Order/contract(s) is under execution as on the date of technical bid opening, the value of work executed till such date will be considered provided the same is certified by the Chartered Accountants/ client/ Owner.
3.	The average financial turnover during the last three preceding financial years should be at least **INR 8.47 Lakh.**	(i) Audited Balance Sheet and Profit & Loss Account for the three preceding financial years i.e., 2023-24, 2024-25 and 2025-26 certified by CA with valid UDIN Number and membership number of the CA firm. (ii) In case above is not available, then certificate from practicing Chartered Accountants /statutory auditors with Membership No. of signatory & Firm along with UDIN certifying the annual turnover for the three preceding financial years i.e. 2023-24, 2024-25 and 2025-26. (iii) In case above are not available, then audited Balance Sheet / Profit & Loss Account for the three consecutive financial years preceding the last financial year i.e., 2022- 23, 2023-24 and 2024-25. (iv) In case above are not available, the certificate from practicing CA / SA certifying the annual turnover for the three consecutive financial years preceding the last financial year i.e2022- 23, 2023-24 and 2024-25. Note – All the CA certificates to be submitted by the bidders should be on the letter head of CA with a valid UDIN number and membership number of the CA firm.
4.	The bidder shall have valid company registration, PAN card issued by Income Tax department and Valid GSTIN registration.	As a documentary proof of same, the bidder shall submit signed, stamped and scanned copy of Certificates like valid GSTIN Registration certificate (GSTIN status shall be shown as active on GST portal.), PAN card issued by Income Tax Department. The bidder shall submit following details also in technical bid as applicable, i. For Proprietorship firm - Name of the proprietor to be mentioned. The bidder shall submit copy of Affidavit of

		proprietorship in original duly notarized (Latest). ii. For partnership firms – The bidder shall submit copy of Affidavit in originals duly notarized, confirming the current status of the firm along with names of the partners or Copy of partnership deed duly notarized (latest) to be submitted iii. For limited companies– The bidder shall submit copy of notarized copy of Memorandum and Articles of Association and list of directors

5.0 A complete set of Bidding Documents may be downloaded by any interested from the e-tendering Site (https://gem.gov.in/). Intending Bidders are advised to visit GeM website, https://gem.gov.in/, regularly till closing date of submission of tender for any corrigendum / addendum / amendment.

6.0 *A bidder can submit only one bid, in case of multiple bids by same bidder, all the bids of such bidder will be rejected. Not more than one tender shall be submitted by one bidder/bidder(s) having business relationship. For clarification, Business relationship means bidders having common proprietor/partner(s)/director(s). In such case all such bids will be rejected.*

In case Spouse, Father (including step-father), Mother (including step-mother), Son (including step-son), Son's wife, Daughter, Daughter's husband, Brother (including step- brothers) and Sister (including step-sisters) submit their bid for the same tender, all such bids will be rejected. However, in case they are a separate entity and are participating in the same tender they will provide an affidavit to this effect, as per ***Annexure 8*** *(enclosed at Section IV, Forms and Procedures of the Tender Document), stating that they do not have a business relationship with the other bidders.*

At the time of submission of Tender, the TENDERER shall submit a declaration stating if the TENDERER or any employee of the TENDERER or any person acting on behalf of the TENDERER, either directly or indirectly, is a relative of any of the employees of HURL, or, if any relative of an employee of HURL has financial interest / stake in the TENDERER, the same shall be disclosed by the TENDERER at the time of filing the tender. The TENDERER shall declare that they will not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of HURL.

If any cartel/relationship in terms of establishment of relationship among the bidders is found at any stage during pendency of the Contract, HURL will cancel the Bid and action as deemed fit shall be taken against the particular bidder including termination of the contract, forfeiture of all dues including Earnest Money Deposit / Security Deposit and debarring/blacklisting of the bidder and all Partners of the bidder.

7.0 HURL reserves the right to reject any or all bids or cancel/withdraw the NIT for the

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subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.

8.0 Bidders are advised to submit only legible and relevant documents pertaining to the instant case.

9.0 **LOCAL CONDITIONS:** It will be imperative on each Bidder to fully make aware himself of all local conditions and factors which may have any effect on the execution of the works covered under these specifications and documents. Bidder shall inspect the site, examine and obtain at its cost and responsibility, all information required and satisfy himself regarding all matters and things such as access to site, communications, transport, right of way, the type and number of equipment and facilities required for the work, availability of local labor, materials and their rates, local working conditions, weather, flood levels, sub-soil conditions, natural drainage, and all information that may be necessary for preparing its Bid, performance of work and other obligations and related matters. By submitting the Bid the Bidder shall be deemed to have acknowledged and agreed that ignorance of the site and other said conditions shall not be basis for any claim for compensation or extension of time or loss of profits etc. and the OWNER shall not be liable on account thereof in any manner whatsoever to the Bidder or any person claiming through or under the Bidder.

Bidders must before submission of their Bids, acquaint themselves with all applicable regulatory and other legal requirements pertaining to insurance and health, safety and environment requirement at Sindri, Dhanbad, Jharkhand and rules related to work permit and visa requirements Sindri, Dhanbad, Jharkhand or in any way or manner affecting the performance of Scope of Work, the Contractor and the Plant operation and performance including social security, safety, pollution control, permits, licenses, and other statutory requirements and regulations. The submission of a Bid by the Bidder will be construed as evidence that such an examination was made and the Bidder shall not raise at any time later any claims/disputes against the OWNER and the OWNER shall not be liable for the same in any manner whatsoever.

10.0 **SITE VISIT: If needed,** the bidder and his authorized personnel will be granted permission to enter upon HURL Sindri project premises and may visit the site before quoting their rates. For site visit, the bidder shall write their request to following email id : deepakkumar@hurl.net.in, mohitkumar@hurl.net.in.

11.0 Bidders are required to carefully go through the entire tender document including scope of work before quote. Bidders should contact HURL in case of any query in tender document before bid submission. Once the bid submitted, HURL will assume that the bidder has understood all the aspects of tender document works and submitted bid accordingly.

12.0 HURL reserves the right to reject any or all the bids without assigning any reason whatsoever and does not bind itself to accept the lowest or any other bid. The bids which are incomplete in any respect are liable to be rejected. HURL is at liberty to take any of the following actions in case of this NIT:

a) To cancel the tender without reference to the bidders.
b) To postpone the due date and time.

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13.0 HURL reserves the rights to assess bidder's capability and capacity to perform the contract.

14.0 To know more about HURL, please visit our website www.hurl.net.in

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SECTION – II

SPECIAL CONDITIONS OF CONTRACTS (SCC)

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1.0	**Documents Comprising the Bid**	The bidders shall upload documents in compliance to the Bidding Documents. The following documents are to be furnished by the Bidder as part of the Technical Bid: a) Power of Attorney as per requirement mentioned in NIT. b) Documents as required in accordance with Qualifying Requirements /Pre-Qualification Criteria (PQC). c) Signed, Stamped and Scanned copy of Certificates like Registration Certificate, GST No., PAN No., UDYAM etc. d) Techno Commercial Proposal Bid Form (Enclosed as **Annexure-1** to Forms and Procedures). e) Signed, Stamped and Scanned copy of Format for Electronics Payment (Enclosed as **Annexure-2** to Forms and Procedures) and a **copy of cancelled cheque**. f) Signed, Stamped and Scanned copy of Tender Acceptance Letter& Letter of authorization to submit bid (Enclosed as **Annexure-3** to Forms and Procedures). g) Signed, Stamped and Scanned copy of No deviation Certificate (Enclosed as **Annexure-4** to Forms and Procedures). h) Signed, Stamped and Scanned copy of Certificate from CEO or Managing Director or Legally Authorized Signatory, in the format as enclosed as **Annexure-5** to Forms and Procedures to Bidding Document shall be furnished certifying that the data and documents furnished by them in respect of Techno-Commercial Evaluation are true and correct including the contents thereof. i) Signed, Stamped and Scanned copy of Form of Acceptance of Fraud Prevention Policy of HURL (Enclosed as **Annexure-6** to Forms and Procedures). j) Signed, Stamped and Scanned copy of Certificate related to Restrictions on procurement from a Bidder of a country which shares a land border with India and declaration on Local Content (Preference to Make in India). (Enclosed as **Annexure-7** to Forms and Procedures). k) Signed, stamped and scanned copy of declaration on deposing compliance as per Annexure-8 to Forms and Procedures. l) Signed, Stamped and Scanned copy of Bid Security Declaration Form (Enclosed as **Annexure-9** to Forms and Procedures). m) Signed, Stamped and Scanned copy of proof for payment of Earnest Money Deposit (EMD) as per format enclosed at **Annexure-11** of Forms & Procedure of the Bidding documents / MSE Certificate for exemption of EMD. n) Duly Filled-in, Signed & stamped "**Technical Specification**" and documents required to be submitted therein. o) Bid-Specific **Manufacturer Authorization Certificate** (MAF) is to be submitted. p) Any other document asked for in the Bidding Documents. **Note: -**Bidders are requested to upload the clearly visible documents only otherwise if not clearly visible then offer shall be liable for rejection without any further communication. **The Techno-Commercial Bid should not contain any price content entry. In case, the Techno-Commercial Bid is found to contain any price content, such bid shall be liable for rejection.** The checklist of documents to be submitted is enclosed as Annexure-A.

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2.0	**Performance Security / Performance Bank Guarantee (PBG)**	Within thirty (30) days of the receipt of Purchase Order/Service Order from the Owner, the contractor shall furnish the Contract Performance Guarantee (CPG), if applicable, for the due performance of the Contract for the amount equivalent to "Five percent (5%) of the Contract Price including GST with an initial validity up to ninety (90) days beyond the completion date for work plus defect liability period (if any), for due performance of the Contract(s)/Order(s) in any form acceptable to the Owner as mentioned below. Performance Security / Performance Bank Guarantee (PBG) may be submitted in any of the following forms: electronically by RTGS/NEFT in the account of HURL details of which are given in bidding document or in the form of Demand Draft in favour of Hindustan Urvarak & Rasayan Limited, Payable at New Delhi. or E-Bank guarantee issued/confirmed from any of the commercial bank in India. or In the form of an irrevocable bank guarantee in accordance with the form of included in the bidding documents (Annexure 13 of Forms and Procedures)) from any Nationalized bank / Scheduled Bank recognised by Reserve Bank of India. Failure of the supplier to submit the above-mentioned Performance Security / Performance Bank Guarantee (PBG) shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security / Security deposit submitted before award of work. No interest shall be payable by the Owner to the Contractor against the Security Deposit furnished. Performance Security shall be returned after Certification of completion of work and Defect Liability period (if any) by EIC. However, the contractor will have to apply in writing, for refund of the same. HURL reserves the right to forfeit the security deposit/PBG if the Contractor fails or neglects to take up the job, abide by to fulfil the terms and conditions of the contract and/or to execute the work satisfactorily.

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3.0	**Clause-6, Business Relationship**	A bidder can submit only one bid, in case of multiple bids by same bidder, all the bids of such bidder will be rejected. Not more than one tender shall be submitted by one bidder/bidder(s) having business relationship. For clarification, Business relationship means bidders having common proprietor/partner(s)/director(s). In such case all such bids will be rejected. In case Spouse, Father (including step-father), Mother (including step-mother), Son (including step-son), Son's wife, Daughter, Daughter's husband, Brother (including step- brothers) and Sister (including step-sisters) submit their bid for the same tender, all such bids will be rejected. However, in case they are a separate entity and are participating in the same tender they will provide an affidavit to this effect, as per **Annexure 8** (enclosed at Section IV, Forms and Procedures of the Tender Document), stating that they do not have a business relationship with the other bidders. At the time of submission of Tender, the TENDERER shall submit a declaration stating if the TENDERER or any employee of the TENDERER or any person acting on behalf of the TENDERER, either directly or indirectly, is a relative of any of the employees of HURL, or, if any relative of an employee of HURL has financial interest / stake in the TENDERER, the same shall be disclosed by the TENDERER at the time of filing the tender. The TENDERER shall declare that they will not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of HURL. If any cartel/relationship in terms of establishment of relationship among the bidders is found at any stage during pendency of the Contract, HURL will cancel the Bid and action as deemed fit shall be taken against the particular bidder including termination of the contract, forfeiture of all dues including Earnest Money Deposit / Security Deposit and debarring/blacklisting of the bidder and all Partners of the bidder.
4.0	**Technical Specification duly signed:**	Bidder shall submit duly filled-in, signed and stamped technical specification/ Scope of work and upload it in the bid along with other necessary documents mentioned in the Scope of Work.
5.0	**Contract Price**	The Contract price, other than GST, shall remain FIRM throughout the contract period and will NOT be subject to adjustment for price escalation during the performance of the Contract until unless specified otherwise in the SCC.

6.0	**Contract Duration**	Party shall endeavour to deliver the entire material at our HURL-Sindri site **within 60 days** from the date of issuance of LOA/ WO/ PO/GeM Contract whichever is earlier. The materials should be delivered to HURL-Stores.
7.0	**Bid Proposal**	Bid shall be complete in all respects and shall be submitted with requisite information and attachments. It shall be free from any ambiguity. For preparation of Bids, Bidders are expected to go through the complete bidding documents carefully. **Material deficiencies in providing the information requested may result in rejection of the Bid.**

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8.0	**Price Basis**	**FOR HURL-Sindri,** Stores Department, Sindri, Dhanbad-110092. Bidders are required to quote price as per Scope of Work inclusive of GST. The rate quoted by the bidder shall be inclusive of all provisions for incidental expenses necessary for proper execution and completion of the work in accordance with the terms & conditions of the bidding document.
9.0	**BoQ**	The L-1 bidder is required to submit price break-up of their quoted/ auction price as per BoQ/ item-rate after completion of RA within 2 days.
10.0	**Bid Currencies**	All prices to be quoted by the bidders will be in Indian Rupees only, unless otherwise mentioned in the Special Conditions of Contract, on **FIRM** price basis and to remain valid during the currency of the Contract.
11.0	**Payment Terms-**	**General** In consideration of the Work / Services performed by the Contractor under this Contract, the Owner shall make to the Contractor such payments and in such manner as stated below: Payments will be made in the currency or currencies in which the Contract Price has been stated in the Contractor's bid i.e., INR. No payment made by the Owner herein shall be deemed to constitute acceptance of the Services nor relieve the Contractor of any obligations. **Modes of Billing and Payment** Contractor shall furnish the details of Bank Account in the prescribed format along with Bid in order to facilitate the Owner to release Payments electronically through Electronic Fund Transfer system wherever technically feasible. The Contractor shall hold the Owner harmless & Owner shall not be liable for any direct, indirect or consequential loss or damage sustained by the Contractor on account of any error in the information or change in Bank details provided to the Owner in the prescribed form without intimation to Owner duly acknowledged. • The payment shall be made for the actual receipt and acceptance of material/installation (if in the scope of supplier) at stores after due verification and certification by the concerned EIC of HURL, Sindri. Payment shall be released **within 30 days** from date of acceptance of invoices by EIC of subject contract. • The agency shall pay applicable GST and claim it along with RA Bills. The vendor have to ensure that invoices raised on HURL be properly uploaded in GST portal and ensuring of prompt filing of returns. GST portion will be released upon reflection of invoice under GSTR 2-A. • All payments shall be made in Indian currency by means of Electronic Clearance Service (ECS) or Cheque only. • Successful bidder shall also be liable for depositing all taxes, levies, cess etc. on account of service rendered by it to HURL to concerned tax collection authorities from time to time as per extant rules and regulations on the matter. • The successful bidder shall maintain all statutory registers under the applicable Law. The bidder shall produce the same, on demand, to the EIC of HURL

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		nominated for this work. • The Tax deduction at Source (T.D.S) shall be deducted as per the provisions of Income Tax Department, as amended from time to time and a certificate to this effect shall be provided to the agency by HURL. • In case, the successful bidder fails to comply with any statutory/taxation liability under appropriate law, and as a result there of HURL is put to any loss / obligation, monitory or otherwise, HURL will be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the bidder, to the extent of the loss or obligation in monitory terms. • No demand certificate, gate pass clearance certificate and other certificates regarding completion of statutory compliance and undertakings as asked by EIC have to be submitted by the contractor at the time of submission of Final bill. • No payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work.

12.0	**Warranty/Guarantee**	Vendor shall provide the On-site Warranty for the period of 05 Years from the date of supply.
13.0	**Variation in the Contract**	Contract value may vary for an amount not exceeding ± 25% of the original contract value.
14.0	**Packaging Forwarding, Freight**	In suppliers' Scope.
15.0	**Liquidated Damages (LD):**	The timely delivery of the material/services is the essence of the contract. In the event of Supplier's failure to deliver the material / services or fails to perform the incidental Works/ Services of acceptable quality within the stipulated delivery period, the liquidated damages are payable by the Supplier / Contractor @ ½% percent of the delivered price of the delayed material / Services and/ or incidental Works/ Services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 5% of the delayed materials / Services' or incidental Works/ Services' contract price(s). However, the total liability of the Supplier / Contractor under this clause shall not exceed 5% of the Total contract value as awarded. In case of amendment in the contract value, the limiting value of the Liquidated damages shall be 5% of the amended Contract Value. The amount of Compensation may be adjusted or set-off against any sum payable to the Supplier/Contractor under this or any other contract with the Owner. **Note: LD is to be levied on Goods/Services/Works Contract value excluding GST.**

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16.0	**Nil Deviation**	**No deviation, whatsoever, is permitted by EMPLOYER to any provision of Bidding Documents.** The Bidders are advised that while making their Bids and quoting prices, all conditions are appropriately taken into consideration. Bidders shall certify their compliance to the complete Bidding Documents as per Certificate at Annexure 4 of Section VI (Forms and Procedures). In case the Products and/or Services offered do not meet the technical requirements, the bid shall be rejected as Technically non-responsive. Bidders may note that in case the Bidder refuses to withdraw additional conditions/deviations/variations/exception, implicit or explicit, found anywhere in the techno-commercial bid, the bid shall be rejected as Technically non- responsive. Bidders may also note that any deviation/variation in any form in the Price Bid shall result in forfeiture of EMD.
17.	**Insurance to be taken out by the Contractor**	The contractor is required to arrange transit insurance cover for all risks involved in the transit of material from source to destination. Any other insurance required during the execution of work. The insurance charges are deemed to be included in the quoted price. Wherever the services for installation are required, the contractor shall take all necessary insurance for the manpower / FSE, comply with all statutory requirements and HURL shall not be liable for contractor's insurance. Necessary insurance(s) to cover accident risk for his employee's loss of life, material etc. to crew or the third party to be arranged by Contractor at this cost. All contractors' equipment shall be at the sole risk of the contractor. The contractor will insure all his personnel employed for the execution of the work against any personal injury that may be sustained by them as a result of the execution of the work and present satisfactory evidence to the owner/consultant that such insurance is in force. The contractor shall be responsible for insurance and all other statutory requirements in regard to the personnel in the contractor's employment. Any other insurance required during the execution of work in completely under the scope of contractor.

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18.0	**Restrictions on procurement from a Bidder of a country which shares a land border with India**	i. Any Bidder (including its Collaborator/Associate/DJU Partner/JV partner/Consortium Member/Assignee, wherever applicable) froma country which shares a land border with India will be eligible to bid in this tender only if bidder is registered with the Competent Authority. Such registration should be valid for the entire period of bid validity or any extension thereof. However, in case the validity period of registration is less than bid validity period, the Bidder shall be required to submit the extension of the validity period of registration before the opening of price bids, failing which the bid shall be rejected. Further the successful bidder shall not be allowed to sub-contract works to any "Sub-contractor" from a country which shares a land border with India unless such Sub-contractor is registered with the competent Authority as mentioned in SCC. However, the said requirement of registration will not apply to bidders/sub-contractors from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. Bidders may apprise themselves of the updated lists of such countries available in the website of the Ministry of External Affairs.

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ii. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.

iii. "Sub-contractor" (including the term 'Sub-vendor'/Sub-supplier' in certain contexts) means any person or firm or company, every artificial juridical person not falling in any of the descriptions of Sub-contractors stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.

iv. "Bidders from a country which shares a land border with India" / "Sub-contractor from a country which shares a land border with India" mentioned in para above means.

a) An entity incorporated, established, or registered in such a country; or

b) A subsidiary of an entity incorporated, established, or registered in such a country; or

c) An entity substantially controlled through entities incorporated, established, or registered in such a country; or

d) An entity whose beneficial owner is situated in such a country; or

e) An Indian (or other) agent of such an entity; or

f) A natural person who is a citizen of such a country; or

g) A consortium or joint venture where any member of the consortium

h) or joint venture falls under any of the above.

v. The beneficial owner for the purpose of clause "iv" above will be as under:

a) In case of company of Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation-

i. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent of shares or capital or profits of the company.

ii. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholdings or management rights or shareholders agreements or voting agreements.

b) In case of a partnership firms, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more judicial person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership.

c) In case of an unincorporated associations or body of individuals, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals.

d) Where no natural person is identified under (a) or (b) or (c) above, the

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		beneficial owner is the relevant natural person who holds the position of senior managing officials. e) In case of a trust, the identifications of beneficial owner(s) shall include identification of the author of trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership. vi. An Agent is a person employed to do any act for another, or to represent another in dealings with third person. vii. In regard to "Restrictions on procurement from a Bidder of a country which shares a land border with India" bidder has to submit Certificate as per Annexure 7 of Section VI (Forms and Procedures) of the bidding document.
19.0	**Tiebreaker**	In case of a tie at the lowest bid (L-1) position between two or more bidders, the provisions of the applicable **GeM Guidelines** shall first be applied for resolution of the tie. In case the tie is not resolved even after applying the applicable GeM provisions, the following sequence of preference shall be adopted while processing the Letter of Acceptance (LOA)/Purchase Order: **(a)** In case, one of the bidders is MSE owned by SC/ST Entrepreneur, then the order shall be placed on such bidder. **(b)** In case, one of the bidders is MSE owned by women Entrepreneur, then the order shall be placed on such bidder. **(c)** In case, one of the bidders is MSE then the order shall be placed on such bidder. **(d)** Otherwise, the order shall be placed on the bidder having higher turnover in the last audited financial year. In case there is a tie at lowest bid (L1) position between only startup bidders and none of them has past turnover, the order/LOA will be placed on the startup who has registered earlier with the department Promotion of industry and Internal Trade. However, the above order of performance while processing LOA is subject to instructions/guidelines issued by the government of India from Time to time.
20.0	**Indian Agents**	In a tender, either the Indian Agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit bid on behalf of another Principal/OEM in the same tender for the item/product.

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21.0	**Fraud Prevention Policy**	The Bidders/ Service Providers/ Vendors/ Consultants etc. shall strictly adhere to the Fraud Prevention Policy of HURL displayed on its website http://www.hurl.net.in and shall not indulge or allow anybody else working in their organization to indulge in fraudulent activities and immediately apprise HURL of the fraud/suspected fraud as soon as it comes to their notice. A certificate to this effect shall be furnished by the bidder along with his bid, in relevant attachment as per format enclosed (**Annexure 6** of Section VI (Forms and Procedures)) with the Bidding Document. If in terms of above policy, it is established that the bidder/his representatives have committed any fraud while competing for this contract then the Earnest Money Deposit shall be forfeited.
22.0	**Corrupt or Fraudulent Practices**	Employer requires that Bidders, Contractors and Suppliers observe the highest standard of ethics during the procurement and execution of the contracts. In pursuance of this policy, Employer: (a) defines, for the purposes of this provision, the terms set forth below as follows: "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Employer, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Employer of the benefits of free and open competition; (b) will reject a bid for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question; (c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing a contract of the Employer.

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23.0	**Employer's Right to Accept Any Bid and to Reject Any or All Bids**	The Employer reserves the right to accept any bid fully or partly or reject any Bid, and to annul the bidding process and reject all Bids at any time prior to Contract award, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder(s) of the grounds for the Employer's action.
24.0	**Governing Laws**	The Contract shall be governed by and interpreted in accordance with laws in force in India. The Courts of Delhi shall have exclusive jurisdiction in all matters arising under the Contract, unless otherwise stated in the SCC.
25.0	**Assignment**	Neither the Owner nor the Contractor shall assign, in whole or in part, their obligations under this Contract; except with prior written approval of the Owner.
26.0	**Taxes & Duties**	Contractor shall bear all tax liabilities, duties, Govt. levies etc. on account of payments made under this Contract. It shall be the responsibility of the Contractor to submit to the concerned Indian authorities the returns and all other concerned documents required for this purpose and to comply in all respects with the requirements of the laws in this regard, in time. It shall be incumbent upon the Contractor to obtain a registration certificate as a dealer under GST Law, and other law(s) relating to levy of tax, duty, cess etc. and necessary evidence to this effect shall be furnished by the Contractor to the Owner. The Contract Price (of both domestic and foreign Contractor) shall also be exclusive of GST applicable on services as per the rates prevailing as on seven (7) days prior to the date of Techno-Commercial bid opening. In case the Contractor is from outside India, who does not have any fixed establishment or permanent address in India, the GST shall be paid to the concerned Tax Authorities in India by the Owner and the same shall be recovered/ deducted from the Contractor. In case of any variation in the rate of GST during the period of Contract, an equitable amount shall be paid/ recovered from the Contractor to fully take into account any such change. If a new tax, duty, or levy is imposed or any rates of tax are increased or decreased under statute or law in India after the date seven (7) days prior to date of Techno-Commercial bid opening and the Contractor becomes liable there under to pay and actually pays the said new tax, duty or levy for bonafide use on the work contracted, the same shall be reimbursed/recovered to the Contractor. As regards Income Tax, Surcharge on Income Tax and other Corporate Taxes, including Cess wherever applicable, the Contractor shall be responsible for such payments to the concerned authorities. The Owner shall be entitled to make necessary tax deductions at source as per the prevalent laws. The Contractor shall be required to submit the PAN details before the submission of the first bill/invoice under the Contract. . a) Finance Act 2025 has brought amendments in existing TDS/TCS Sections and has introduced new Sections 393(1) [Sl. No. 8(ii)] (Deduction of tax at Source on payment of certain sum for purchase of goods). b) HURL, being Buyer (under Section 393(1) [Sl. No. 8(ii)] inserted in the Income Tax Act, 2025 vide Finance Act 2021) having total sales, gross receipts, or turnover from business above Rupees Ten Crores during the Financial Year 2022-23, will deduct TDS under Section 393(1) [Sl. No.8 (ii)], w.e.f. 01.04.2023, at the prescribed rate of 0.1% on the purchase value of any goods, aggregate of which is exceeding the

		threshold limit of Rs.50 Lakhs in a Financial year 2023-24 onward. c) The above is as per the current statute and is subject to modification(s) based on amendments/notifications under Income Tax Act 2025, from time to time. Income Tax TDS, as applicable at the prevailing rate on the gross amount billed shall be deducted from the contractor's bills limit of filing return of income under sub-section (1) of section 139 has expired to avoid deduction of tax (TDS) at the higher rate. In case the Contractor is from outside India, it shall be required to either furnish (i) the certificate from Indian Tax Authority or (ii) Ruling from "the Authority for Advance Ruling (AAR)" determining the applicable rate of Income Tax in India before release of first payment. The Contractor shall himself be informed of all the applicable laws, notifications, rules, circulars and other communications of the State or Central or other authorities with regard to levy of any tax, duty, cess, levy or fee etc, which in any manner may impinge upon him in performance of any obligations /responsibilities under or arising out of the Contract. Further in case of foreign Contractor, certain benefits of Income Tax may be available to him in his country under Double Taxation Avoidance Agreement (DTAA). While quoting for the assignment, the foreign Contractors are required to consider such benefits in their proposal.

27.0	**Force Majeure**	Neither CONTRACTOR nor OWNER shall be considered in default in the performance of their obligations under CONTRACT, as long as such performance is prevented or delayed for reasons such as, including but not limited to, whether similar of dissimilar, acts of God, earthquake, tidal wave, tsunami, hurricane, storm, typhoon or cyclone (except monsoon), floods, lightening, land slide, fire or explosions, plague or epidemic, strikes of a whole National category of workers and concerted act of workmen or other industrial disturbances (lasting more than 7 consecutive calendar DAYs), lockouts (lasting more than 7 consecutive calendar DAYs), sabotage, blockade, war, riots, invasion, act of foreign enemies, hostilities (whether war be declared or not), civil war, rebellion, revolution, terrorist acts, insurrection or military or usurped power of confiscation or trade embargoes or destruction or requisition by order of any Government or any Public Authority or for reasons or cause beyond the reasonable control of the affected party provided notice of any such cause is given forthwith and in any event not later than one week (7) DAYs of the happening of the event by the party claiming the benefit of this Clause to the other specifying the matter constituting FORCE MAJEURE explaining to what extent contractual obligations will thereby be prevented or delayed and the further period for which it is estimated that such prevention or delay will continue. CONTRACTOR shall provide justificatory documents countersigned by the local Chamber of Commerce. Notwithstanding the forgoing, FORCE MAJEURE shall not include (a) weather conditions reasonably to be expected for the climate in the geographic area of the SITE including but not limited to the monsoon season, (b) the occurrence of any manpower or material shortages unless such a shortage is itself caused by an event of force majeure, or (c) any delay, default or failure (direct or indirect) in obtaining materials, or in any SUB-CONTRACTOR/VENDOR or worker performing any WORK or any other delay, default or failure (financial or otherwise) attributable to SUB-CONTRACTOR/Vendor/worker, unless such delay, default or failure results from any act, event or condition which would, with respect to such SUBCONTRACTOR/ VENDOR/ worker, constitute an event of force majeure. If the CONTRACTOR suffers delay in the due execution of the contractual obligations due to delays caused by force majeure as defined above, the agreed time of completion of job covered by this CONTRACT or the obligation of the CONTRACTOR shall be extended by a period of time on account of force majeure conditions, provided that on the occurrence of any such contingency, the CONTRACTOR shall within 30 days reports to the OWNER in writing, the cause of delay and likely duration of cause of delay with requisite documentary evidence. Should one or both the parties be prevented from fulfilling the contractual obligations by a state of FORCE MAJEURE lasting continuously for a period of 6 weeks, the two parties shall consult each other regarding the future implementation of the CONTRACT. The mere shortage of labour, materials or utilities shall not constitute
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		FORCE MAJEURE unless caused by circumstances which are themselves FORCE MAJEURE. CONTRACTOR and OWNER shall endeavor to prevent, overcome, or remove the causes of FORCE MAJEURE. No ground for exemption can be invoked if CONTRACTOR has failed to give timely notice by registered letter and subsequently supported it by documentary evidence. Delay or non-performance by a party hereto caused by the occurrence of any event of FORCE MAJEURE shall not: (a) Constitute a default or breach of the CONTRACT, Or (b) Give rise to any claim for damages or additional cost or expense occasioned thereby, if such delay or non-performance is caused by the occurrence of any event of FORCE MAJEURE. FORCE MAJEURE conditions are not payable under any circumstances. Force Majeure is no one's fault, therefore each party should bear its own cost and a provision to terminate the CONTRACT in case of Force Majeure extending beyond six (06) month is provided. Should OWNER wish the CONTRACTOR to continue further, both parties may sit together and mutually agree on the future course failing which Parties will have the right to terminate. Such termination shall not be considered as Termination for Owner's Convenience. However, outstanding invoices, payment for supplies made and payment to the work already performed will be paid by OWNER on such termination and shall be detailed at the time of CONTRACT finalization. CONTRACTOR shall have the right to take action to mitigate the impact of the prolonged Force Majeure event in mutual consent with Owner. FORCE MAJEURE shall not apply to any obligation of the OWNER to make payments to the CONTRACTOR under the contract.
28.0	**Measures to be Taken on Force Majeure**	A Party affected by an event of Force Majeure shall continue to perform its obligations under the Contract as far as is reasonably practical and shall take all reasonable measures to minimize the consequences of any event of Force Majeure. A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible. Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure. During the period of their inability to perform the Services as a result of an event of Force Majeure, the Contractor, upon instructions by the Owner, shall either: (a) demobilize, or (b) continue with the Services to the extent possible, in which case the Contractor shall continue to be paid under the terms of this Contract.

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29.0	**Award Criteria**	The Lowest Received Price of the bidder after the completion of Reverse auction and negotiation shall be considered for award on L1 bidder. However, HURL reserves the right to negotiate price with L1 bidder. Rate Contracts/ Purchase Orders shall be awarded to the successful L1 bidder. Letter of Award / Purchase Order and Rate Contract shall have the same meaning. **Note:** **Quantity mentioned in the SOR are non-splitable under the tender.**

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Annexure-A to ATC

Checklist of documents to be submitted:

Sr. No.	**Item**	Yes / No
1	Power of Attorney as per requirement mentioned in NIT.	
2	Documents as required in accordance with Qualifying Requirements /Pre-Qualification Criteria (PQC).	
3	Signed, Stamped and Scanned copy of Certificates like Registration Certificate, GST No., PAN No., UDYAM etc.	
4	Techno Commercial Proposal Bid Form (Enclosed as **Annexure-1** to Forms and Procedures).	
5	Signed, Stamped and Scanned copy of Format for Electronics Payment (Enclosed as **Annexure-2** to Forms and Procedures) and a copy of cancelled cheque.	
6	Signed, Stamped and Scanned copy of Tender Acceptance Letter & Letter of authorization to submit bid (Enclosed as **Annexure-3** to Forms and Procedures).	
7	Signed, Stamped and Scanned copy of No deviation Certificate (Enclosed as **Annexure-4** to Forms and Procedures).	
8	Signed, Stamped and Scanned copy of Certificate from CEO or Managing Director or Legally Authorized Signatory, in the format as enclosed as **Annexure-5** to Forms and Procedures to Bidding Document shall be furnished certifying that the data and documents furnished by them in respect of Techno-Commercial Evaluation are true and correct including the contents thereof.	
9	Signed, Stamped and Scanned copy of Form of Acceptance of Fraud Prevention Policy of HURL (Enclosed as **Annexure-6** to Forms and Procedures).	
10	Signed, Stamped and Scanned copy of Certificate related to Restrictions on procurement from a Bidder of a country which shares a land border with India and declaration on Local Content (Preference to Make in India). (Enclosed as **Annexure-7 & 10** to Forms and Procedures).	
11	Signed, Stamped and Scanned copy of declaration Deposing Compliance of Clause **9.12** of Terms & Conditions. (Enclosed as **Annexure-8** to Forms and Procedures)	
12	Signed, Stamped and Scanned copy of Bid Security Declaration Form. **If Applicable.** (Enclosed as **Annexure-9** to Forms and Procedures).	
13	Signed, Stamped and Scanned copy of proof for payment of Earnest Money Deposit (EMD) as per format enclosed at **Annexure-11 (If Applicable.)** of Forms & Procedure of the Bidding documents / MSE Certificate for exemption of EMD.	
14	Data Sheet of all the product offered in the bid, are to be uploaded along with the bid documents. Duly Signed & stamped **"Technical Specification"** and Other terms and conditions.	

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15	Any other document asked for in the Bidding Documents.	

Note: Failure to Upload Authentic and Correct Documents as mentioned at Sr. No. 1 to 15 (except Sr. No. 6) above would lead to Rejection of Techno- Commercial Bid. Price Bids shall be opened only of those bidders who are qualified and whose techno-commercial bids are acceptable.

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SECTION – III

TECHNICAL SPECIFICATIONS

(SCOPE OF WORK AND OTHER TERMS & CONDITION)

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

TECHNICAL SPECIFICATION

(i) Technical Specification for A3 Heavy Duty Laser Printer (Qty: 5) – Multifunction Printer (Print, Copy, Scan)

Sl. No	Specification	Requirements	Compliance (Y/N)
1	Make & Model Quoted by Bidder	(To be filled by the Bidder)	
2	Description of Product	A3, Legal & A4 size Multifunction Printer Machine with Power Cord / Adapter	
3	Print Technology	Laser	
4	Type of Printing	Monochrome (Black & White)	
5	Cartridge Technology	Separate Drum and Toner	
6	RAM size (MB)	1.5 GB Minimum	
7	Storage Capacity (in GB)	eMMC: 2 GB	
8	Minimum Speed per Minute A4 Size Mono	24 PPM	
9	Duplex Feature	Duplex	
10	Scanning Feature	Yes	
11	Number of Main Paper Tray	1	
12	Single Pass (Duplex Automatic Document Feeder)	SPDADF	
13	Feeder Capacity (Number of Sheets for Scanning and Copying)	100 sheets	
14	Total Main Paper Tray Combined Capacity (75 GSM)	Standard: 350 sheets (Paper Drawer: 250 Sheets and MPT Tray: 100 Sheets)	
15	Bypass Facility	Yes	
16	Bypass Paper Capacity	100 Sheets	
17	Print & Scan Resolution	600 x 600 dpi each	
18	Duty Cycle	Monthly duty cycle must be 60,000	
19	Wired Network (LAN)	Ethernet LAN (Wired) – 100 Mbps Minimum	
20	Wireless Connectivity (Wi-Fi)	Mandatory	

21	Scan Speed	1-sided Scanning: 35 (BW) / 35 (CL) (300 dpi); 2-sided Scanning: 70 (BW) / 70 (CL) (300 dpi)	
22	Drum Yield	66000	
23	Toner Yield	10200	
24	Warm up Time	From Power On: 13 s or less (time from device power-on, until copy ready – not print reservation); From Sleep Mode: 4.3 s or less	
25	Starter Consumables	The Printer/MFP must be supplied with an installed starter toner/cartridge (and drum, if separate) at the time of delivery.	
26	Technical Specification Sheet	Bidder must attach the technical specification sheet (datasheet) of the quoted Make and Model along with the Technical Bid.	
27	MAF Certificate from OEM	Mandatory	
28	On Site OEM Warranty	05 years warranty	

(ii) Technical Specification for A4 Laser Printer (Qty: 15) – Multifunction Printer (Print, Copy, Scan)

Sl. No	**Specification**	**Requirements**	**Compliance (Y/N)**
1	Make & Model Quoted by Bidder	(To be filled by the Bidder)	
2	Description of Product	Legal and A4 size Multifunction Machine / Printer with Power Cord / Adapter	
3	Print Technology	Electrophotography / Xerography (Laser / LED)	
4	Type of Printing	Monochrome (Black)	
5	Cartridge Technology	Composite	
6	RAM size	256 MB or Higher	
7	Minimum Speed per Minute A4 Size Mono	29 PPM or Higher	
8	Duplex Feature	Yes	
9	Scanning Feature	Yes	
10	Number of Main Paper Tray	1 or Higher	

11	Total Main Paper Tray Combined Capacity	100 to 150 sheets at 75 GSM	
12	Bypass Facility	Yes	
13	Paper Capacity (Bypass)	100 Sheets	
14	Print Resolution	600 x 400 dpi	
15	Scan Resolution	300 x 300 dpi	
16	Duty Cycle	Monthly duty cycle must be 20,000	
17	Wired Network (LAN)	Ethernet LAN (Wired) – 100 Mbps Minimum	
18	Wireless Connectivity (Wi-Fi)	Mandatory	
19	Toner Yield	Min 1200	
20	Starter Consumables	The Printer/MFP must be supplied with an installed starter toner/cartridge (and drum, if separate) at the time of delivery.	
21	Technical Specification Sheet	Bidder must attach the technical specification sheet (datasheet) of the quoted Make and Model along with the Technical Bid.	
22	MAF Certificate from OEM	Mandatory	
23	On Site OEM Warranty	05 years warranty	

(iii) Technical Specification for A4 Colour Laser Printer (Qty: 5) – Multifunction Printer (Print, Copy, Scan)

Sl. No	Specification	Requirements	Compliance (Y/N)
1	Make & Model Quoted by Bidder	(To be filled by the Bidder)	
2	Description of Product	A4 & Legal size Multifunction Printer with Power Cord / Adapter	
3	Print Technology	Electrophotography / Xerography (Laser / LED)	
4	Type of Printing	A4 – Colour	
5	Cartridge Technology	Composite	
6	RAM Memory	1024 MB or Higher	
7	Minimum Speed for A4 Size Mono	25 PPM or Higher	

8	Scan Speed	1-Sided: 50 / 40 images per minute	
9	Duplex & Scanning Feature	Yes	
10	ADF	50 Sheet	
11	Number of Main Paper Tray	1 No.	
12	Total Main Paper Tray Combined Capacity at 75 GSM	100 to 250 sheets	
13	Feeder Capacity (Sheets for Scanning & Copying)	51 to 100	
14	Paper Capacity (Bypass)	100 Sheets	
15	Bypass Facility	Yes	
16	Print & Scan Resolution	600 x 600 dpi each	
17	Duty Cycle	Monthly duty cycle must be 30,000	
18	Wired Network (LAN)	Ethernet LAN (Wired) – 100 Mbps Minimum	
19	Wireless Connectivity (Wi-Fi)	Mandatory	
20	Toner Yield	Cartridge BK: 3,500 pages, Cartridge C/M/Y: 2,500 pages	
21	Starter Consumables	The Printer/MFP must be supplied with an installed starter toner/cartridge (and drum, if separate) at the time of delivery.	
22	Technical Specification Sheet	Bidder must attach the technical specification sheet (datasheet) of the quoted Make and Model along with the Technical Bid.	
23	MAF Certificate from OEM	Mandatory	
24	On Site OEM Warranty	05 years warranty	

(iv)Technical Specification for A3 Colour Heavy Duty Laser Printer (Qty: 2) – Multifunction Printer (Print, Copy, Scan)

Sl. No	**Specification**	**Requirements**	**Compliance (Y/N)**
1	Make & Model Quoted by Bidder	(To be filled by the Bidder)	
2	Description of Product	A3, Legal and A4 size Multifunction Machine / Printer with Power Cord / Adapter	
3	Print Technology	Laser	

4	Type of Printing	Colour	
5	Cartridge Technology	Separate Drum and Toner	
6	RAM size	02 GB	
7	Storage Capacity	64 GB eMMC (available space 30 GB)	
8	Minimum Speed per Minute for A4 Size Mono	26 PPM	
9	Duplex & Scanning Feature	Yes, Both	
10	No. of Main Paper Tray	2 Trays	
11	Duplex Automatic Document Feeder	Yes, DADF is required	
12	Feeder Capacity (Sheets for Scanning and Copying)	100 sheets	
13	Total Main Paper Tray Combined Capacity at 75 GSM	Standard: 1200 sheets (100 sheets Multi-purpose Tray, 2 x 550 sheets Paper Cassette)	
14	Bypass Facility	Yes	
15	Bypass Paper Capacity	100 Sheets	
16	Print Resolution	600 x 600 dpi & 1200 x 1200 dpi (half-speed)	
17	Scan Resolution	600 x 600 dpi	
18	Duty Cycle	Monthly duty cycle must be 115,000	
19	Wired Network (LAN)	Ethernet LAN (Wired) – 100 Mbps Minimum	
20	Wireless Connectivity (Wi-Fi)	Mandatory	
21	Scanning Speed	1-sided: 70 (BW) / 70 (CL) (300x300 dpi); 2-sided: 35 (BW) / 35 (CL) (300x300 dpi)	
22	Drum Yield	C/M/Y: 54,000 and K: 69,000	
23	Toner Yield	C/M/Y: 25,500 and BK: 38,000	
24	Warm up Time	(Quick start mode: ON) 4 sec (time from device power-on, until copy icon appears and is enabled on the touch panel); From Sleep & Power On Mode: 10 sec	
25	Starter Consumables	The Printer/MFP must be supplied with an installed starter toner/cartridge (and drum, if separate) at the time of delivery.	

26	Technical Specification Sheet	Bidder must attach the technical specification sheet (datasheet) of the quoted Make and Model along with the Technical Bid.	
27	MAF Certificate from OEM	Mandatory	
28	On Site OEM Warranty	05 years warranty	

(v) Technical Specification for A4 Heavy-duty Laser Printer (Qty: 8) – Multifunction Printer (Print, Copy, Scan)

Sl. No	Specification	Requirements	Compliance (Y/N)
1	Make & Model Quoted by Bidder	(To be filled by the Bidder)	
2	Description of Product	A4 & Legal size Multifunction Machine / Printer with Power Cord / Adapter	
3	Print Technology	Laser	
4	Type of Printing	Monochrome (Black & White)	
5	Cartridge Technology	Composite	
6	RAM size	1 GB RAM	
7	Minimum Speed per Minute A4 Size Mono	40 PPM	
8	Duplex & Scanning Feature	Yes, Both	
9	Number of Main Paper Tray	1 Tray	
10	(Duplex Automatic Document Feeder) / SPDF	Yes, any one	
11	Feeder Capacity (Sheets for Scanning and Copying)	50 sheets	
12	Total Main Paper Tray Combined Capacity at 75 GSM	Total: 350 sheets as 250 sheets (Paper Cassette), Multi-purpose Tray: 100 sheets	
13	Bypass Facility	Yes	
14	Bypass Paper Capacity	100 Sheets	
15	Scan Speed	1-sided Scanning (BW): 50 1-sided Scanning (CL): 40 2-sided Scanning (BW): 100 2-sided Scanning(CL): 80	
16	Print & Scanning Resolution	600 x 600 dpi each	
17	Toner Yield	10600	
18	Duty Cycle	Monthly duty must be 80,000	

19	Wired Network (LAN)	Ethernet LAN (Wired) – 100 Mbps Minimum	
20	Wireless Connectivity (Wi-Fi)	Mandatory	
21	Ingress Protection (IP Rating)	IP52 or Higher – required for deployment in dusty/industrial plant-area environments	
22	Starter Consumables	The Printer/MFP must be supplied with an installed starter toner/cartridge (and drum, if separate) at the time of delivery.	
23	Technical Specification Sheet	Bidder must attach the technical specification sheet (datasheet) of the quoted Make and Model along with the Technical Bid.	
24	MAF Certificate from OEM	Mandatory	
25	On Site OEM Warranty	05 years warranty	

Note: All above mentioned technical parameters are minimum requirements; a quoted model with higher specifications than those asked for will be accepted.

Scope of Supply: All items mentioned in the BoQ must be supplied by the bidder to HURL Sindri Store at bidder's own cost.

Inspection Requirement: All supplied items will be subject to thorough inspection by HURL EIC post-delivery of the same.

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

SECTION – IV

Forms and Procedures

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

ANNEXURE-1

TECHNO-COMMERCIAL PROPOSAL BID FORM
(To be Submitted on the Letter Head of Bidder)

Ref. No.: GEM/2026/B/_____ **Dated:**

Bidder's Name & Address:
Person to be contacted:
E-mail address:
Designation
Tel. No(s).
Mobile No.
Fax No(s).

To,

Senior Manager (C&M) / Deputy Manager (C&M)

Hindustan Urvarak & Rasayan Limited,

(A JV of CIL, NTPC, IOCL, FCIL & HFCL)

Sindri, Dhanbad, Jharkhand PIN – 828122

1. Dear Sirs, Having examined the Bidding Documents bearing No. GEM/_____DATED..... including its subsequent amendments and clarifications, if any, issued by Owner, the receipt of which is hereby acknowledged, we the undersigned, offer to complete the work under the above-named Package in full conformity with the said Bidding Documents and hereby furnish our Techno-Commercial Proposal.

2. We have understood the instructions and the terms & conditions mentioned in the Bidding Documents furnished by you and have thoroughly examined the specifications laid down by you in the Bidding Documents and are fully aware of the nature of services / works required.

Attachments to the Bid form (Techno-Commercial Bid):

In line with the requirement of the Bidding Documents we enclose herewith the following Attachments to the Bid Form (Techno-commercial) Bid:

Table 1: Attachments to the Bid form	
Sr. No	**Documents**
1	Power of Attorney as per requirement mentioned in NIT.

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2	Signed, Stamped and Scanned copy of Certificates like Registration certificate, GST No, PAN No, PF, etc.
3	Signed, Stamped and Scanned copy of Format for Electronics Payment (Enclosed as **Annexure-2** to Forms and Procedures) and a copy of cancelled cheque.
4	Signed, Stamped and Scanned copy of Tender Acceptance Letter & Letter of authorization to submit bid (Enclosed as **Annexure-3** to Forms and Procedures)
5	Documents as required in accordance with Qualifying Requirements / Pre-Qualification Criteria (PQC)
6	Signed, Stamped and Scanned copy of No deviation Certificate (Enclosed as **Annexure-4** to Forms and Procedures)
7	Signed, Stamped and Scanned copy of Certificate from CEO/MD/ Legally Authorized Signatory, in the format as enclosed as **Annexure-5** to Forms and Procedures to Bidding Document shall be furnished certifying that the data and documents furnished by them in respect of Techno-Commercial Evaluation are true and correct including the contents thereof.
8	Acceptance to Fraud Prevention Policy of HURL, for which the bidder has to submit Signed, Stamped and Scanned copy of Form of Acceptance of Fraud Prevention Policy of HURL. (Enclosed as **Annexure-6** to Forms and Procedures).
9	Certificate related to Restrictions on procurement from a Bidder of a country which shares a land border with India" i.e. (Enclosed as **Annexure-7** to Forms and Procedures).
12	Signed, Stamped and Scanned copy of declaration Deposing Compliance of Clause **9.12** of Terms & Conditions. (Enclosed as **Annexure-8** to Forms and Procedures)
13	Signed, Stamped and Scanned copy of Bid Security Declaration Form (Enclosed as **Annexure-9** to Forms and Procedures).
14	Signed, Stamped and Scanned copy of "Make In India" preference. (Enclosed as **Annexure-10** to Forms and Procedures).
15	Signed, Stamped and Scanned copy of proof for payment of Earnest Money Deposit (EMD) as per format enclosed at **Annexure-11** Forms & Procedures of the Bidding documents / MSE Certificate for exemption of EMD.
16	Any Other Document asked for in the Bidding Document

3. COMPLIANCE TO THE PROVISIONS OF THE BIDDING DOCUMENTS

3.1 We have read all the provisions of the Bidding Documents and confirm that notwithstanding anything stated elsewhere in our bid to the contrary, the provisions of the Bidding Documents, are acceptable to us and we further confirm that we have not taken any deviation to the provisions of the Bidding Documents anywhere in our bid. We have furnished our compliance to the provisions of the Bidding Documents and its subsequent Amendment(s)/Clarification(s)/Addenda/Errata by furnishing "NO DEVIATION CERTIFICATE". We hereby confirm that any deviation, variation or additional condition etc. or any mention, contrary to the provisions of Bidding Documents and its subsequent Amendment(s)/Clarification(s)/Addenda/Errata (if any) found anywhere in our bid proposal, implicit or explicit shall stand unconditionally withdrawn, without any cost implication whatsoever to the Owner, failing which our bid security shall be forfeited.

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3.2 We further declare that additional conditions, variations, deviations, if any, found in the bid, shall not be given effect to.

4. We undertake, if our bid is accepted, to commence the work immediately upon your Notification of Award to us.

5. We agree to abide by this bid for a **period 90 days** from the date of opening of Techno-Commercial bids as stipulated in the Bidding Documents and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

6. Until a formal Contract Agreement is prepared and executed between us, the bids, together with your written acceptance thereof in the form of your Notification of Award shall constitute a binding contract between us.

7. We understand that you are not bound to accept our bid or any other bid you may receive.

8. We, hereby, declare that only the persons or firms interested in this proposal as principals are named here and that no other persons or firms other than those mentioned herein have any interest in this proposal or in the Contract to be entered into, if the award is made on us, that this proposal is made without any connection with any other person, firm or party likewise submitting a proposal, is in all respects for and in good faith, without collusion or fraud.

9. We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

10. We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

11. We hereby declare that we have completed Annexure-12 - Tender Qualification form and provided clear details of the purchase order number and ATO information for verification and evaluation of the prequalification criteria. We acknowledge that failure to provide the mentioned details may lead to the rejection of our bid, and we understand that no claims will be entertained in such a case.

Dated this. ……day of…….

Thanking you,

Yours faithfully,

Date:

Place: (Authorized signatory Name).

(Designation)

Company Seal

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

ANNEXURE - 2

Format for Electronics Payment

Ref.- Bid No.: GEM/2026/B/_____ Dated:

Bidders are required to submit the following details on the company's letter head for online transfer of amount to their account:

1.	Contractor Name / Company Name	
	Address:	
	Phone No.	
	E-mail ID	
2. a	Name of the Bank	
b.	Address of the Branch	
c.	Telephone No.	
d.	9 Digit Code number of the Bank and Branch appearing on the MICR Cheque issued by the Bank	
e.	11 Digit NEFT/IFSC Code of the Bank Branch	
f.	Account Type (SB/CC/CA)	
g.	Bank Account No. (as appearing on the Cheque)	
h.	Permanent Account Number (PAN) Under Income Tax Act.	
I	GST Registration Number	
j.	Name of Authorized Signatory	
k.	Contact Person Name	

Attach Cancelled cheque as supporting to Annexure -2

We hereby declare that the particulars given above are correct and complete

Authorized signatory of the

bidder: Name:

Designation:

Date:

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

ANNEXURE-3

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

Ref.- Bid No.: GEM/2026/B/_____ **Dated:**

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No:

Name of Tender / Work: -

Dear Sir,

1. I/We have downloaded / obtained the tender document(s) for the above mentioned Tender/Work' from the web site(s) namely:
   as per your advertisement, given in the above-mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. to (including all documents like annexure(s), schedule(s), etc..,), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

ANNEXURE - 4

DECLARATION FOR "NO DEVIATION"

(To be submitted on the Letter Head of the Bidder duly signed by Authorized Signatory)

1. With reference to our Bid Proposal No._____ dated_____
   For**"**_____
   _____**"** we hereby confirm that we comply with all terms, conditions and specifications of the Bidding Documents read in conjunction with Amendments(s) / Clarification(s) / Addenda / Errata (if any) issued by the Owner prior to opening of Techno – Commercial Bids and the same has been taken into consideration while making our Techno – Commercial Bid & Financial Bid and we declare that we have not taken any deviation / exceptions in this regard.

2. We further confirm that any deviation variation or additional conditions etc. or any mention, contrary to the Bidding Documents and its Amendments(s) / Clarification(s) / Addenda / Errata (if any) as mentioned at 1.0 above found anywhere in our Techno – Commercial Bid and / or Financial Bid, implicit or explicit, shall stand unconditionally withdrawn, without any cost implication whatsoever to the Owner, failing which the Bid Security shall be forfeited.

Yours faithfully,
(Signature)

Date:

Place:

Name & Designation .....

Name of the Company .....

(Seal of Company) .....

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

ANNEXURE-5

PROFORMA OF CERTIFICATE
(TO BE SUBMITTED BY CEO/MD/ LEGALLY AUTHORISED SIGINATORY OF THE BIDDING COMPANY ON COMPANY'S LETTER HEAD IN ORIGINAL)

Ref. Bid No.: GEM/2026/B/_____ **Date:**

To,

Senior Manager (C&M) / Deputy Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Sindri, Dhanbad, Jharkhand PIN – 828122

Dear Sir,

I, Mr ..... (CEO of the company / MD of the company/ Authorized Signatory), hereby certify that the data and documents furnished by M/s.....in respect of Techno-Commercial Evaluation are true and correct including the contents thereof.

I further, confirm that if at any point of time the declarations given in bid are found to be incorrect, HURL shall have the full right to terminate the contract and take any action as per provisions of contract including forfeiture of EMD/Security Deposit.

Yours faithfully,

(Signature)

Date Name &

Designation.....
Place Name of the
Company..... (Seal of
Company) .....

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

ANNEXURE - 6

(FORM OF ACCEPTANCE OF FRAUD PREVENTION POLICY OF HURL)

(To be submitted on the Letter Head of the Bidder duly signed by Authorized Signatory)

Ref.: Bid No.: GEM/2026/B/_____ **Date:**

To,
Senior Manager (C&M) / Deputy Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Sindri, Dhanbad, Jharkhand PIN – 828122

Sub: **FORM OF ACCEPTANCE OF FRAUD PREVENTION POLICY OF HURL**

Bidding Doc. No.

We have read the contents of the Fraud Prevention Policy of HURL displayed on its website http://www.hurl.net.in and undertake that we shall strictly abide by the provisions of the said Fraud Prevention Policy of HURL.

Date :

Place :

(Signature of Authorized Signatory) .....

(Printed Name) .....

(Designation).....

(Company Seal) .....

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

ANNEXURE - 7

Model Certificate for Tenders for Works involving possibility of sub-contracting (TO BE SUBMITTED BY AUTHORISED SIGNATORY OF THE BIDDING COMPANY ON BIDDERS LETTER HEAD IN ORIGINAL)

Ref.- Bid No.: GEM/2026/B/_____ Dated:

To,
Senior Manager (C&M) / Deputy Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Sindri, Dhanbad, Jharkhand PIN – 828122

Dear Sir,

We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries as per the guidelines dated 23.07.2020 & 24.07.2020 issued by Department of Expenditure (DOE), Ministry of Finance; We hereby certify that we/our collaborator/ JV partner/ Consortium member/ Assignee is not from such a country and are eligible to be considered. We further certify that we will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. We hereby certify that we fulfill all the requirements in this regard.

Yours faithfully,

(Signature)

Date
Place

Name & Designation.....
Name of the Company.....
(Seal of Company) .....

Note: - Bidders not furnishing this aforesaid declaration shall be considered to be from such Countries.

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

ANNEXURE – 8

Affidavit Deposing Compliance of Clause 9.12 of Terms & Conditions

(Declaration to be submitted on Company letter head)

I, _____, son of Shri _____aged about ____years residing at _____(address), do solemnly affirm and say as follows:

1. I am the _____of the _____(Name of Firm/Company), herein after referred as TENDERER, having its registered office at _____. I am fully conversant with the Tender Terms and Conditions and am competent to depose the present Affidavit.
2. I hereby undertake that I have read and understood the contents and intent of Clause 9.12 of Terms & Conditions **(Ref. Bid No.- _____)** and further state that I am in compliance of the same. I have no business relationship with any other bidder for the subject Tender.
3. I also confirm that, TENDERER or any employee of the TENDERER or any person acting on behalf of the TENDERER, either directly or indirectly, is a relative of any of the employees of HURL, or, if any relative of an employee of HURL has financial interest / stake in the TENDERER, the same shall be disclosed by the TENDERER at the time of filing the tender. The TENDERER shall declare that they will not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of HURL.
4. I further undertake that in case any deposition in the present Affidavit is found to be false on any given day, the Tendering Authority (HURL) shall be at liberty to act in terms of the Tender Terms & Conditions by cancelling the bid forthwith and taking any further suitable action, and in that regard, I shall have no claim or dispute against HURL.
5. That this Affidavit is bona fide and nothing material has been concealed therefrom.

Solemnly affirmed at _____(place) on _____(day & month), 202__.

DEPONENT

VERIFICATION

Verified at _____(place) on this ___day of _____, 202__that the contents of the above affidavit are true and correct to my knowledge and information therein is derived from the records of the Applicant Companies and no material fact has been concealed.

DEPONENT

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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)

ANNEXURE – 9

Bid Security Declaration Form

(On Bidders Letter Head)

To,
Senior Manager (C&M) / Deputy Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Sindri, Dhanbad, Jharkhand PIN – 828122

Sub: Bid Security Declaration Form
Tender Reference No: -
Name of Tender/Work: -

Dear Sir,
I/We. The undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.
2. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We:
    a. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
    b. Having been notified of the acceptance of our Bid by the purchaser during the period of Bid Validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.
3. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) if I am/ we are not the successful bidder, the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid or any extension thereof.

Signed:
(Insert signature of person whose name and capacity are
shown) in the capacity of
(Insert legal capacity of person signing the Bid Securing Declaration)
Name:
(Insert complete name of person signing he Bid Securing Declaration)
Dated on ……day of .....(Insert date of signing)
Corporate Seal (where appropriate)

Note: To Be signed by person who is legally authorized as assigned in Power of Attorney. In case of a Joint venture, the Bid securing declaration must be I the name of all partners to the joint venture that submits the bid.

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ANNEXURE-10

Self-Certification under Preference to "MAKE IN INDIA" Policy
(Must be submitted on Letterhead of the Bidder)
CERTIFICATE

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017, as amended from time to time and as applicable on the date of submission of tender, we hereby certify that we M/s_____ (supplier name) are local supplier meeting the requirement of minimum Local content (50%) as defined in above orders for the material against Tender No_

Details of location at which local value addition will be made is as follows:

We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rule for which for which a bidder or its successors can be debarred for up two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law. Seal and Signature of Authorized Signatory.

Seal and Signature of Authorized Signatory

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ANNEXURE-11

PROOF OF PAYMENT OF EMD

(To be submitted by the Bidder along with the Techno-Commercial Bid on COMPANY LETTER HEAD)

Ref.- Bid No.: GEM/2026/B/_____ **Dated:**

To,

M/s Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Sindri, Dhanbad, Jharkhand PIN – 828122

Sub: PROOF OF PAYMENT OF EMD

Dear Sir / Madam,

I Mr./Ms ....., Authorized signatory, hereby confirm and certify that the EMD has been submitted as per below details:

Sr. No.	Particulars	Details	Remarks
1	EMD Amount	Rs.	
2	EMD submitted in which form	RTGS / NEFT / Demand Draft / Bank Guarantee	Please strike out whichever is not applicable
3	Name of Bidders Bank		
4	Account number of Bidder		
5	Date of EMD Submitted		
6	Transaction ID for RTGS / NEFT		
7	UTR ID for RTGS / NEFT		
8	Demand Draft Number and date (if applicable)		
9	Bank Guarantee Number and Date (if applicable)		

Note: Signed stamped copy of Transaction receipt to be annexed with this document.

Yours faithfully, Signature
Name & Designation----------
Name of the Company---------- (Seal of the Company)

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ANNEXURE-12

Bid Security Form (Bank Guarantee)

(To be stamped in accordance with Stamp Act, if any, of the Country of the issuing Bank) Bank

Guarantee No...
Date…

To,
Senior Manager (C&M) / Deputy Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Sindri, Dhanbad, Jharkhand PIN – 828122

Dear Sirs,

In accordance with Invitation for Bids under your Bid Document No……., M/s..... having its Registered / Head Office at…… (hereinafter called the 'Bidder') wish to participate in the said bid for [Name of Package] …

As an irrevocable bank guarantee against Bid Security for an amount of … ……
(*) . valid for…..... days from ... (**) …. required to be submitted by the Bidder as a condition precedent for participation in the said bid which amount is liable to be forfeited on the happening of any contingencies mentioned in the Bidding Documents.

We, the … [Name & address of the Bank] …having our Head Office at … (#) … guarantee and undertake to pay immediately on demand by…..... . [Name of the Owner] (hereinafter called the Owner) … . the amount of ... (*) …. without any reservation, protest, demand and recourse. Any such demand made by the 'Owner' shall be conclusive and binding on us irrespective of any dispute or difference raised by the Bidder.

This Guarantee shall be irrevocable and shall remain valid up to … .(@)…….
If any further extension of this guarantee is required, the same shall be extended to such required period (not exceeding one year) on receiving instructions from M/s [Bidder's Name] … … on whose behalf this guarantee is

issued. Notwithstanding anything contained herein:

1. Our liability under this bank guarantee shall not exceed [Bid security amount]

2. This bank guarantee shall be valid up to [expiry date]

3. We are liable to pay the guaranteed amount or any part under this bank guarantee only and only if you serve upon us a written claim or demand on or before [claim expiry date of

.

guarantee]".

In witness where of the Bank, through its authorized officer, has set its hand and stamp on this……day of…..at…….

(Signature)

(Name)

(Designation with Bank Stamp)

Authorized Vide Power of Attorney No…

Date…

NOTE:

1. (*) The amount shall be as specified in the Bid Data Sheets.
   (**) This shall be the date of opening of Techno-commercial bids.
   (#) Complete mailing address of the Head Office of the Bank to be given.
   (@) This date shall be forty-five (45) days after the last date of bid validity.

2. The Bank Guarantee shall be from a Bank as per relevant provisions of ITC clause of the Bidding Documents.

3. The Stamp Paper of appropriate value shall be purchased in the name of Bidder/Bank issuing the Guarantee.

4. While getting the Bank Guarantee issued, Bidders are required to ensure compliance to the points mentioned in relevant Form of Bank Guarantee Verification Check List enclosed in Section-VII of bidding document. Further, Bidders are required to fill up this Form and enclose the same with the Bank Guarantee.

5. HURL Bank details required for the purpose of issuance of Bank Guarantee

   are Bank: SBI
   Current account no 41288344914,
   IFSC Code- SBIN0004803.

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ANNEXURE-13

Performance Security Form

(To be stamped in accordance with Stamp Act if any, of the Country of the Issuing Bank)

Bank Guarantee
No.....
Date.....
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To,
Business Unit Head (BUH),
M/s Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Sindri, Dhanbad, Jharkhand, Pin- 828122

Dear Sirs,

In consideration of the .....*[Owner's Name]* ..... (hereinafter referred to as the 'Owner' which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators and assigns) having awarded to M/s .....*[Bidder's Name]* .....with its Registered /Head Office at.....(hereinafter referred to as the 'Bidder', which expression shall unless repugnant to the context or meaning thereof, include its successors administrators, executors and assigns), a Contract by issue of Owner's Notification of Award No. ..... dated. .....and the same having been unequivocally accepted by the Bidder, resulting into a Contract bearing No..... dated ..... valued at ..... for..... and the Bidder having agreed to provide a Contract Performance Guarantee for the faithful performance of the entire Contract equivalent to .....(*) .....% (percent) of the said value of the Contract to the Owner.

We .....*[Name & Address of the Bank]*.....having its Head Office at.....(hereinafter referred to as the 'Bank', which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns) do hereby guarantee and undertake to pay the Owner, on demand any and all monies payable by the Bidder to the extent of .....(*)..... as aforesaid at any time up to .....(@) ..... *[days/month/year]* without any demur, reservation, contest, recourse or protest and/or without any reference to the Bidder. Any such demand made by the Owner on the Bank shall be conclusive and binding notwithstanding any difference between the Owner and the Bidder or any dispute pending before any Court, Tribunal, Arbitrator or any other authority. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the Owner and further agrees that the guarantee herein contained shall be enforceable till ninety (90) days after expiry of its validity.

The Owner shall have the fullest liberty, without affecting in any way the liability of the Bank under this guarantee, from time to time to extend the time for performance of the Contract by the Bidder. The Owner shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the Bidder, and to exercise the same at any time in any manner, and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between the Owner and the Bidder or any other course or remedy or security available to the Owner. The Bank shall not be released of its obligations under these presents by any exercise by the Owner of its liberty with reference to

the matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on the part of the Owner or any other indulgence shown by the Owner or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the Bank.

The Bank also agrees that the Owner at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Bidder and notwithstanding any security or other guarantee that the Owner may have in relation to the Bidder's liabilities.

Notwithstanding anything contained hereinabove our liability under this guarantee is restricted to .....(*) ..... and it shall remain in force up to and including .....(@)..... and shall be extended from time to time for such period (not exceeding one year), as may be desired by M/s .....*[Bidder's Name}*..... on whose behalf this guarantee has been given.

Dated this .....day of.....20..... at.....

WITNESS:

..... (Signature).....
(Signature)
.....
(Name) (Name).....

....
(Official Address) (Designation with Bank Stamp)

Attorney as per Power of Attorney No.....
Dated.....

Notes:

1. (*) This sum shall be Five percent (5%) of the Contract Price.

   (@) This date will be ninety (90) days beyond the completion date for consultancy work as specified in the Contract.

2. The stamp papers of appropriate value shall be purchased in the name of guarantee issuing Bank.
3. While getting the Bank Guarantee issued, the Bidder is required to ensure compliance to the points mentioned in relevant Form of Bank Guarantee Verification Check List. Further, the Bidder is required to fill up this Form and enclose the same with the Bank Guarantee.
4. The Bank Guarantee shall be from any Scheduled / Commercial Bank recognized by Reserve Bank of India.

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ANNEXURE - 14

BANK GUARANTEE VERFICATION CHECKLIST

1. Bank Guarantee No.
2. Issuing Bank
3. Amount of BG
4. Nature of BG & No. Pages
5. Validity of BG
6. Package Description
7. Party & Contracts Ref.
8. Bank Reference

CHECK LIST

S. No.	Details of Checks	Yes/No
a)	Is the BG on non-judicial stamp paper of appropriate value, as per Stamp Act?	
b)	Whether date, purpose of purchase of stamp paper and name of the purchaser are indicated on the back of stamp paper under the Signature of Stamp vendor? (The date of purchase of stamp paper should be not later than the date of execution of BG and the stamp paper should be purchased either in the name of the executing Bank or the Bidder on whose behalf the BG has been issued).	
c)	In case the BGs from Banks abroad, has the BG been executed on Letter Head of the Bank, whether adhesive Stamp of appropriate value has been affixed thereon.	
d)	Has the executing Officer of BG indicated his name, designation and Power of Attorney No. / Signing Power No. etc. on the BG?	
e)	Is each page of BG duly signed/initiated by executant and whether stamp of Bank is affixed thereon? Whether the last page is signed with full particulars including two witness under seal of Bank as required in the prescribed proforma?	
f)	Does the Bank Guarantees compare verbatim with the Proforma prescribed in the Bid Documents?	

g) In case of any changes in contents of text, whether changes are of minor/clerical nature (which in no way limits the right of HURL in any manner)?

h) In case of deviations in text of BG, which materially affect the right of Owner, whether the changes have been agreed based on the opinion by Legal Department or BG is considered acceptable on the basis of opinion of Law Department already available on the similar issue.

i) Are the factual details such as Bid Document No./Specification No. / NOA / LOA / Contract No., Contract Price, Percentage of Advance, Amount of BG and Validity of BG correctly mentioned in the BG?

j) Whether overwriting / cutting if any on the BG have been properly authenticated under signature & seal of executant?

k) Whether the BG has been issued by a Bank in line with the provisions of Bidding / Contract Documents?

l) In case BG has been issued by a Bank other than Scheduled / Commercial Bank recognized by Reserve Bank of India,
is the BG confirmed by a Bank in India acceptable as per Bidding / Contract Documents?

m) Whether BG advice (including all BG amendments) sent by the issuing bank through SFMS platform directly to the HURL Banker as per Bidding / Contract documents?

Date :

Place :

Signature.....

Printed Name of Authorized Person having Power of Attorney.

Attorney .....

(Designation) .....

(Common Seal) .....

Note: The Bidder is required to fill up this form and enclose along with the Bank guarantee

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