

TWO-BID Open e –TENDER

Hindustan Urvarak & Rasayan Limited, Sindri,(hereinafter referred as HURL or Owner or Client) invites electronic online bids (e Tender) through HURL web site www.hurl.net.in (for ref. only) and CPPP web site <https://eprocure.gov.in/eprocure/app> under Two Bid system (Part I :Techno commercial bid & Part II: Price Bid or BOQ) from bonafide and experienced bidders with sound technical and financial standing and capabilities & fulfilling the qualifying requirement for the tendered job as given in the NIT.

HURL, Sindri request bidders to quote in line with tender documents uploaded (refer attached Index) & submit the offer on our e-portal <https://eprocure.gov.in/eprocure/app>.

Upload of Tender: Tenderers are advised to download Notice Inviting Tender along with other tender documents and submit the declarations and tender documents along with clear scanned copies of requisite documents to substantiate the claim towards their credentials while the tender shall be submitted online in soft copy on our e-tendering portal.

All interested bidders have to submit Techno Commercial Bid (Part I) & Price Bid (BOQ) (Part II) strictly in the tender format available online on e-portal. No other form of bid shall be accepted and the tender shall be summarily rejected. **Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of his firm / company i.e Bidder and relevant documents w.r.t. the same to be uploaded along with the bid by the bidders. The Power Of Attorney of such person needs to be furnished along with bid.**

Earnest Money Deposit has to be submitted as per NIT /Tender instructions before the due date and time of tender techno commercial bid opening, failing which the bid shall be liable for rejection.

For & on behalf of
HURL, Sindri

Manager, Contracts

`Sign & Stamp of Bidder

INSTRUCTION TO BIDDERS

1. Online bids are invited on two bid system for **“Procurement of Electrical Equipment – SF6 Gas Leakage Detector and Hand Held Dew point meter at HURL Sindri Project ”** vide **Tender No.: HURL/Sindri/C&M/20-21/001** dated 03.04.2021. Manual bids shall not be accepted.
2. Tender documents may be downloaded from HURL web site www.hurl.net.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE as in Point no. 4 of NIT.
3. Type of Tender: Open Tender – Two bid
4. **Critical Date Sheet:**

Published Date	03.04.2021 (03:00 PM)
Bid Document Download / Sale Start Date	03.04.2021 (03:00 PM)
Bid Submission Start Date	03.04.2021 (03:00 PM)
Bid Document Download / Sale End Date	19.04.2021 (03:00 PM)
Bid Submission End Date	19.04.2021 (03:00 PM)
Bid Opening Date	20.04.2021 (03:00 PM)

5. **Technical Qualification:**

E-tenders are invited from Original Equipment Manufacturer/Authorized dealer for supply and installation of Electrical Equipment – SF6 Gas Leakage Detector and Hand-Held Dew point meter at Hindustan Urvarak & Rasayan Limited, Sindri Project. The technical details of required Electrical Equipment – SF6 Gas Leakage Detector and Hand-Held Dew point meter are enclosed in Scope of work/supply of tender document. The e-tender is two-part bid and the bidder should quote for two-part bid e-tender. Below are technical qualification criteria and details of required bid documents to be submitted in technical bid for evaluation -

5.1 Bidder must mention make, model and specification of items as mentioned in Annexure A and submit relevant OEM authorization certificate along with Technical bid. Technical department will review make/model and Specifications as per given criteria mentioned in Scope of Supply for Procurement of Electrical Equipment – SF6 Gas Leakage Detector and Hand Held Dew point meter at HURL Sindri Project_(NIT page no 18 to 19). Technical department may reject the bid if make/model and specifications is not found as per said criteria.

‘Sign & Stamp of Bidder

5.2 Bidder shall be Original Equipment Manufacturer/Authorized dealer of their quoted make/model in Annexure-A for each product. The bidder shall submit documentary evidence in support of it along with technical bid. In case, the bidder is manufacturer, they shall submit copy of valid manufacturer's license along with technical bid and if the bidder is OEM authorized dealer then they shall submit valid OEM authorization certificate.

5.3 The bidder must sign and stamp in each page of tender documents as a token of acceptance indicating read, understood and accepted the Terms & Conditions mentioned in tender documents and submit with Technical Bid. The bidder shall submit completely filled, signed and stamped copy of Annexure-B, C, D, E & F of Tender document and submit along with technical bid.

5.4 The bidder shall have valid company registration, PAN card issued by Income Tax department, OEM authorized dealer/ supplier and Valid GSTIN registration. As a documentary proof of same, the bidder shall submit signed, stamped, and scanned copy of Certificates like Registration certificate, OEM authorized dealer/ supplier, GSTIN Registration certificates, PAN card issued by Income Tax Department.

6 Evaluation of Bids:

6.1 Bids shall be scrutinized in terms of the provisions of the bidding documents. Full compliance to the complete provisions of the Bidding Documents and its subsequent Amendment(s) / Clarification(s) / Addenda / Errata if any, issued by the HURL shall be checked. Failure to comply with this requirement, the bid shall be rejected.

6.2 Technical and commercial bids shall be evaluated only for those bidders, whose EMD is found to be in order as per NIT requirement. EMD submitted by bidder will be reviewed against its value, validity and issuing bank as per NIT requirement. If the EMD is not found in order with respect to NIT requirement, the bids may be rejected.

6.3 The PRICE BID shall be opened only of those bidders whose bids are found to be technically and commercially substantially responsive.

6.4 A substantially responsive Bid is one which conforms to all the terms, conditions and specifications of the Bidding Documents without material deviations or reservations or omissions for this purpose Owner defines the foregoing terms below: -

- (a) "Deviation" is departure from the requirement specified in the tender documents.
- (b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirement in the tender documents.
- (c) "Omission" is the failure to submit part or all of the information or documentation required in the tender document.

6.5 Bidder may quote for any item or all the items of BOQ. The financial comparison for selection of item wise Lowest (L-1) Bidder / Contractor shall be done based on the Basic/ Unit rate as quoted by the bidder. Total Amount without taxes as calculated in price bid for each

Sign & Stamp of Bidder

individual item will be worked out as derived price of item wise L-1, shall be considered for evaluation and award. HURL reserves the right to award to different agencies or all the parts to one agency on least cost combination based on qualification criteria mentioned in the tender document. In other words, each individual item can be awarded to different bidders based on least cost implication to HURL.

6.6 The Owner will award the Contract to the successful Bidder whose Technical and Commercial bid has been determined to be substantially responsive and Price Bid to be the lowest evaluated Bid.

7 Bid Submission:

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderer/Contractor is advised to follow the instructions provided for online submission of bids. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

8 Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

9 Tenderer who has downloaded the tender from the HURL website www.hurl.net.in and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, <https://eprocure.gov.in/epublish/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with HURL.

10 Intending tenderers are advised to visit again HURL web site www.hurl.net.in and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

11 EMD Payment: Earnest Money Deposit is to be deposited **electronically by ECS/ RTGS/NEFT** in the account of "**Hindustan Urvarak and Rasayan Limited, payable at Delhi**" at the below mentioned details. Bidders are required to submit the details of EMD payment at the time of Bid Preparation.

BANK Details for EMD Payment through ECS/NEFT/RTGS:

Bank Name – State Bank of India

IFSC CODE: SBIN0004803, Account No: 38387231141.

‘Sign & Stamp of Bidder

12 EMD value: Below are value of Earnest Money Deposit.

S.N.	BOQ Items	EMD Value
1	SF6 Gas Leakage Detector	Rs. 2,500 (Rupees Two Thousand Five Hundred only)
2	Hand Held Dew Point Meter	Rs. 6,000 (Rupees Six Thousand only)

If the bidder is bidding for more than one item then they have to submit EMD amount for all the quoted items.

For Example-

Case 1- If the bidder is quoting for only S.N.1 item i.e. SF6 gas Leakage Detector then the bidder is required to deposit EMD amount of Rs. 2,500.00.

Case 2- If the bidder is quoting for only S.N.2 item i.e. Hand Held Dew Point Meter then the bidder is required to deposit EMD amount of Rs. 6,000.00.

Case 3- If bidder is quoting for all two items- SF6 Gas Leakage Detector and Hand Held Dew Point Meter (as mentioned in S.N. 1 and 2), then the bidder is required to deposit EMD amount of Rs. 8,500 (Rs.2,500 for S.N.-1 & Rs. 6,000 for S.N.2).

13 Price Bid Validity date 120 days.

14 All NSIC / SSI / MSME registered vendors are exempted from submission of EMD. NSIC/SSI/MSME certificate must be submitted online to avail the exemption from furnishing the EMD.

15 Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid, the results of their qualification as well as the date of Price-Bid opening will be intimated later.

16 HURL Sindri shall not be responsible for any postal /courier delay for submission of EMD and/or other original documents, if applicable.

17 LOCAL CONDITIONS

17.1 It will be imperative on each Bidder to fully make aware himself of all local conditions and factors which may have any effect on the execution of the Supply of materials/ works covered under these specifications and documents. Bidder shall inspect the site, examine and obtain at its cost and responsibility, all information required and satisfy himself regarding all matters and things such as access to site, communications, transport, right of way, the type and number of equipment and facilities required for the Supply/work, availability of local labor, materials and their rates, local working conditions,

Sign & Stamp of Bidder

weather, flood levels, sub-soil conditions, natural drainage, and all information that may be necessary for preparing its Bid, performance of Supply/work and other obligations and related matters. By submitting the Bid the Bidder shall be deemed to have acknowledged and agreed that ignorance of the site and other said conditions shall not be basis for any claim for compensation or extension of time or loss of profits etc. and the OWNER shall not be liable on account thereof in any manner whatsoever to the Bidder or any person claiming through or under the Bidder.

17.2 Bidders must before submission of their Bids, acquaint themselves with all applicable regulatory and other legal requirements pertaining to insurance and health, safety and environment requirement in INDIA and rules related to work permit and visa requirements in INDIA or in any way or manner affecting the performance of Scope of Supply/Work, the Contractor and the Plant operation and performance including social security, safety, pollution control, permits, licenses, and other statutory requirements and regulations. The submission of a Bid by the Bidder will be construed as evidence that such an examination was made and the Bidder shall not raise at any time later any claims/disputes against the OWNER and the OWNER shall not be liable for the same in any manner whatsoever.

- 18 Bidders are required to carefully go through the entire tender document including scope of Supply/work, GCC, SCC and SOR before quote. Bidders should contact HURL in case of any query in tender document before bid submission. Once the bid submitted, HURL will assume that the bidder has understood all the aspects of tender document works and submitted bid accordingly.

19 Guideline for submission of bid:

19.1 Technical Bid:

The following documents are to be furnished by the Contractor along with Technical Bid as per the tender document:

- Signed, Stamped and Scanned copy of payment proof for Earnest Money Deposit (EMD).
- Signed, Stamped and Scanned copy of Certificates like Registration certificate, GST No, PAN No, TIN No, Latest Income Tax Clearance Certificate / ITR/ last three financial year audited balance sheet certified by CA. with membership number etc as per Instruction to Bidder, clause 5.4 of Commercial criteria.
- Signed, Stamped and Scanned copy of Valid Manufacturing License / Valid OEM Authorization certificate for each quoted product as per Instruction to Bidder, clause 5.2 of Commercial criteria.
- Signed, Stamped and Scan copy of duly filled details of technical details of each quoted items in Annexure-A as mentioned in Instruction to Bidder, 5.1 of Technical criteria of Tender document along with supporting documents of valid

‘Sign & Stamp of Bidder

manufacturing license / OEM Authorization dealer certificate and product catalogue

- Signed, Stamped and Scanned copy of affidavit on Company Letter Head only, as specified in **Annexure B** of tender document.
- Signed, Stamped and Scanned copy of Tender Acceptance Letter as per **Annexure-C** & Letter of authorization to submit bid.
- Signed, Stamped and Scanned copy of No deviation Certificate as per **Annexure-D**.
- Signed, Stamped and Scanned copy of Certificate from CEO or Managing Director, in the format as enclosed as **Annexure- E** of Tender Document.
- Signed, Stamped & Scanned copy of format For Electronics Payment as per **Annexure-F**
- Signed, Stamped and Scanned copy of Tender Documents- Instruction to bidder, General Condition of contract, Scope of Supply/work and Special condition of contract, Schedule of Rates.
- MSEs seeking exemption and benefits should enclose an attested/self-certified and stamped copy of valid registration certificate, giving details such as validity, stores/services etc. failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.
- Bids shall be digitally signed & Stamped and uploaded by someone legally authorized and competent on behalf of his firm / company i.e. Bidder and relevant documents w.r.t. the same to be uploaded. The Power of Attorney of such person needs to be furnished along with bid.

Note: Bidders are requested to upload the clearly visible documents only other wise if not clearly visible than offer shall be liable for rejection without any further communication.

19.2 Price Bid:

Schedule of price bid in the form of BOQ_XXXX .xls

The below mentioned Financial Proposal/Commercial bid format is provided as BOQ_XXXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with HURL.

19.3 Checklist of documents to be submitted:

S.N.	Item	Yes / No	Bid Ref.
I	Signed, Stamped and Scanned copy of Earnest Money Deposit (EMD) Enclosed or EMD exemption Certificate Enclosed.		

‘Sign & Stamp of Bidder

II	Signed, Stamped and Scanned copy of Certificates like Registration certificate, GST No, PAN No, TIN No, Latest Income Tax Clearance Certificate / ITR/ last three financial year audited balance sheet certified by CA. with membership number etc as per Instruction to Bidder, clause 5.4 of Commercial criteria.		
III	Signed, Stamped and Scanned copy of Valid Manufacturing License / Valid OEM Authorization certificate for each quoted product as per Instruction to Bidder, clause 5.2 of Commercial criteria.		
IV	Signed, Stamped and Scan copy of duly filled details of technical details of each quoted items in Annexure-A as mentioned in Instruction to Bidder, 5.1 of Technical criteria of Tender document along with supporting documents of valid manufacturing license / OEM Authorization dealer certificate and product catalogue		
V	Signed, Stamped and Scanned copy of affidavit on Company Letter Head only, as specified in Annexure B of tender document.		
VI	Signed, Stamped and Scanned copy of Tender Acceptance Letter as per Annexure-C & Letter of authorization to submit bid		
VII	Signed, Stamped and Scanned copy of No deviation Certificate as per Annexure-D		
VIII	Signed, Stamped and Scanned copy of Certificate from CEO or Managing Director, in the format as enclosed as Annexure- E of Tender Document		
IX	Signed, Stamped and Scanned copy of Tender Documents- Instruction to bidder, Instruction for online bid submission, General Condition of contract, Scope of work and Special condition of contract, SOR .		
X	Signed, Stamped & Scanned copy of format For Electronics Payment as per Annexure-F		
XI	MSEs seeking exemption and benefits should enclose Signed, Stamped and Scanned copy of valid registration certificate, giving details such as validity, stores/services etc.		
XII	Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of his firm / company i.e. Bidder and relevant documents w.r.t. the same to be uploaded. The Power of Attorney of such person needs to be furnished along with bid.		

Note: Failure to Upload Authentic and Corrects Documents Dully Signed and Stamped as mentioned at S.No I, II, III, IV,V,VI, VII, VIII, IX, X, XI, XII and XIII of clause 19.3 (Checklist) above would lead to Rejection of Techno- Commercial Bid. Price Bids shall be opened only of those bidders who are qualified and whose techno-commercial bids are acceptable.

‘Sign & Stamp of Bidder

- 20.0 HURL reserves the right to reject any or all the bids without assigning any reason whatsoever and does not bind itself to accept the lowest or any other bid. The bids which are incomplete in any respect are liable to be rejected. HURL is at liberty to take any of the following actions in case of this NIT:
- a) To cancel the tender without reference to the bidders.
 - b) To postpone the due date and time.
- 21.0 Bidders shall not be entitled to claim any costs, charges, expenses or incidentals for or in connection with the preparation and submission of their bids even though HURL may withdraw the enquiry/tender or reject all bids.
- 22.0 **SITE VISIT:** If needed, the bidder and his authorized personnel will be granted permission by General manager (Project), HURL Sindri Project to enter upon HURL Sindri project premises and may visit the site before quoting their rates.
- 23.0 HURL reserves the rights to assess bidder's capability and capacity to perform the contract.
- 24.0 To know more about HURL, please visit our website www.hurl.net.in
-

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

1.0 REGISTRATION

- 1.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 1.2 As part of the enrollment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.4 Upon enrollment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 1.6 Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.

2.0 SEARCHING FOR TENDER DOCUMENTS

- 2.1 There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2.2 Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e- mail in case there is any corrigendum issued to the tender document.

‘Sign & Stamp of Bidder

- 2.3 The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

3.0 PREPARATION OF BIDS

- 3.1 Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 3.2 Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents must be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 3.4 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

4.0 SUBMISSION OF BIDS:

- 4.1 Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 4.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 4.3 Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4.4 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the

‘Sign & Stamp of Bidder

DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

- 4.5 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 4.6 The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 4.7 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology.
- 4.8 Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 4.9 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 4.10 Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 4.11 The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.
- 4.12 Shortfall documents: After evaluation of the uploaded documents, shortfall documents, if required, shall be sought from the bidder. For this purpose, maximum 1 chance, of 7x24
`Sign & Stamp of Bidder

hours duration shall be given. If the techno-commercial acceptability of bidder is established upon verification of uploaded documents and shortfall documents if any, the case shall be considered for further processing. If the bidder happens to be defaulter upon verification of the documents or has not uploaded the required document within the mentioned time frame his bid would be analyzed based on the uploaded documents and if found not in order as per requirement, would be outrightly rejected.

5.0 ASSISTANCE TO BIDDERS

- 5.1 Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 5.2 Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be call directed to the 24x7 CPP Portal Helpdesk.

0120-4001 062

0120-4001 002

0120-4001 005

0120-6277 787

E-mail support:

For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

Technical - support-eproc(at)nic(dot)in

Policy Related - cppp-doe(at)nic(dot)in

Or

Mr. Deepak Kumar, Manager (C&M) / Mr. Mukesh Bhinchar, Dy. Manager (E&M)
HURL- Sindri Project,

Mobile No.- 9031000943 / 9414255204

Email id : deepakkumar@hurl.net.in mukeshbhinchar@hurl.net.in

XXXXXXXXXXXXXXXX

`Sign & Stamp of Bidder

GENERAL CONDITIONS OF CONTRACT (GCC)

1. Scope of Contract

The Scope of Contract shall be as per 'Technical Specification' as mentioned in tender document and scope of work.

2. Firm Price

Price to be quoted shall be firm and subject to no escalation whatsoever during the contractual completion period including extended period, if any, except for any statutory variations i.e. change in the rate of taxes & duty and/or inclusion of any new tax & duty. Bid with variable price will not be accepted.

3. Price Basis

Duly executed at following location:
Old FCIL Office Complex, HURL, Sindri (Jharkhand)

4. Taxes and duties

4.1 The Bidder shall include all the taxes, duties/ levies etc. (except GST) in their quoted rates/ prices. GST charges shall be paid extra at actual by the owner as applicable.

4.2 Please note that the responsibility of timely payment of above taxes to statutory authorities thereupon lies with the Service Provider only.

4.3 Statutory variation in taxes and duties including imposition of any new tax & duty, within the scheduled Completion period, as per Contract/PO, shall be paid at actual on submission of documentary evidence.

4.3.1 In case of delay in execution, if there is any increase in the rate of tax & duty and/or there is imposition of any new tax/ duty by statutory authorities, HURL shall restrict the payment of taxes & duties, as prevalent on the scheduled delivery/ completion period only, as mentioned in the P.O and amendment(s) there to.

4.3.2 If there is any decrease in applicable rate of taxes & duties &/or there is any withdrawal of any tax & duty by statutory authorities, during the completion period including extended/ amended period of P.O, shall accrue to HURL's a/c.

4.4 The Contractor has to submit / furnish all necessary documents / information to enable HURL claim the input credit benefit, if any, under GST rules.

5. Effective date of Contract/ P.O: Shall be the date of issuance of LOA/Purchase Order(PO).

6. Completion Period/ Delivery Schedule

Sl.No.	Particulars	Delivery Schedule/ Contract Period
1.	Completion of Total Work	45 (Forty-Five) Days from date of LOA/PO

`Sign & Stamp of Bidder

7. Payment Terms

- The payment shall be made for the actual job/Supply executed by the Agency after due verification and certification by the concerned Engineer-in-charge of the HURL, Sindri Project.
- The Agency shall submit bills in triplicate on One Time basis (Final Bill) to the concerned officer in-charge of the HURL, Sindri Project.
- In-come Tax as applicable as per IT Rules shall be recovered at source and other taxes as applicable will be deducted from the Running/final bill.
- The Bills shall be submitted on Final bill of Supply/work on onetime basis. Payment shall be released within 30 days of submission of invoice by the party.
- The agency shall pay applicable GST and claim it along with Bills.

8.0 EARNEST MONEY DEPOSIT (EMD) & SECURITY DEPOSIT

8.1 EMD of successful bidder will be converted to Security Deposit after award of contract. Successful Bidders who are exempted from submission of EMD on account of MSME/NSIC/SSI, shall have to deposit security deposit equivalent to EMD amount as mentioned in Clause 12, Instruction to bidder of tender document (Tender document page no-5) before award of contract/Purchase Order.

8.2 The EMD of unsuccessful Bidders will be returned by HURL without any interest to the unsuccessful Bidders as promptly as possible on acceptance of Bid of the successful Bidder or when the Bidding process is cancelled by HURL, whichever is later. However, the agency shall have to apply inwriting for return of EMD. Bidders may indicate the name and address in whose favor the said demand draft shall be drawn by HURL for refund failing which it shall be drawn in the name of the Bidder and shall be mailed to the address given on the Transmittal Letter.

8.3 The security deposit shall be kept as performance guarantee and shall not bear any interest. It will be refunded to the Agency after satisfactory completion of work as per satisfaction level of Engineer in charge. The agency shall have to apply inwriting to Engineer in charge, along with original cash receipt for refund of security deposit

8.4 The HURL reserves the right to forfeit the security deposit if the Agency fails or neglects to take up the Supply/job, abide by to fulfil the terms and conditions of the contract and/or to execute the work satisfactorily

9.0 Insurance

9.1 Necessary insurance(s) to cover accident risk for his employee's loss of life, material etc. to crew or the third party to be arranged by Contractor at his cost.

9.2 All contractors' equipment shall be at the sole risk of the contractor.

'Sign & Stamp of Bidder

9.3 The contractor will insure all his personnel employed for the execution of the supply/work against any personal injury that may be sustained by them as a result of the execution of the work and present satisfactory evidence to the owner/consultant that such insurance is in force.

9.4 The contractor shall be responsible for workman's compensation insurance and all other statutory requirements in regard to the personnel in the contractor's employment.

10.0 Termination

In the event of unsatisfactory performance, HURL Sindri reserves right to cancel part or whole of the order / contract and make alternate arrangement at any time during contract period on risk & costs of contractor and / or forfeit security deposit

11.0 Force Majeure

The act of God, epidemic, wars, revolution, and official strike shall be treated as force majeure condition. In event of occurrence of such condition neither party shall be responsible for delay in performance provided that it is notified within 07 days of its occurrence. The Contractor shall provide justification by documentation countersigned by the local chamber of commerce.

12.0 SETTLEMENT OF DISPUTE:

12.1 Amicable efforts should be made to settle the claim, if any by direct negotiation with the concerned Engineer-in-charge of HURL, Sindri Project. In case the same is not settled, all disputes and differences whatsoever arising between the parties out of or relating to the meaning and operation of effect of this contract or the breach thereof shall be referred to the Unit Head/Incharge of the HURL, Sindri Project for arbitration and the award made in pursuance thereof shall be binding on the parties.

12.2 Subject to as aforesaid the provision of Arbitration & Conciliation Act, 1996 or any statutory modification or re-enactment or rules made there under shall apply to the Arbitration proceeding under this clause.

12.3 No objection shall be made to the appointment of the above arbitration on the ground of any of them being an officer of the HURL and/or had at any time dealt the matter in dispute or difference and/or expressed any views thereon.

13.0 Governing laws: - This Contract shall be governed by the Indian Laws for the time being in force and the Dhanbad Courts alone shall have the exclusive jurisdiction on all matters arising under the contract.

14.0 INTERPRETATION OF CONTRACT

14.1 The several contract documents forming the contracts are to be read together as a whole and are to be taken as mutually explanatory.

`Sign & Stamp of Bidder

- 14.2 Should there be any doubt or ambiguity in the interpretation of the contract documents or error, omission or contradiction therein or in any of them, the contractor shall prior to commencing the relative work, apply in writing to the owner for his decision in resolution of the doubt, ambiguity or contradiction or correction of the error or omission, as the case may be. Should the contractor fail to apply to the owner for his decision, as aforesaid prior to commencing the relative work, the contractor shall perform said work as per interpretation of owner whose decision shall be final and binding on contractor.

XXXXXXXXXXXXXX

Scope of Supply/Work for “Procurement of Electrical Equipment – SF6 Gas Leakage Detector and Hand Held Dew Point Meter at HURL Sindri Project.”

The scope of work includes Supply of Electrical Equipment as per Specifications provided below-

1.0 Product specification for SF6 Gas Leakage Detector.

Specifications	
Unit Dimensions	229 X 65 X 65mm
Weight with case & accessories	1160g
Power Supply	3V DC, two C cell Alkaline batteries
Batteries	3X1.5v alkaline batteries C LR14
Battery life	Approx 30 hours
Sensitivity	5 g SF6/year
Operating temperature	0 deg C to 52 deg C
Response time	instantaneously
Warm up time	Approx 2 Seconds
Fixed probe length	355mm
Warranty	1 year

2.0 Product specification of Hand Held Dew Point Meter.

Specifications probe	
Dew point	30 deg C to - 70 deg C
Accuracy(B & C probe)	20 deg C to - 60 deg C
Flow rate 0.2m/s, 1 bar pressure, +20 deg C	63%[90%]
0 to -60 deg C	50 s[340s]
Measurement range	30 deg C to - 70 deg C
Accuracy at +20 deg C	±0.2 degC
Temperature Sensor	Pt100 RTD class FO.1 IEC 60751
Indicator	
Operating temperature	40 deg C to - 10 deg C
Operating humidity	0-100%RH, non-condensing
Max. no of probes	2

‘Sign & Stamp of Bidder

Power supply	Rechargeable NiMH battery pack with AC adapter or 4x AA size alkalines, type IEC LR6
Pc interface	Link with USB or serial port cable
Scale	0...1VDC
output resolution	0.6mV
Accuracy	0.2% full scale
Minimum load resistor	10kΩ to ground
Housing classification	IP54
Housing materials	ABS/ PC blend
Weight	400g
EMC compliance	EN61326-1, portable equipment
Display	LCD with backlight,
Alarm	Audible alarm function
Data logging capacity	2700 real time data
Features	
Designed for industrial spot checking & field calibration	
Sensor with unique autocalibration function	
Sensor withstands condensation	
Data can be logged and transferred to PC	
Fast response enhanced by Sensor purge option	
Spare parts and Accessories	
Weatherproof carrying case	
connection cables	
Warranty	1 Year

Terms and Condition / Special Condition of Contract (SCC)

1. The Supply/work will be executed as per above mentioned Scope of Supply/Work.
2. The price shall be firm, no variation shall be allowed on any account till execution of complete Supply/work.
3. Engineer in Charge (EIC) or an Officer explicitly authorized by him will represent HURL Sindri project in all dealings with the Firm/ Agency for execution of Supply/work.
4. The personnel engaged by the Agency shall draw their remuneration from their Agency and will not claim any employment benefit from HURL at any time. The agency shall also be responsible for the statutory obligations of such personnel and shall indemnify HURL in the matter.
5. The contractor shall abide by all statutory rules and regulations of Local authority , State and Central Govt. as the case may be with regard to statutory benefits and non-statutory benefits prevailing at HURL-Sindri as applicable, at his own cost and hence the agency has to quote their rate accordingly by taking care of all these.
6. The Agency/ Firm shall be directly responsible for payment of minimum wages as per central government orders and circulars (including other benefits like E.P.F. & E.S.I) to his manpower engaged under this contract at his own cost. When the contract terminates there shall be no physical or moral pressure on HURL, on grounds of "person/ resources displace from job".
7. The contractor shall have to comply with the provision of payment of wages Act,1936 minimum wages Act, 1948, Employee liabilities 1938, Workers compensation Act,1923. Industrial dispute Act, 1947, contract labour (Regulation and abolition) Act,1970 with latest modification thereof or any other related law and rules made time to time. No extra claim shall be entertained by HURL on this account.
8. The firm/Agency shall comply the regulatory clauses of all types of labour Act and shall not engage any minor under this contract.
9. All safety measures must be taken care of, in order to avoid any accident, fire and other safety hazards. Any type of loss of assets due to any such incident is the sole responsibility of the Firm/Agency. HURL shall in no way be liable for any such incident.
10. If there is any damage to HURL property or any other financial burden on HURL because of willful or negligent action by the Firm or its personnel, HURL shall be entitled to recover the same by means of compensation from the Firm/ Agency.
11. The payment shall be released as per One Time Final Bill with all statutory deduction.
12. GST will be extra and reimbursed to the agency after submission of the documentary evidence.
13. For proper execution of Supply/work enough tools & tackles are to be provided by the agency at their own cost, nothing shall be paid extra for this.
14. All boarding/ lodging/ Transportation/ Local conveyance of workman engaged shall be in the scope of contractor.
15. SAFETY CLAUSES: All safety requirements shall be fulfilled by contractor. Safety of all manpower, tools involve shall be under contractor scope. Safety in totality is complete

Sign & Stamp of Bidder

responsibility of contractor. Proper safety arrangements / PPEs for carrying out the job is under contractor's scope and same has to be complied with as per the direction of EIC. For non-compliance of introductions for safety measures, suitable penalty will be imposed and the decision of EIC-HURL shall be final and binding to the contractor.

16. Consumable items make and specification shall be ISI certified or equivalent certification which is valid in India as applicable for Electrical items.

17. All the items to be supplied should be new, latest model , good quality and standard and as per the technical specifications mentioned in technical bid document.

18. The vendor will provide operational manuals, document for peripherals, set of diagnostics to test all the sub-systems etc. along with the systems.

19. Maintenance of all the supplied items for one year will be done by the contractor without charging any cost.

20. Packing Type of Boxed shall be used for material supply.

21. There would be no extra payment against the said supply and installation.

22. If material supplied are not of contract specification or otherwise not satisfactory for any reason the buyer shall be entitled to reject the supplies, cancel the order and buy the requirement from elsewhere. The buyer also deserves the right to forfeit the security deposit if any made by the seller for due performance of contract.

23. All the goods received will be inspected for being in good condition. Any damage in above said items during transportation or loading /unloading would be rejected and fresh material to be supplied by you without any extra cost.

24. Payment for items received but rejected during inspection would be withheld till replacement of same by a new identical item.

25. Materials rejected by the buyer will lie in the buyer's store at seller's risk and movement thereof will be the seller's sole responsibility. The buyer shall in no way be responsible for any deterioration of or damage to the material under circumstances whatsoever.

26. HURL reserve the right to terminate the contract at any time during the contract period in case performance is not found satisfactory and Supply/work not carried as per instruction of HURL Officer-in-charge.

27. Submission of Invoice: All invoices to be raised in the name of Hindustan Urvarak & Rasayan Limited and will be submitted to Engineer In charge, HURL Sindri Dhanbad (Jharkhand).

28. Price reduction/LD/Penalty Clause: In the event of delay in completion beyond contract completion period, price reduction@0.5% per week of part there of subject to maximum 5% of total P.O. value shall be recovered from contractor's bill(s).

29. Any other deviation, exceptions, observations, if any of your offers and any subsequent corresponding which are contrary to the provision of the bidding document any amendments referred above. Shall stand with drawn without any extra financial implication to owner.

30. The quoted rates/Prices shall include all the cost of materials, labours, taxes duties/levies except GST and other incidental expenses to complete the Supply/work as per the specification of Summary of Supply/ work.

`Sign & Stamp of Bidder

BOQ/SOR (Schedule of Rate) –

S.N.	Item Description	UOM	QTY Required	Delivery Period (#)	BOQ Rate
1.	SF6 Gas Leakage Detector	Nos	1	Delivery Period for each item shall be within 45 days from date of PO receipt	The Vendor has to quote unit rate in Price bid for each item
2.	Hand Held Dew Point Meter	Nos	1		

(#) – In the event of delay in completion beyond above delivery timeline, price reduction@0.5% per week of part there of subject to maximum 5% of total P.O. value shall be recovered from contractor's bill(s).

`Sign & Stamp of Bidder

Format of Price Bid (BOQ)/ Financial Bid

<div style="display: flex; justify-content: space-between; align-items: center;"> Validate Print Help View BoQ </div>									
Tender Inviting Authority: General Manager, BUH									
Name of Work: Procurement of Electrical Equipment – SF6 Gas Leakage Detector and Hand Held Dew Point Meter at HURL Sindri Project									
Contract No: 9031000943 / 9414255204									
Name of the Bidder/ Bidding Firm / Company :									
PRICE SCHEDULE (DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY) (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)									
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	GST rate in Percentage To be entered by the Bidder in percentage (%)	TOTAL AMOUNT Without Taxes <small>col (13) = (4) x (7) in Rs. P</small>	TOTAL AMOUNT With Taxes <small>col (14) = sum (8) to (13) in</small>	TOTAL AMOUNT In Words	
1	2	4	5	7	9	13	14	15	
1	Electrical Items :								
1.01	SF6 Gas Leakage Detector	1	Nos			0.00	0.00	INR Zero Only	
1.02	Hand Held Dew Point Meter	1	Nos			0.00	0.00	INR Zero Only	
Total in Figures						0.00	0.00	INR Zero Only	
Quoted Rate in Words		<div style="border: 1px solid black; padding: 2px; display: inline-block;"> Basic Rate Entry Please enter Basic Rate in Rupees for this item. </div>							
		to Only							

Note 1: - Bidder may quote for any item or all the items of BOQ. The financial comparison for selection of item wise Lowest (L-1) Bidder / Contractor shall be done based on the Basic/ Unit rate as quoted by the bidder. Total Amount without taxes as calculated in price bid for each individual item will be worked out as derived price of item wise L-1, shall be considered for evaluation and award.

Note 2: - The Bidder shall include all the taxes, duties/ levies etc. (except GST) in their quote of Basic rates of each item (in Column 7 of price bid). GST charges shall be paid extra at actual by the owner limited to the GST charges indicated by the bidder in the summary of work.

`Sign & Stamp of Bidder

Annexure-A

Details of Items to be filled by bidder				
S.N.	Description of items	Make and Model (*)	Specification (**)	Warranty offered in Years / Additional Remarks
1	SF6 Gas Leakage Detector			
2	Hand Held Dew Point Meter			

(*) – The vendor shall have to enclose OEM authorization certificate in technical bid for above quoted Make.

()- The bidder shall enclose product catalogue of individual item mentioning make / model and technical specification along with technical bid (if available).**

`Sign & Stamp of Bidder

Annexure-B

ON NON- JUDICIAL STAMP PAPER ON COMPANY LETTER HEAD

AFFIDAVIT

I, _____, being proprietor / partner / Director /authorized representative of M/s _____, do hereby solemnly affirm and state as under:

1. I, am submitting the tender for Procurement of Electrical Equipment – SF6 Gas Leakage Detector and Hand Held Dew point meter at HURL Sindri Project against Tender Notice Number- HURL/Sindri/C&M/20-21/001 dated 03.04.2021.
2. That I/ we/ our partners/ directors do not have any relative working in Hindustan Urvarak & Rasayan Limited.
3. That I/we hereby declare that M/s _____ is neither put on Holiday nor Black-listed by any Government/ PSU/ Private firm or Financial Institution.
4. That all information furnished by me/ us in respect of fulfilment of eligibility criteria and information given in this tender is complete, correct and true.
5. That all documents / credentials submitting along with this tender are genuine, authentic, true and valid.
6. That the price bid is unconditional.
7. That I/ we shall comply with all the statutory provisions as laid down under various Labor Laws/ Acts/ Rules like minimum wages, Provident Fund, ESI, Bonus, Gratuity, Contract Labor Act and other Labor Laws/ Acts/ Rules in force from time to time at my/ our own cost.
8. I/We indemnify hereby HURL against all repercussions arising out of non- compliance of the foregoing in any case.
9. That if any information or document submitted is found to be false/ incorrect, the Department may cancel my/ our tender and action as deemed fit may be taken against me/ us including termination of the contract, forfeiture of all dues including earnest money and blacklisting of me/ our firm and all partners of the firm etc.

Deponent

Verification

I, deponent, above named do hereby verify that contents of the above affidavit are true and correct to the best of my knowledge and belief.

Deponent

`Sign & Stamp of Bidder

Annexure-C

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,
Tender Committee,
Sindri Project, HURL

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: - HURL/Sindri/C&M/20-21/001 dated 03.04.2021.

Name of Tender / Work: - Procurement of Electrical Equipment – SF6 Gas Leakage Detector and Hand Held Dew point meter at HURL Sindri Project.

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents to (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of abovementioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

`Sign & Stamp of Bidder

Annexure-D**NO DEVIATION CERTIFICATE**

Bidder's Name & Address:	To, GM (BUH), HURL (Sindri Project) Old FCIL Office Complex, Sindri Project, HURL Sindri, Dhanbad, Jharkhand, 828122
--------------------------	--

1. With reference to our Bid (Reference No. HURL/Sindri/C&M/20-21/001 dated 03.04.2021) for Procurement of Electrical Equipment – SF6 Gas Leakage Detector and Hand Held Dew point meter at HURL Sindri Project, we hereby confirm that we comply with all terms, conditions and specifications of the Bidding Documents read in conjunction with Amendments(s) / Clarification(s) / Addenda / Errata (if any) issued by the Owner prior to opening of Techno – Commercial Bids and the same has been taken into consideration while making our Techno – Commercial Bid & Price Bid and we declare that we have not taken any deviation / exceptions in this regards.
2. We further confirm that any deviation variation or additional conditions etc or any mention, contrary to the Bidding Documents and its Amendments(s) / Clarification(s) / Addenda / Errata (if any) as mentioned at 1.0 above found anywhere in our Techno – Commercial Bid and / or price Bid, implicit or explicit, shall stand unconditionally withdrawn, without any cost implication whatsoever to the Owner, failing which the Bid Security shall be forfeited.

For and on behalf of:

Stamp & Signature:

Name :

Designation :

Date :

`Sign & Stamp of Bidder

Annexure-E

**PROFORMA OF CERTIFICATE
(TO BE SUBMITTED BY CEO/MD OF THE BIDDING COMPANY ON COMPANY'S
LETTER HEAD IN ORIGINAL)**

Ref. :

Date:

To
GM (BUH), HURL Sindri Project,
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Old FCIL Office Complex, PO- Sindri
Dhanbad, Jharkhand PIN – 828122

Sub:

Bidding Doc. No.

Dear Sir,

I, Mr. (CEO of the company / MD of the company), hereby certify that the data and documents furnished by M/s..... in respect of Techno-Commercial Evaluation are true and correct including the contents thereof.

I further, confirm that if at any point of time the declarations given in bid are found to be incorrect, HURL shall have the full right to terminate the contract and take any action as per provisions of contract including forfeiture of EMD/Security Deposit.

Yours faithfully,

(Signature)

Date

Name & Designation.....

Place

Name of the Company.....

(Seal of Company)

`Sign & Stamp of Bidder

Annexure-F**Format For Electronics Payment**

Bidders are required to submit the following details on the company's letter head for online transfer of amount to their account:

1.	Contractor Name / Company Name	
	Address:	
	Phone No.	
	E-mail ID	
2. a	Name of the Bank	
b.	Address of the Branch	
c.	Telephone No.	
d.	9 Digit Code number of the Bank and Branch appearing on the MICR Cheque issued by the Bank	
e.	11 Digit NEFT/IFSC Code of the Bank Branch	
f.	Account Type (SB/CC/CA)	
g.	Bank Account No. (as appearing on the Cheque)	
h.	Permanent Account Number (PAN) Under Income Tax Act.	
I	GST Registration Number	
j.	Name of Authorized Signatory	
k.	Contact Person Name	

We hereby declare that the particulars given above are correct and complete

Name
Designation
Date

Authorized signatory of the bidder

`Sign & Stamp of Bidder