



HINDUSTAN URVARAK & RASAYAN LIMITED A JV OF IOCL, NTPC, CIL, FCIL & HFCL

Advt. No.: FTC/2022/1

Engagement of Executive Grade-2 in Finance (Coordination) on Fixed Term Contract (FTC) basis in HURL

Hindustan Urvarak & Rasayan Limited (HURL) is a joint venture company incorporated by Indian Oil Corporation Limited (IOCL), NTPC Limited (NTPC), Coal India Limited (CIL) with Fertilizer Corporation of India Limited (FCIL) and Hindustan Fertilizer Corporation Limited (HFCL) with a prime objective to establish and operate state of the art environment friendly and energy efficient Natural Gas based Fertilizer Complexes (Ammonia-Urea) of 2200 MTPD Ammonia and 3850 MTPD Urea (1.27 MMTPA neem coated urea) at Gorakhpur (Uttar Pradesh), Sindri (Jharkhand) & Barauni (Bihar), and simultaneously market their products, thus spurring economic growth.

HURL is in need of dynamic, hard-working & talented professionals as under on FTC basis for a minimum period of 2 years which may be extended on year-to-year basis up till 5 years based on requirement:

Department	Position	Vacancies	Educational Qualification	Experience Required
Finance (Coordination)	Executive Grade-2	1	Member of Institute of Chartered Accountants or Cost Accountants of India (CA/CMA) or Two years full time MBA with specialization in Finance.	Minimum 5 years of post-qualification experience with exposure/ experience in following field: <ul style="list-style-type: none">• Preparation of Subsidy & freight bills on DoF's portal i-FMS• Preparation of detailed Capital & Revenue budget• Preparation of monthly data on Cost of Utilities, immediate and final products.• Variance Analysis for the purpose of reporting to the top management.• Submission of required information to the auditors for preparation of Tax Audit report and Cost Audit report.• Submission of ACD (Annual Cost Data) for FICC• Hands on experience in GST & Income Tax

- Candidates from Fertilizer companies will be preferred.
- The upper age limit is 35 years.
- Educational qualification & upper age limit may be relaxed for suitable candidates.

Selection Process

- Candidates will be shortlisted based on their experience profile for personal interview subject to meeting essential pre-requisite and required work experience.
- Selection will be through Personal interview. The Personal Interview may be conducted through video conferencing/ online mode.

Physical Fitness:

Appointment of selected candidates will be subject to their being found medically fit. The details regarding medical fitness shall be intimated at the time of selection.

Remuneration

HURL offers an attractive and one of the best in the industry compensation package, pay and



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perks. The final pay shall be commensurate to the individual's profile, nature of experience and industry standards.

How to Apply

1. Before applying, candidates should ensure that they satisfy all the necessary conditions and requirements of the position.
2. The Application along with the testimonials are required to be sent **through email** to ftc.fin@hurl.net.in.
3. Application form along with self-attested copies of following testimonials are required to be sent on e-mail ids as specified on or before the last date i.e., **21.01.2022**.
 - a) Recent passport size color photographs
 - b) High School certificate for proof of Date of Birth
 - c) Certificates of Academic and professional qualification.
 - d) Proof of identity & Address (Passport, Voter ID, Driving License)
 - e) Experience certificates/ Service certificates
 - f) Detailed Resume/Profile
 - g) Any other document in support of candidature
4. Queries if any should be sent to respective email id as specified for the positions above.
5. No application will be entertained after the expiry of last date of receipt of Application form.
6. In case of any document being in language other than Hindi/English, candidate is required to attach a translated version of the same in Hindi/ English also.

General Information & Instructions

1. Date, time and other details of the interview and all other correspondence shall be communicated to shortlisted candidates through e-mail.
2. Only Indian Nationals are eligible to apply.
3. If any discrepancies are found in the Application form submitted by the candidate and that of the original testimonies, the candidature of such candidates is liable to be rejected. Hence, utmost care should be taken to furnish correct details before submitting Application form.
4. The candidates must have an active E-mail Id & valid Mobile number. All future communications with the candidates will take place only through e mail
5. The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for selection process.
6. Any modification/amendments/ corrigendum in the advertisement will be given in HURL's website www.hurl.net.in only.
7. Candidates are advised not to respond to unscrupulous advertisements appearing in any media/publication. For authenticity of any advertisement the candidate may check on HURL's website www.hurl.net.in only.
8. Canvassing by a candidate in any form at any stage of the selection process shall disqualify his/her candidature.
9. Any dispute with regard to engagement against this advertisement will be settled within the jurisdiction of Delhi only.
10. Candidature is liable to be rejected at any stage of engagement process without any notice or if joined services are liable to be terminated, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or HURL comes across any evidence/ knowledge, that the qualification/ experience/ any other particulars indicated in Application form/ personal resume/ other forms/ formats are not recognized/ false/ misleading and/ or amounts to suppression of information/ particulars which should have



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been brought to the notice of HURL or that the candidate has been shortlisted for next stage in the process/ has been engaged in HURL through any unfair means.

11. Interview may be held through online mode. In case of physical interview, you may be reimbursed Travel Allowance as per the entitlement
12. The decision of HURL Management in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of interviews, selection and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

Important Dates

S. No.	Particular	Date
1	Start date of submitting application form	14.01.22
2	Last date for receipt of application in prescribed Application form through e-mail	21.01.22
3	Cut-off date for Age & Experience calculation	21.01.22