



HINDUSTAN URVARAK & RASAYAN LIMITED

(A JV of NTPC, CIL, IOCL, FCIL & HFCL)

Barauni Urvarak Nagar, Begusarai

P.O: Barauni, Distt: Begusarai (Bihar), Pin: 851115.

[Registered Office, SCOPE Minar, Core 4, 9th Floor, Laxmi Nagar District Center, Delhi-110092]

TWO-BID Open e –TENDER

Hindustan Urvarak & Rasayan Limited, Barauni, invites electronic online bids (e Tender) through HURL web site www.hurl.net.in (for ref. only) and CPPP web site <https://eprocure.gov.in/eprocure/app> under Two Bid system (Part I :Techno commercial bid & Part II: Price Bid or BOQ) from bonafide and experienced bidders with sound technical and financial standing and capabilities & fulfilling the qualifying requirement for the tendered job as given in the NIT.

HURL, Barauni request bidders to quote in line with tender documents uploaded (refer attached Index) & submit the offer on our e-portal <https://eprocure.gov.in/eprocure/app>.

Upload of Tender: Tenderers are advised to download Notice Inviting Tender along with other tender documents and submit the declarations and tender documents along with clear scanned copies of requisite documents to substantiate the claim towards their credentials while the tender shall be submitted online in soft copy on our e-tendering portal.

All interested bidders have to submit techno commercial bid (Part I) & Price Bid (BOQ) (Part II) strictly in the tender format available online on e portal. No other form of bid shall be accepted and the tender shall be summarily rejected. Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of his firm / company and relevant documents w.r.t. the same to be uploaded along with the bid by the bidders.

Earnest Money Deposit has to be submitted as per NIT /Tender instructions before the due date and time of tender techno commercial bid opening , failing which the bid shall be liable for rejection .

For & on behalf of
HURL Barauni

VP Tech.

HINDUSTAN URVARAK & RASAYAN LTD., BARAUNI

Open Tender Enquiry

Barauni Urvarak Nagar, Begusarai-851115

1. Online bids are invited on two bid system for “**Annual Maintenance Contract for Pest Control Services at HURL Barauni.**” Manual bids shall not be accepted. Tender No.: HURL/BR/CC/21-22/28.
2. Tender documents may be downloaded from HURL web site www.hurl.net.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE as in Point no. 4 of NIT.
3. **Type of Tender: Open Tender – Two bid – Percentage (%) rate tender--E-Tender**
4. **Critical Date Sheet:**

| | |
|---|----------------------|
| Published Date | 16/10/2021 & 5:00 PM |
| Bid Document Download / Sale Start Date | 16/10/2021 & 5:00 PM |
| Bid Submission Start Date | 16/10/2021 & 5:00 PM |
| Bid Document Download / Sale End Date | 30/10/2021 & 6:00 PM |
| Bid Submission End Date | 30/10/2021 & 6:00 PM |
| Bid Opening Date | 01/11/2021 & 2:00 PM |

5. Pre-qualification criteria (PQC):

Before submitting bids online bidders are requested to go through the following pre qualification criteria (PQC). Bidders to upload /submit relevant PQC documents along with bid (Part-I) duly scanned & digitally signed towards fulfillment of below mentioned PQC.

Offers with incomplete/irrelevant/illegible/ambiguous PQC documents not clearly meeting PQC requirements, shall be liable for rejection without any communication in this regard.

Notwithstanding any other condition / provision in the tender documents, bidders are required to submit complete documents pertaining to Pre-Qualification Criteria (PQC) along-with their offer. However, in case of insufficient documents pertaining to PQC, HURL reserves the right to allow opportunity to the bidders, within fixed deadline, to provide complete and unambiguous documents in support of meeting the PQC. In case the bidder fails to submit the correct and complete documents, the bidder's offer will be rejected.

A) Commercial Pre qualification Criteria

The annual turnover (ATO) of the bidder during any of the preceding three financial years should be at least Rs. 1, 50,286.00

“Proof of ATO shall be submitted in the form of Audited Balance Sheet along with statement of Profit & Loss Account certified by Chartered Accountant.

Membership No. of Chartered Accountant must be clearly indicated in the above statement.

NIT Publication date shall be considered for reckoning Annual Turnover (ATO).”

- B)** For experience, satisfactory completed similar nature of work as defined below, during any of the last 07 (Seven) years ending on last day of the month immediately previous to the month in which original lastdate of bid submission falls, shall be as follows:

One similar nature of completed work costing not less than the amount equal to Rs. 4,00,763.00

‘OR’

Two similar nature of completed works each costing not less than the amount equal to Rs. 2, 50,477.00

‘OR’

Three similar nature of completed works each costing not less than the amount equal to Rs. 2, 00,382.00

“Similar Nature of work” mentioned above is defined as **“Disinfestations/ rodent/ pest control services, which include pests like rodents, cockroaches, flies, mosquitoes, termite etc in Government organization/ public sector units/ 5-star hotel/ hospitals/ Multinational corporates offices in any industry/ organizations.”.**

- a) Cost of completed work order(s), single/two/three mentioned above, is exclusive of service tax/GST and accordingly executed value of the job excluding service tax/GST shall be considered for evaluation of PQC.
- b) Detail work order (similar in nature as defined) along with completion certificate containing executed value of work, service tax/GST, work order reference, actual date of job completion etc. to be submitted by bidders along with the technical bid , towards fulfillment of above PQ criteria.
- c) Wherever executed value is not mentioned in the completion certificate, the copy of certified bills with service tax/GST details as applicable / Separate certificate from respective client (WO issuing company /Engineer In Charge) regarding executed value with service tax/GST details, date of completion etc, shall also be accepted towards fulfillment of PQC, if same is submitted along with completion certificate.
- d) Completion certificate submitted by the bidders shall have clarity with respect to whether service tax/GST is included/excluded in the executed value of the completed job, towards fulfillment of PQC and same shall be ensured by the bidders by submitting proper and relevant documents as required (e.g. separate certificate from respective client regarding service tax/GST) along with completion certificate.
- e) If no clear documents as mentioned above regarding service tax/GST component included/extra/not applicable with respect to the executed value of the job mentioned in completion certificate is submitted by the bidder & In case Service tax/GST amount / component is also not specified in the submitted completion certificate, then the amount equivalent to rate of applicable service tax/GST as considered by HURL for the subject tender shall be deducted from the value of completed job mentioned in the completion certificate to arrive at the value of the completed job without service tax/GST.
- f) Similar ARC (Annual Rate Contract) Jobs that has been successfully completed by the bidder for the originally awarded period shall be considered as completed works even though such ARC is under execution on account of extension. However original term completion should be within the period as indicated in above PQC. Bidder to submit the relevant document along with bid certifying satisfactory completion of the job, executed value of the job and completion date for original period of contract , along with letter of extension of contract, certified by WO issuing company /Engineer In Charge.
- g) In case of sub contract orders, credential as sub-contractor for above PQC shall be considered only when such work orders for sub contract has been issued with approval or written permission of end user/owner/consultant of the owner of the contract from the scope of work of which contractor under the contract has sub contracted a part of or entire work under such work order. In this regard, the bidder has to submit a certificate from the end user/owner/consultant of the owner stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor. Based on such Sub contracted portion of

the job actually executed by the bidder as subcontractor, PQC evaluation shall be done i.e. In case only part job is subcontracted, similar job & executed value etc for the part job only shall be considered for PQC and not the full job.

h) Work completion date shall be considered for deciding the period of work experience.

6. Bid Submission:

Bids shall be submitted online only at CPPP website <https://eprocure.gov.in/eprocure/app>. Tenderer/Contractor is advised to follow the instructions provided for online submission of bids. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

7. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

8. Tenderer who has downloaded the tender from the HURL website www.hurl.net.in and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, <https://eprocure.gov.in/epublish/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with HURL.

9. Intending tenderers are advised to visit again HURL web site www.hurl.net.in and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

10. EMD Payment: Earnest Money Deposit is to be deposited electronically by RTGS in the account of HURL at the below mentioned details. Bidders are required to submit the details of EMD payment at the time of Bid Preparation.

BANK Details for EMD Payment through NEFT/RTGS:

Bank Name – State Bank of India, Overseas Branch, NEW DELHI (17313)
IFS CODE: SBIN0004803, Account No: 00000037880422277.

11. EMD value: **Rs 10,019.00** (Rupees Ten Thousand Nineteen only).

12. All NSIC / SSI /MSME registered vendors are exempted from submission of tender fee & EMD. NSIC/SSI /MSME certificate must be submitted online to avail the exemption from furnishing the EMD.

13. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well Price-Bid opening will be intimated latter.

14. HURL Barauni shall not be responsible for any postal /courier delay for submission of EMD original document.

15. Not with standing any other condition/provision in the tender documents, bidders are requested to submit complete documents pertaining to PQC along with their offer. Failure to meet the PQC will render the bid to be summarily rejected. HURL reserve the right to complete the evaluation based on the details furnished by the bidder with or without seeking any additional supporting documents/clarification.

16. In case tie between two or more bidders at L-1 position, the sole criterion for determining the L1 bidder shall be on the basis of Average Annual Turn Over of the party calculated from ATO of the last three years. Party having the highest average annual turnover of last three years will be considered as L1 party.

17. Guideline for submission of bid:

17.1 Technical Bid:

The following documents are to be furnished by the Contractor along with Technical Bid as per the tender document:

- I. Scanned copy of proof for payment of Earnest Money Deposit.
- II. Scanned copy of proof for qualifying the Pre-qualification criteria of Tender as per detailed filled in Annexure A.
- III. Scanned copy Certificates like Registration Certificate, GST No, PAN No, PF No. etc.
- IV. Signed and scanned Copy of Tender Acceptance Letter (Annexure-B), No near relative certificate (Annexure-E), Electronic Payment Format (Annexure-F)
- V. Signed and scanned copy an undertaking (self-certificate) that the agency hasn't been blacklisted (Annexure-D) by a Central / Stat/ e/UT Government institution and there has been no litigation with any government department on account of IT services.
- VI. Signed and scanned copy of No deviation Certificate (Annexure-C).
- VII. Signed and scanned Copy of Special condition of contract and General Condition of contract.

Note:

1. Bidders are requested to upload the clearly legible documents only; if the documents are not found legible then offer shall be liable for rejection without any further communication.
2. HURL may consider any or all documents uploaded in e-tender portal relating to the contract without signature, if the same has been uploaded from his authorized ID or DSC.

17.2 Price Bid:

Schedule of price bid in the form of BOQ_XXXX .xls

The below mentioned Financial Proposal/Commercial bid format is provided as BOQ_XXXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BOQ_XXXX.xls as it is and quote their offer/rates in the permitted/ specified column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with HURL Barauni.

17.3 Checklist:

Checklist of documents to be submitted:

| SN | Documents details to be submitted in e-tender | Submitted (Yes/No) |
|--------|--|--------------------|
| (i) | Scanned copy of proof for payment of Earnest Money Deposit | |
| (ii) | Scanned copy of proof for qualifying the Pre-qualification criteria of Tender (Annexure-A). | |
| (iii) | Scanned copy Certificates like Registration Certificate, GST No, PAN No, PF etc. | |
| (iv) | Signed and Scanned Copy of Electronic Payment Format (Annexure-F). | |
| (v) | Signed and Scanned Copy of Tender Acceptance Letter (Annexure-B). | |
| (vi) | Signed and Scanned Copy of No deviation Certificate (Annexure-C). | |
| (vii) | Signed and Scanned Copy of an undertaking that the agency hasn't been blacklisted (Annexure-D). | |
| (viii) | Signed and Scanned Copy of No near relative certificate (Annexure-E). | |
| (ix) | Signed and scanned Copy of Special condition of contract and General Condition of contract. | |

XXXXXXXXXXXXXXXX

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

1.0 REGISTRATION

- 1.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 1.2 As part of the enrollment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.4 Upon enrollment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 1.6 Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.

2.0 SEARCHING FOR TENDER DOCUMENTS

- 2.1 There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2.2 Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e- mail in case there is any corrigendum issued to the tender document.
- 2.3 The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

3.0 PREPARATION OF BIDS

- 3.1 Bidder should take into account any / all corrigendum published on the tender document before submitting their bids.
- 3.2 Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 3.3** Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 3.4** To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

4.0 SUBMISSION OF BIDS:

- 4.1** Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 4.2** The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 4.3** Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4.4** Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 4.5** Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 4.6** The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 4.7** All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.
- 4.8** Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 4.9** The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 4.10** Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 4.11** The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

5.0 ASSISTANCE TO BIDDERS

- 5.1** Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 5.2** Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be call directed to the 24x7 CPP Portal Helpdesk.

Or

Mr. Anayat Alam, Manager(C&I), Mobile No.: - 7781005841, E-mail: alamanayat@hurl.net.in

Mr. Vijay Kumar Yadav, Mobile No.: - 7070818181, E-mail: hurlbarauni.office@gmail.com

XXXXXXXXXXXXXXXX

GUIDE LINES FOR SUBMISSION OF BANK GUARANTEE

1. The Bank guarantee should be as per enclosed format on Non-judicial stamp paper valuing Rs. 5/- for every Rs. 1000/- for a maximum limit to Rs. 10,000.00. The non-judicial stamp paper should be purchased in the name of issuing bank.
2. Bank Guarantee shall be executed on non-judicial stamp paper of applicable value purchased in the name on the bank.
3. Two persons should sign as witnesses mentioning their full name and address.
4. The executors (Bank Authorities) should mention the power of attorney No and date executed in his/her favor authorizing him/them to sign the document or produce the Photostat copy of power of attorney.
5. Non - judicial stamp paper shall be used within 6 months from the date of purchase of the same. Bank Guarantee executed on the stamp paper of more than 6 month old shall not be treated as valid.
6. The contents of Bank Guarantee shall be strictly as per our Performa.
7. Each page of Bank Guarantee shall bear signature and seal of the Bank.
8. All conditions, corrections, deletions in the bank guarantee should be authenticated by signature of Bank Officials signing the Bank Guarantee.
9. EMD / BG shall be accepted from only Nationalized Banks or any scheduled Banks as listed in the second schedule of Reserve Bank of India Act 1934 or from HURL approved banks.
10. Security Deposit or Contract Performance BG shall be accepted from any Nationalized Bank or from HURL approved Banks.
11. HURL approved banks are listed in Annexure enclosed.
12. Bank guarantee shall be kept valid for 365 days from the date of bid opening.

CHECK LIST

| SN | Details of Checks | Yes/No & Remark |
|------|---|-----------------|
| 1.0 | Is the BG on non-judicial stamp paper of appropriate value as per stamp act? | |
| 2.0 | Whether the date, purpose of purchase of stamp paper and name of purchaser are indicated on the back of stamp paper under the signature of the Stamp vendor? (The date of purchase of stamp paper should be not later than the date of execution of BG and the stamp paper should be purchased in the name of the executing bank or the party on whose behalf the BG has been issued. Also the stamp paper should not be older than six months from the date of execution of BG). | |
| 3.0 | In case the BG has been executed on the letterhead of the bank, whether the adhesive stamp of appropriate value has been affixed thereon. | |
| 4.0 | Has the executing officer of BG indicated his name, designation and Power of Attorney No / Signing Power No. etc. on BG. | |
| 5.0 | Is the each page of BG duly signed / initialed by executants and whether stamp of Bank is affixed thereon? Whether the last page is signed with full particulars including two witnesses under seal of bank as required in the prescribed Performa? | |
| 6.0 | Does the bank guarantee compare verbatim with the Performa prescribed in the bid documents? | |
| 7.0 | In case of any change in the contents of the text, whether the changes are minor / clerical nature (which in no way limits the right of HURL in any manner)? | |
| 8.0 | In case of deviation in the text of BG, which materially affect the right of HURL, whether the changes have been agreed based on the opinion by the Legal Department or BG is considered acceptable on the basis of opinion of Law Department already available on the similar issue. | |
| 9.0 | Are the factual details such as Bid Document No, NOA/LOA Contract No, Contract Price, Percentage of Advance, Amount of BG and Validity of BG correctly mentioned in the BG? | |
| 10.0 | Whether overwriting / cutting, if any, on the BG have been properly authenticated under the signature & seal of executants. | |
| 11.0 | Whether the BG has been issued by the bank inline with the provisions of bid/contract documents? | |
| 12.0 | In case BG has been issued by a bank other than those specified in Bid / Contract Document, is the BG confirmed by a bank in India acceptable as per Bid / Contract documents? | |

FOR BID SECURITY LIST OF BANKS

- SBI AND ASSOCIATES
- NATIONALISED BANKS
- SCHEDULED PRIVATE BANKS (INDIAN BANKS)
- OTHER PUBLIC SECTOR BANKS

Invalid Tenders:

A. Tender is liable for rejection in the following circumstances:

- a) Does not pay the EMD before deadline.
- b) Does not fulfill minimum pre-qualification criteria as per the Tender documents.
- c) Submits the tender late i.e. after due date and time.
- d) Unsolicited tenders.
- e) Stipulates the validity period less than what is stated in the tender documents.
- f) Stipulates his own conditions and does not agree to withdraw the deviations, rendering his bid unacceptable.
- g) Does not disclose the full names and address of all his partners or Directors as applicable where ever called for in the tender.
- h) Does not fill in and sign the required annexure, Formats, specifications etc. as specified in the tender.
- i) Does not submit bid in the prescribed format making it impossible to evaluate the bid.
- j) Indulges in tampering of tender documents.
- k) Does not conform to any tender condition which stipulates nonconformance of tender conditions as rejection criteria.
- l) Does not have his PF Code/Number from the Regional Provident Fund Commissioner, if the relaxation in this regard is not stipulated in the tender. However, PSUs / Organizations having their own PF trust / Govt. PF are considered “At Par” with the bidders registered with the PF authorities the necessary documentary evidence shall be submitted along with the bid.
- m) Within the validity period, if the party increases the price or refuses to keep their offer valid without variation, the bid shall be rejected and EMD shall be forfeited.

The above clause shall be superseding any other clause in this regard given elsewhere in the tender unless specifically mentioned otherwise.

(Signature of the Bidder, with Official Seal)

XXXXXXXXXXXXXX

GENERAL CONDITIONS OF CONTRACT (GCC)

1.0 Scope of Contract

The Scope of Contract/ Order shall be as per 'Technical Specification/SOR' attached to the Tender document.

2.0 Firm Price

Price to be quoted shall be firm and subject to no escalation whatsoever during the contractual completion period including extended period, if any, except for any statutory variations i.e. change in the rate of tax & duty and/or inclusion of any new tax & duty. Bid with variable price will not be accepted.

3.0 Price Basis

Duly executed at following location: HURL, Barauni (Bihar)

4.0 Taxes and duties

- 4.1 The Bidder shall include all the taxes, duties/ levies etc (except GST) in their quoted rates / prices. GST charges shall be paid extra at actual by the owner limited to the GST charges indicated by the bidder in the summary of SOR.
- 4.2 Statutory variation in taxes and duties including imposition of any new tax & duty, within the scheduled Completion period, as per Contract/Work order, shall be paid by contractor.
- 4.3 The Contractor has to submit / furnish all necessary documents / information to enable claim the input credit benefit, if any, under GST rules.

5.0 Effective date of Contract:

The actual date of commencement of the contract shall be as per instruction of EIC. However initial duration of the contract shall remain same (i.e. 12 Month).

6.0 Completion Period/ Time Schedule:

- 6.1 The initial contractual duration of the contract shall be for a period of One year with further extension of another Six months with same price, terms & conditions on sole discretion of HURL Barauni. However, in case of poor performance the contract shall be terminated with a notice period of 15 days without any liability.
- 6.2 After award of the job contractor shall mobilize at site within 15 days from the date by which written instruction given by EIC for mobilization.

7.0 Payment Terms:

- 7.1 All the payment shall be released on monthly basis for actual operated quantity within 30 days of submission of invoice by the party.
- 7.2 Bidder must deposit 3% of the contract value in advance or has to agree for recovery of 3% of the value of the billed amount deduction from running bill a security deposit. Security deposit will be refunded after completion of the contract.
- 7.3 Tax deduction at source Income tax, as applicable as per income tax act, shall be deducted at source from the Contractor's bills and a certificate towards this deduction shall be issued to the Contractor.
- 7.4 Price Basis: Shall be firm till the completion of the contract.

8.0 Quantity variation

Quantities indicated in the schedule of rate are tentative only and all the items may or may not be executed either partially or fully.

Actual execution value of the contract may vary depending on the actual requirement and therefore there shall not be any compensation for non-execution of any item or multiple items either partially or fully. This clause shall supersede any other clause given anywhere in the tender

documents.

9.0 Price reduction clause

In the event of delay in completion beyond contractual completion period, price reduction @ 0.5% per week or part thereof subject to maximum 5% of total W.O. value shall be recovered from Contractor's bill(s) or as per SCC whichever is applicable in this case.

10.0 Insurance

- 10.1 The Contractor will obtain Insurance Coverage in respect of all your work men towards death or bodily injury or occupational disease sustained by the workmen arising out of and in course of employment under the workmen compensation act 1923.
- 10.2 Necessary insurance(s) to cover accident risk for his employee's loss of life, material etc. to crew or the third party to be arranged by Contractor at this cost.
- 10.3 All contractors' equipment shall be at the sole risk of the contractor.
- 10.4 The contractor will insure all his personnel employed for the execution of the work against any personal injury that may be sustained by them as a result of the execution of the work and present satisfactory evidence to the owner/consultant that such insurance is in force.
- 10.5 The contractor shall be responsible for insurance and all other statutory requirements in regard to the personnel in the contractor's employment.

11.0 Statutory obligation and Safety Rules

- 11.1 The Contractor will have to follow all safety rules and measures during contract period and will be fully responsible for implementing rules, obligations and statutory provisions of government and all the consequences in the event of any eventuality.
- 11.2 The Contractor shall be responsible to observe and comply with all statutory requirement including contract labour act 1970, minimum wage act-1948 and EPF act 1952 etc. including all amendments thereof in vogue both of central and state government. HURL Barauni shall be kept in dignified against any action brought against it or any violation/non-compliance of any act /acts, all expenses for compliance of above acts and regulations shall be borne by the contractor.
- 11.3 The wages of every labourer employed by the contractor under this contract shall be paid by him before the expiry of 7 days after the last day of the month in respect of which the wages are payable (i.e. wages of the previous month). The minimum wages rate. As notified from time to time by the Government as per the minimum wages act. 1948 and/or such other authority will have to be paid by the contractor to all his workers.
- 11.4 The bidder to ensure that all his workman has bank account for wage payments. The contractor to submit bank accounts details in respect of all his workman to EIC/OIC before starting the job.
- 11.5 The bidder a cost shall comply with all safety norms such as Fire and Safety regulation act as applicable at site. The Contractor shall be responsible for all risk involved in respect of their personnel and material at site and arrange proper insurance coverage at his cost.
- 11.6 Personnel deployed should be medically fit to work should possess good conduct and should have no past criminal record and shall maintain high standard of discipline, decency and decorum. HURL Barauni reserves the right at its sole discretion to ask for replacement of any person employed by the contractor.

12.0 Termination

In the event of unsatisfactory performance, HURL Barauni reserves right to cancel part or whole of the order / contract and make alternate arrangement at any time during currency of contract on risk & costs of contractor and / or forfeit security deposit.

13.0 Force Majeure

The act of God, epidemic, wars, revolution, and official strike shall be treated as force majeure condition. In event of occurrence of such condition neither party shall be responsible for delay in performance provided that it is notified within 07 days of its occurrence. The Contractor shall provide justification by documentation countersigned by the local chamber of commerce.

14.0 Arbitration

All cases of dispute arising during execution of contract shall be resolved by mutual discussion of parties operating the Contract. In the event of failure to do so, matter will be settled as per Arbitration and Conciliation Act, 1996, as amended from time to time.

However, wherever applicable, in case of settlement of commercial disputes between JV/PSEs inter SE and PSE(s) and Government Department(s), the same shall be settled through Permanent Machinery of Arbitrators (PMA) setup in the Department of Public Enterprises (DPEs) as per the following Clause:

“In the event of any dispute or difference relating to the Interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator”.

The performance under this contract, shall not stop for any reason, whatsoever, during the said dispute / proceedings, unless the service provider is specifically directed by to desist from working in this behalf.

15.0 Governing laws

This Contract shall be governed by the Indian Laws for the time being in force and the Begusarai Courts alone shall have the exclusive jurisdiction on all matters arising under the contract.

16.0 Labour Law

You will fully comply with all the provisions of the applicable labour laws /rules (both Central & State) whichever are applicable to work men deployed by you in relation to the work order particularly (I) EPF Act 1952 (II) ESI Act 1948 (III) Payment of wages Act 1936 (IV) Minimum wages Act 1948 (V) Employee Compensation Act (VI) Contract Labour (Regular & Abolition) Act 1970 (VII) Payment of Bonus Act 1965 (VIII) Service tax (IX) Payment of Gratuity Act(if applicable) and /or any such other Acts of laws ,regulation passed by the Central, State ,Municipal and Local Govt. agency or authority.

16.0 PF Registration:

The Contractor shall be required to get registered their firm with concerned Authorities of appropriate Government, having jurisdiction as per contract for EPF and submit proof of having so that law/rules, or any other labour laws/rules/regulation applicable from time to time. The Contractor shall comply with all the applicable labour laws.

17.0 Interpretation of contract:

17.1 The several contract documents forming the contracts are to be read together as a whole and are to be taken as mutually explanatory.

- 17.2** Should there be any doubt or ambiguity in the interpretation of the contract documents or error, omission or contradiction therein or in any of them, the contractor shall prior to commencing the relative work, apply in writing to the owner for his decision in resolution of the doubt, ambiguity or contradiction or correction of the error or omission, as the case may be. Should the contractor fail to apply to the owner for his decision, as aforesaid prior to commencing the relative work, the contractor shall perform said work as per interpretation of owner whose decision shall be final and binding on contractor.
- 18.0 Gate passes:**
All tools, plant and materials shall be brought by the Contractor to the works site through a covering note to be submitted in 3 copies. One copy of the covering note will be delivered to the security staff and one copy to the Owner/Consultant. The third copy shall be retained by the Contractor. The Contractor shall follow all rules and regulations for entry / exit of their men and materials in/from project site as framed by Owner/Consultant.
- 19.0** In case tie between two or more bidders at L-1 position, the sole criterion for determining the L1 bidder shall be on the basis of Average Annual Turn Over of the party calculated from ATO of the last three years. Party having the highest average annual turnover of last three years will be considered as L1 party.
- 20.0** Notwithstanding any other condition/provision in the tender documents, bidders are requested to submit complete documents pertaining to PQC along with their offer. Failure to meet the PQC will render the bid to be summarily rejected. HURL reserve the right to complete the evaluation based on the details furnished by the bidder with or without seeking any additional supporting documents/clarification.
- 21.0** No sub-contracting is allowed in partially/fully or any way to other agency by L1 bidder.

XXXXXXXXXXXXXXXX

Special condition of Contract

SCOPE OF WORK:

It consists of Anti Larval, Anti Adults Mosquito and Pest Control Operation against insects, ants, cockroaches, snakes, and rats etc. in township and plant at Barauni fertilizer complex. The scope of work may be increased or decreased as per severity of problem by EIC and may include all areas of plant including plant area and Township.

Followings are the main operations:

- Anti-Larval measures in breeding places of Mosquitoes.
- Fogging for effective control of Adult Mosquito
- Anti-Rodent Measures.
- Anti-Snake Measures.
- Bee hive destruction
- Anti-termite Measures

1. ANTI LARVAL OPERATION

(a) Anti Larval operation will be carried out mostly outdoors at all possible breeding places of mosquitoes i.e. ponds, chamber, manholes, Nallah, Stagnant water traps, sewerage system etc.

(b) The cycle will be repeated fortnightly, thus two operations in the month.

(c) The Schedule and mode of operation may change as per the severity of the problem and seasonal variation by E.I.C.

(d) Coverage will be the all areas of Township and Plant area.

2. FOGGING OPERATION

(a) Fogging operation shall be carried out outdoor operation with the help of the hand fogger approved by E.I.C to decrease/eradicate mosquito and other insect menace including front portion boundaries and Boundary wall.

(b) The cycle will be repeated fortnightly, thus two operations in the month.

(c) The schedule of operation may be changed as per severity of the problem and seasonal variation.

(d) Coverage will the all areas of Township, Plant area.

3. ANTI RODENT MEASURES: -

(a) Rodent control operation - Rodent control by Placing of Rat Barrows by Trubble Gum (Rat

Trap Pad) in big residential, non-residential buildings, offices, administrative building, stores (in town ship as well as plant area) against each complain as and when required and as per the direction of the EIC

(b) Coverage will be the all areas of Township and plant buildings.

4. ANTI SNAKES MEASURES:-

(a) Carbolic Acid spray should be done at probable sites of residing snake effected area. Spray of carbolic Acid in township & plant area on fortnightly and if required the same will be also executed on complaint basis in Public Building as well as residential buildings. The schedule of operation may be change as per requirement and seasonable variation.

(b) Coverage will be the all areas of Township & Plant area.

5. DESTRUCTION OF BEE HIVE

(a) Destruction of Bee hive-by spraying Pyrethrum 2 % extract (1:19) (per operation 0.25 lt) in plant and township.

(b) Coverage will be the all areas of Township & Plant area.

6. ANTI-TERMITE MEASURES

(a) Drilling holes in the walls and floor junctions of the entire occupied premises/flat followed by inspection once between two consecutive treatments and any additional treatment as may be necessary.

(b) Anti-termite Treatment of the infested area will be done by both spraying Chloropyriphos 20% EC and injecting this solution in Kerosene oil/equivalent oil as per requirement of the place.

MANPOWER:

It is proposed that contractor will deploy following staff and labors for the job:-

1. The contractor shall deploy manpower as per schedule and requirement to execute the work.
2. The contractor shall provide complete uniform along with full identity of the company in printed in the dresses and also all sorts of protective garment such as apron, mask, cap, gum boot, Goggle etc. all workers engaged in the field work.
3. The Engineer-In-Charge reserves the power to change the deployment of manpower as per the situation at no extra cost.
4. During the execution of Eng-In-Charge feels that the manpower deployed needs to be further amended for efficient execution of work, the same shall be arranged by the agency without any extra financial liabilities to the department.
5. The contractor shall arrange accommodation of staff such that the deployed manpower can respond to snake complaints within reasonable duration.

EQUIPMENTS:-

(a) The contractor will deploy a sufficient no of spraying (no atomizer sprayer permitted) and fogging machine and suitable transport (as and when required) for carriage for chemical for execution of the work. However, this may be suitably increased to cope-up with the requirement of work and nothing extra for the same shall be payable.

(b) The party should also keep the required tools for the check-up of larval growth.

ADDITIONAL CONDITION OF CONTRACT

1. Contract period will be one year. If HURL desires, the contract may be extended for a further period of 06 (six) months at the same rates, terms and conditions if work carried out satisfactory.
2. The contractor shall take all safety majors to worker on his own cost. For non-compliance of instruction suitable penalty may be levied as per the Safety rules.
- 3 The contractor shall take all safety precautions for the work at his own cost. Non-compliance of instructions will constitute to suitable penalty as per the Safety Rules.
4. Payment of wages to labor shall be made as per the modification of Central Govt. from time-to-time.
5. Contractor should quote his rates considering the expenditure towards ESI (Employees state insurance), PF Statutory benefit, non-statutory benefit etc. RA bill will be released only after submission of documentary evidence of PF against each deployed labour, wage sheet and attendance sheet etc.
6. The contractor shall ensure payment to his workers up to 7th of every irrespective month whether his bills have been paid by HURL or not.
7. The contractor shall abide by all statutory rules and regulation of state and central Govt. besides local authority as the case may be with regard to statutory benefit like medical, tea, retrenchment benefits etc. as applicable at his own cost.

8. The contractor shall arrange accommodation of his staff at his own cost. However, a small and suitable place for store/office may be provided available in the HURL Premises.
9. The contractor shall ensure the submission of valid labor license issued by the competent authority for the nos. of labor engaged by them.
10. The price will remain firm throughout the contract period and no escalation on any account shall be payable.
11. For effectiveness execution of the work party has to provide Scooter/Motor cycle as per requirement.
12. It will be contractor's responsibility to inspect the total area and ensure that necessary fogging/spraying and dispensing of chemicals are done regularly whenever they are required.
13. The Engineer-In-Charge reserves the right to inspect any area and at his sole discretion shall judge the effectiveness of the measure taken by the contractor and in case the Engineer-In-Charge, so desired the contractor may have to repeat part/completely the job.
14. The chemical, insecticides and other material used in the work shall be strictly as per the National Health Program/work Health Organization, specification/standards. The concentration area covered and frequency of chemical/insecticides shall also be as per the guidance of Engineer-In-Charge.
15. Material/chemicals brought by the party for utilization in the work shall be stored in specified space in the department or any other location decided by officer-in-charge in double lock by contractor perceptually, contractor should store one-month chemical in advance.
16. Contractor should also possess valid license to store and use the chemical so required for the work.
17. The contractor shall produce documentary evidence like invoice of the supplier/authorized dealer for genuineness and guaranteed effectiveness for the material brought by him for use in the work to the Engineer-In-Charge. He shall also produce certificate that the chemical/Brand proposed to be used in the work is safe to the Human beings and is approved by Govt. or by any other competent authority.
18. The contractor shall ensure the regular supply of chemical, Engineer-in-charge reserve the right to change from one chemical to another and no claim on account of non-availability in stock shall be admissible.
17. The contractor shall maintain a register for indoor spraying/out-side fogging in residential buildings and take the signature from every resident after carrying out the spraying operation. In case any resident not desires of getting the spraying done the signature with the reason should also be obtained on register. In case the houses are found to be locked all efforts should be made to contact the resident within one day or two days and get the fogging/spraying carried out and signature taken.
18. The vendor should have pesticide license.
19. It is necessary to taken PMJJY & PMSBJY of all workers

SERVICE SPECIFICATIONS

1. Anti-Larval Measure-Destruction of larva and Pupa by Spraying Bi Larv WP 25% or equivalent Chemical , As per Approved by the EIC, in different locations/ drains/ manholes, within the township and plant area having stagnant water where larva breeding may take place for effective control of larva, spraying has to be done in with 5gm Bi Larv with 5 Lt of water(Payment will be made actual work done at different locations as indicated in the scope of work per operation basis) (Approx. Consumption 0.5 kg/ Operation)
2. Fogging Operation-Fogging of Pyretherum 2% Extract Mixed with Diesel oil in ratio of 1:19 to create fog in outdoor residential/ non-residential Areas and other area scope of work etc. As and when required and as per the direction of the EIC Approx. consumption per operation - Pyretherum 2% Extract 1 Litre, Diesel -19 Lt & 2 Lt Petrol)

3. Rodent control operation - Rodent control by Placing of Rat Barrows by Trubble Gum (Rat Trap Pad).
Big residential, non-residential building offices, stores in town ship as well as plant area) against each complain as and when required and as per the direction of the EIC
4. Snake operation- Snake control by Spraying Carbolic acid (1:19) (per operation 0.25 lt) on the surface Drains and surrounding of residential, nonresidential building, offices, stores in town ship as well as plant area) against each complain as and when required and as per the direction of the EIC
5. Destruction of Bee hive-by spraying Pyrethrum 2 % extract (1:19) (per operation 0.25 lt) in plant and township.
6. Treatment at points of contact of wood work by chemical emulsion Chlorpyrifos/ Lindane (in oil or kerosene-based solution) @ 0.5 liters per hole by drilling 6 mm dia. holes at downward angle of 45 degree at 150 mm center to center and sealing the same."

BOQ

[Validate](#)
[Print](#)
[Help](#)

Percentage BoQ

Tender Inviting Authority: VP Tech & PD at HURL Barauni.

Name of Work: Annual Maintenance Contract for Pest Control Services at HURL Barauni

Contract No: HURL / BR/ CC / 21-22 /28

Name of the Bidder/
Bidding Firm /
Company :

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

SCHEDULE OF RATES:

- The Tenderers shall quote Rate upto two decimals only. Tenderers to note that only first two decimals shall be considered for evaluation if Quotation having more than two decimals. Bidder to go through Preamble to SOR mentioned in the tender document before quoting.
- For quoting percentage rate bidder to select At Par /Excess/Below (Less) from drop down menu of the BOQ sheet and enter applicable percentage in Cell below in BOQ sheet. For Quoting At Par bidder to enter percentage value as 0%. In case of any tempering of BOQ sheet offer shall be liable for rejection.
- GST: A. The quoted rate/amount shall be inclusive of all taxes and duties etc. as per tender but exclusive of the GST. Bidder must quote their rates exclusive of GST. The GST if applicable shall be paid extra as per applicable rates. B. The offer will be evaluated inclusive of applicable GST.

| NUMBER # | TEXT # | NUMBER | TEXT # | NUMBER | NUMBER # | TEXT # |
|------------------------|---|----------|--------|-------------------------|-------------------------------------|--|
| Sl. No. | Item Description | Quantity | Units | Estimated Rate in Rs. P | TOTAL AMOUNT Without Taxes in Rs. P | TOTAL AMOUNT In Words |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 | Annual Maintenance Contract for Pest Control Services at HURL Barauni | | | | | |
| 1.01 | Anti Larval Measure-Destruction of larva and Pupa by Spraying Bi Larv WP 25% or equivalent Chemical , As per Approved by the EIC, in different locations/ drains/ manholes, within the township and plant area having stagnant water where larva breeding may take place for effective control of larva, spraying has to be done in with 5gm Bi Larv with 5 Lt of water(Payment will be made actual workdone at different locations as indicated in the scope of work per operation basis) (Approx Consumption 0.5 kg/ Operation) Bi Larv WP 25% | 24.000 | KG | 5528.08 | 132673.92 | INR One Lakh Thirty Two Thousand Six Hundred & Seventy Three and Paise Ninety Two Only |
| 1.02 | Fogging Operation-Fogging of Pyrethrum 2% Extract Mixed with Diesel oil in ratio of 1:19 to create fog in outdoor residential/ non residential Areas and other area scope of work etc. As and when required and as per the direction of the EIC Approx. consumption per operation : Pyrethrum 2% Extract 1 liter ,Disel -19 Lt & 2 Lt Petrol) | 24.000 | Litre | 6614.15 | 158739.60 | INR One Lakh Fifty Eight Thousand Seven Hundred & Thirty Nine and Paise Sixty Only |
| 1.03 | Rodent control operation - Rodent control by Placing of Rat Barrows by Trubble Gum (Rat Trap Pad). Big residential, non residential building offices, stores in town ship as well as plant area)against each complain as and when required and as per the direction of the EIC. | 100.000 | EACH | 99.53 | 9953.00 | INR Nine Thousand Nine Hundred & Fifty Three Only |
| 1.04 | Snake operation- Snake control by Spraying Carbolic acid (1:19) (per operation0.25 lt) on the surfece Drains and sourrounding of residential, nonresidential building , offices, stores in town ship as well as plant area) against each complain as and when required and as per the direction of the EIC. | 100.000 | EACH | 845.97 | 84597.00 | INR Eighty Four Thousand Five Hundred & Ninety Seven Only |
| 1.05 | Destruction of Bee hive-by spraying Pyrethrum 2 % extract (1:19) (per operation0.25 lt) in plant and township. | 25.000 | EACH | 1289.36 | 32234.00 | INR Thirty Two Thousand Two Hundred & Thirty Four Only |
| 1.06 | Supplying chemical emulsion in sealed containers including delivery as specified. 2.34.1 Chlorpyriphos/ Lindane emulsifiable concentrate of 20% | 100.000 | Litre | 172.63 | 17263.00 | INR Seventeen Thousand Two Hundred & Sixty Three Only |
| 1.07 | Treatment at points of contact of wood work by chemical emulsion Chlorpyriphos/ Lindane (in oil or kerosene based solution) @ 0.5 litres per hole by drilling 6 mm dia holes at downward angle of 45 degree at 150 mm centre to centre and sealing the same. | 300.000 | M | 218.31 | 65493.00 | INR Sixty Five Thousand Four Hundred & Ninety Three Only |
| Total in Figures | | | | | 500953.52 | INR Five Lakh Nine Hundred & Fifty Three and Paise Fifty Two Only |
| Quoted Rate in Figures | | | Select | | 0.00 | INR Zero Only |
| Quoted Rate in Words | INR Zero Only | | | | | |

Annexure-A

| | | | | | | | |
|--|--|---|------------------------|-----------------------|------------------------|---------------------------|-----------------------------|
| TO, HURL Barauni, Begusarai, Bihar-851115. | | | | | | Date: | |
| | Tender No: | | | | | | |
| | Work of the subject tender | | | | | | |
| | Bidder's Name | | | | | | |
| | In order to meet the Qualifying Requirement of above tender No., we submit as under: | | | | | | |
| | Summary of Details & Documents in Support of PQC | | | | | | |
| | Details of Annual Turn Over for the preceding three years. | Financial Year | | | Turnover (Rs.) | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | Average Annual Turnover for the preceding three (3) financial years | | | | | |
| S.N | Description of Work | Work Order No. & Date | Work Order Value (Rs.) | Completion Certi. No. | Completion Certi. Date | Actual Date of Completion | Actual Executed Value (Rs.) |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Note:

1. Bidder must submit all requisite documents mentioned above in support of their meeting the PQC requirement.
2. Bidder will be given only one opportunity with fixed deadline to submit any short fall documents/clarification mentioned in Annexure-A related to work order/purchase order (if required). No work order copy other than mentioned above will be accepted at stage of shortfall query/clarification.

Yours Faithfully,

(Signature of the Bidder with Official Seal)

TENDER ACCEPTANCE
LETTER

Date:

To,

HURL BARAUNI
URVARAK NAGAR, BEGUSARAI
BIHAR, PIN-851115.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: **HUR/BR/CC/21-22/28.**

Name of Tender /Work: - **Annual Maintenance Contract for Pest Control Services at HURL Barauni.**

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

<https://eprocure.gov.in/eprocure/app>

as per your advertisement, given in the above-mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

(Signature of the Bidder, with Official Seal)

NO DEVIATION CERTIFICATE

| | |
|-------------------------|---|
| Bidder's Name &Address: | To, HURL Barauni Urvarak Nagar, Begusarai-851115. |
|-------------------------|---|

1. With reference to our Bid (Reference No: **HURL/BR/CC/21-22/28** dated 16.10.2021) for **Annual Maintenance Contract for Pest Control Services at HURL Barauni I Works** at Barauni, Bihar, we hereby confirm that we comply with all terms, conditions and specifications of the Bidding Documents read in conjunction with Amendments(s) / Clarification(s) / Addenda / Errata (if any) issued by the Owner prior to opening of Techno – Commercial Bids and the same has been taken into consideration while making our Techno – Commercial Bid & Price Bid and we declare that we have not taken any deviation / exceptions in this regard.
2. We further confirm that any deviation variation or additional conditions etc or any mention, contrary to the Bidding Documents and its Amendments(s) / Clarification(s) / Addenda / Errata (if any) as mentioned at 1.0 above found anywhere in our Techno – Commercial Bid and / or price Bid, implicit or explicit, shall stand unconditionally withdrawn, without any cost implication whatsoever to the Owner, failing which the Bid Security shall be forfeited.

(Signature of the Bidder, with Official Seal)

Black-listed or Holiday

SELFDECLARATION

To,

HURL

Barauni Urvarak Nagar, Begusarai-851115.

Tender Reference No: HURL/BR/CC/21-22/28.

Tender id: -

Name of Tender/Work: Annual Maintenance Contract for Pest Control Services at HURL Barauni

Sir,

We hereby declare that M/s is neither put on Holiday or Black-listed by any Government / PSU / Private firm or Financial Institution.

(Signature of the Bidder with Official Seal)

Annexure-E

No near relative certificate

Date:

To,

HURL BARAUNI
URVARAK NAGAR, BEGUSARAI
BIHAR, PIN-851115.

Sub: No near relative certificate

Tender Reference No: - **HURL/BR/CC/21-22/28**

Name of Tender/Work: - Annual Maintenance Contract for Pest Control Services at HURL Barauni

Dear Sir,

1.I/We have downloaded/obtained the tender document(s)for the above mentioned
'Tender/Work from the website(s)namely:

<https://eprocure.gov.in/eprocure/app>

as per your advertisement given in the above-mentioned website(s).

- 2.I/We do hereby declare that we are not relative of any Director of HURL or any of his relative is a partner.
3. In our firm there is no Partner who is director of HURL or any of his relative is a partner.
4. We declare that none of our relative is working as an "EMPLOYEE" in the Corporation.
5. I/We have not engaged any person(s) of doubtful antecedent and if any such person (s) found by management I/We am/are agreeing for punishment as deemed fit by management.

Yours Faithfully,

(Signature of the Bidder with Official Seal)

Annexure-F**Format for Electronics Payment**

| | | |
|------|--|--|
| 1. | Contractor Name/CompanyName | |
| | Address: | |
| | Phone No. | |
| | E-mail ID | |
| 2. a | Name of the Bank | |
| b. | Address of the Branch | |
| c. | Telephone No. | |
| d. | 9 Digit Code number of the Bank and Branch appearing on the MICR Cheque issued by the Bank | |
| e. | 11 Digit NEFT/IFSC Code of the Bank Branch | |
| f. | Account Type (SB/CC/CA) | |
| g. | Bank Account No.(as appearing on the Cheque) | |
| h. | Permanent Account Number (PAN) Under Income Tax Act. | |
| I | GST Registration Number | |
| j. | Name of Authorized Signatory | |
| k. | Contact Person Name | |
| | | |

We here by declare that the particulars given above are correct and complete.

(Signature of the Bidder, with Official Seal)

Annexure-G

PERFORMA FOR BANK GUARANTEE IN LIEU OF CASH DEPOSIT (EMD) (On non-Judicial stamp paper of value –Five rupees for every Rs. 1000/- or part thereof provided that value of stamp duty shall not exceed ten thousand rupees)

Ref.No. HURL/ BR/ CC/21-22/28

To,
HURL Barauni
Dear Sirs,

In consideration of HURL having its registered office at HURL Core -4, 9th floor, Scope Minar, Laxmi Nagar District Centre, Delhi – 110092 (hereinafter called the 'OWNER' which expression shall unless repugnant to the subject or context include its successors and assigns) having issued Notice Inviting tender under specification no..... M/s..... having its registered office (head office) at(hereinafter called 'TENDERER') who wishes to participate in the said tender forand you as a special favour, have agreed to accept an irrevocable and unconditional Bank Guarantee for an amount of Rs.....valid uptoon behalf of the tenderer in lieu of Cash deposit required to be made by the tenderer, as a condition precedent for participation in the said tender.

We, theBank incorporated underlaw and having one of our branches at and having our head/registered office at..... (address) do hereby unconditionally and irrevocably guarantee and undertake to pay to the 'OWNER' immediately on demand without any demur, reservation, protest, context and recourse to the extent of the said sum of Rs (Rupees only). Any such claim/demand made by the said 'OWNER' on us shall be conclusive and binding on us irrespective of any dispute or differences raised by the tenderer.

This Guarantee shall be irrevocable and shall remain valid uptoIf any further extension of the Guarantee is required, the same shall be extended to such required period on receiving instruction from M/s..... on whose behalf this guarantee is issued.

In witness whereof the Bank, through its authorized officer, has set its hand and stamp on this

.....day ofat

WITNESS:

1) Signature: Signature:

Name: Name:

3 Signature.....

Name:

OFFICIAL ADDRESS:

(DESIGNATION WITH BANK STAMP)

Authorization No.....

DATE

NOTE: - THIS STAMP PAPERS SHALL BE PURCHASED IN THE NAME OF BID GUARNTTEE ISSUING BANK.

XXXXXXXXXXXXXXXXXXXXXXXXXXXX