



## HINDUSTAN URVARAK & RASAYAN LIMITED A JV OF IOCL, NTPC, CIL, FCIL & HFCL

Advt. No.: FTC/2022/3

### Engagement of Retired executives on Fixed Term Contract (FTC) basis in HURL

Hindustan Urvarak & Rasayan Limited (HURL) is a joint venture company incorporated by Indian Oil Corporation Limited (IOCL), NTPC Limited (NTPC), Coal India Limited (CIL) with Fertilizer Corporation of India Limited (FCIL) and Hindustan Fertilizer Corporation Limited (HFCL) with a prime objective to establish and operate state of the art environment friendly and energy efficient Natural Gas based Fertilizer Complexes (Ammonia-Urea) of 2200 MTPD Ammonia and 3850 MTPD Urea (1.27 MMTPA neem coated urea) at Gorakhpur (Uttar Pradesh), Sindri (Jharkhand) & Barauni (Bihar), and simultaneously market their products, thus spurring economic growth.

HURL is in need of professionals who have retired for various positions on fixed-term contract for a period of 1 year which may be extended based on requirement.

Sr	Area	Position	Tentative requirement	Educational Qualification	Location
1	Marketing	Executive Grade-5	1	B. Sc (Agriculture) with M.Sc. (Agriculture)	Delhi
2	Law	Executive Grade-4/ Executive Grade-3	4	Graduate degree in any discipline and Bachelor's degree in Law (LLB) or 5 years Integrated LLB degree.	Delhi, Gorakhpur, Barauni, Sindri
3	Contracts & Materials	Executive Grade-4	3	Engineering Graduate in any discipline. Candidates with addl. Qualification of PG Diploma in Materials Mgt. or MBA in Materials Management may be given preference.	Gorakhpur, Barauni, Sindri
4		Executive Grade-3	6		
5	Human Resources	Executive Grade-4/ Executive Grade-3	8	MBA / Masters Degree/ 2 years PG Diploma equivalent to MBA with HRM / PM & IR or Masters degree in HRM / IR / Labour Welfare / Social Work.	Delhi, Gorakhpur, Barauni, Sindri
6	Medical	Executive Grade-4/ Executive Grade-3	3	MBBS/ MD (Medicine) with registration with Medical Council of India.	Gorakhpur, Barauni, Sindri
7	CSR	Executive Grade-3	3	Masters Degree in Social Works with Specialization in Community Development / Rural Management or Masters Degree in Rural Management /CSR or Masters Degree in Sustainability Development / Sustainability Management as one of the Specialization.	Gorakhpur, Barauni, Sindri
8	Environment & Quality Control	Executive Grade-4/ Grade-3	3	MSc Chemistry	Gorakhpur, Barauni, Sindri
9	HSE	Executive Grade-4	2	Bachelor of Science	Gorakhpur, Sindri



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**Experience Required & Upper Age limit**

Sr	Area	Position	Experience Required	Upper Age limit
1	Marketing	Executive Grade-5	<ul style="list-style-type: none"> <li>Experience of Min. 20 years in Marketing in Fertilizer &amp; Agri-input Industry with exposure towards handling &amp; marketing of bulk fertilizers/ New Business Development/ Develop customized fertilizers/ Well versed with fertilizer subsidy policies/ Port handling operations/ Logistics. The candidate must also have experience in establishing and managing sales &amp; marketing infrastructure for sales of Urea and other products.</li> </ul>	63 years
2	Law	Executive Grade-4/ Executive Grade-3	<ul style="list-style-type: none"> <li>Candidates should have experience of working in various areas such as: handling litigation (Civil, Consumer and Criminal matters) before different Judicial / Quasi-Judicial Forums, Arbitration and Conciliation matter, Drafting &amp; vetting various legal documents, handling legal matters pertaining to Mergers Acquisitions &amp; Joint Ventures, Regulatory matters, Industrial/Labour law matters etc.</li> </ul>	63 years
3	Contracts & Materials	Executive Grade-4	<ul style="list-style-type: none"> <li>Well conversant with government procurement guidelines, CVC guidelines, Knowledge of ERP systems, Knowledge of GST, IGST, Input tax credit, and custom duty rates, Experience of procurement of long term /spot RLNG is preferable.</li> <li>Experience in all facets of Contracts, Purchase, Stores, Logistics in Petrochemical/ Chemical/ Fertilizer/ Energy sector</li> </ul>	63 years
4		Executive Grade-3		63 years
5	Human Resources	Executive Grade-4/ Executive Grade-3	<ul style="list-style-type: none"> <li>Experience in all facets of HR in medium and large industrial establishments of reputed companies in Petrochemical/ Chemical/ Fertilizer/ Energy sector</li> </ul>	63 years
6	Medical	Executive Grade-4/ Executive Grade-3	<ul style="list-style-type: none"> <li>Experience in medical centre/hospital in medium and large industrial establishments of reputed companies in Petrochemical/ Chemical/ Fertilizer/ Energy sector</li> <li>A qualification or experience in Occupational Health is preferable.</li> </ul>	63 years
7	CSR	Executive Grade-3	<ul style="list-style-type: none"> <li>Work experience in reputed Organization in Rural Development, CSR projects.</li> </ul>	63 years
8	Environment & Quality Control	Executive Grade-4/ Grade-3	<ul style="list-style-type: none"> <li>Experience in laboratory of preferably Ammonia – Urea complex/ Petrochemical complex.</li> <li>Knowledge of all types of analysis required in large capacity Ammonia-Urea Fertilizer Complex/ large Petrochemical complex including working on Gas Chromatograph, Mass Spectrometer and HPLC machine for neem coating.</li> <li>Working experience in laboratory of preferably Ammonia – Urea Complex/ Petrochemical complex including Compliance Report submissions to Regional Office, MoEF &amp; CC, State Pollution Control Board, CPCB etc.</li> </ul>	63 years



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9	HSE	Executive Grade-4	<ul style="list-style-type: none"><li>• At least 5 years work experience as Head laboratory of large capacity Ammonia – Urea complex.</li><li>• Must have knowledge of all types of analysis required in large capacity Ammonia-Urea Fertilizer Complex including working on Gas Chromatograph, Mass Spectrometer and HPLC machine for neem coating.</li><li>• Experience of setting up Laboratory for Process analysis &amp; Quality Control.</li></ul>	63 years
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### Selection Process

- Candidates will be shortlisted for personal interview based on their experience profile and other advertised prerequisites.
- Applications from Petrochemical/ Chemical/ Fertilizer/ Energy sector companies will be preferred.
- Applicants retired from positions of Manager & above need only apply.
- Selection will be through Personal interview. The Personal Interview may be conducted through video conferencing/ online mode.
- The management may offer you position at a level commensurate to your profile, nature of experience and interview assessment and requirement of the position, subject to your affirmation, as deemed fit.
- Appointment of selected candidates will be subject to their being found medically fit.

### How to Apply

1. The Application along with the testimonials are required to be sent through email as specified below for different positions:

Sr.	Department	Email id
1	Marketing	ftc@hurl.net.in
2	Law	ftc.law@hurl.net.in
3	Contracts & Materials	ftc.contract@hurl.net.in
4	Human Resources	ftc.hr@hurl.net.in
5	Medical	ftc.med@hurl.net.in
6	CSR	ftc.csr@hurl.net.in
7	Environment & Quality Control	ftc.eqc@hurl.net.in
8	HSE	ftc.hse@hurl.net.in

2. Application form along with self-attested copies of following testimonials are required to be sent through e-mail ids as specified for the respective positions on or before the last date i.e., 15.04.2022.
  - Recent passport size color photographs
  - High School certificate for proof of Date of Birth
  - Certificates of Academic and professional qualification.
  - Proof of identity & Address (Passport, Voter ID, Driving License)
  - Experience certificates/ Service certificates
  - Detailed Resume/Profile
  - Any other document in support of candidature
3. Queries if any should be sent to respective email id as specified for the positions above.
4. No application will be entertained after the expiry of last date of receipt of Application form.



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### **General Information & Instructions**

1. The engagement is purely on Fixed Tenure Basis and it is not against any permanent vacancy. This placement will not entitle any candidate to claim for regular/ permanent employment in the company.
2. Date, time and other details of the interview and all other correspondence shall be communicated to shortlisted candidates through e-mail.
3. The equivalent level for Grade-5 is Vice President, Grade-4 is Chief Manager & Grade-3 is Manager.
4. Only Indian Nationals are eligible to apply.
5. If any discrepancies are found in the Application form submitted by the candidate and that of the original testimonies, the candidature of such candidates is liable to be rejected. Hence, utmost care should be taken to furnish correct details before submitting Application form.
6. The candidates must have an active E-mail Id & valid Mobile number. All future communications with the candidates will take place only through e mail
7. The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for selection process.
8. Any modification/amendments/ corrigendum in the advertisement will be given in HURL's website [www.hurl.net.in](http://www.hurl.net.in) only.
9. Candidates are advised not to respond to unscrupulous advertisements appearing in any media/publication. For authenticity of any advertisement the candidate may check on HURL's website [www.hurl.net.in](http://www.hurl.net.in) only.
10. Canvassing by a candidate in any form at any stage of the selection process shall disqualify his/her candidature.
11. Any dispute with regard to engagement against this advertisement will be settled within the jurisdiction of Delhi only.
12. Candidature is liable to be rejected at any stage of engagement process without any notice or if joined services are liable to be terminated, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or HURL comes across any evidence/ knowledge, that the qualification/ experience/ any other particulars indicated in Application form/ personal resume/ other forms/ formats are not recognized/ false/ misleading and/ or amounts to suppression of information/ particulars which should have been brought to the notice of HURL or that the candidate has been shortlisted for next stage in the process/ has been engaged in HURL through any unfair means.
13. Interview may be held through online mode. In case of physical interview, you may be reimbursed Travel Allowance as per the entitlement
14. The decision of HURL Management in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of interviews, selection and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

### **Important Dates**

<b>S. No.</b>	<b>Particular</b>	<b>Date</b>
1	Start date of submitting application form	01.04.22
2	Last date for receipt of application in prescribed Application form through e-mail	15.04.22
3	Cut-off date for Age	31.03.22