

## Template as mentioned in the EOI

S.No	Particulars	Details to be submitted by the owner of the building/space	
1.	Name of the owner/ Owner's Representative:  <ul style="list-style-type: none"> <li>• Owners' Residential Address/ Office Address:</li> <li>• Phone No:</li> <li>• Email id:</li> </ul>		
2.	Name and designation of the contact person to whom all references shall be made regarding EOI.		
3.	Location and address of the property		
4.	Completion year of the Property		
5.	Floor on which the offered premises is located		
6.	Usage of property as approved by the Competent authority (Tick the appropriate box)	1. Commercial	
		2. Shopping	
7.	Type of Building (Tick the appropriate box)	1. Individual	
		2. Multi-tenant occupancy	
8.	Tenure Proposed (Tick the appropriate box)	1. Rent	
		2. Lease	
9a.	The period for which the space for occupancy will be available (3/5/10 Year)	_____ Years	
9b.	The space offered for rent shall be available for occupancy on date	( __ / __ / ____ ) (mm/dd/yyyy)	
10.	Size of the proposed rental property Area of premises offered	1. Super built-up area (sqft)	
		2. Built-up area (sqft)	
		3. Carpet area (sqft)	
		4. Number of separate room/s	
		5. Conference/Meeting room (Y/N)	
		6. Record room (Y/N)	
		7. Kitchen/Pantry (Y/N)	
		8. Number of washrooms	
11a.	Allotted car parking for property (Y/N)		
11b.	Number of car parking		
12.	Classification of property (Tick appropriate box)	Full furnished (With workstations)	
		Semi Furnished (Without work station)	

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		Unfurnished/Raw	
13.	Power Backup Status	24 hrs (Y/N)	
		Working hours only (9 to 6)	
14.	Locking period (In Years)	_____ (Year/s)	
15.	Notice period for both parties (In Months)	_____ (Month/s)	

*I hereby confirm that all the terms and conditions specified with respect to this Expression of Interest are acceptable to me. I further confirm that all the required details have been furnished to the best of my information, knowledge and belief. I am aware that HURL is not bound to accept the EOI and will not be required to give any reason for rejecting this EOI. I further clarify that I am an authorized signatory of my Company/Entity and therefore competent to submit the details towards the Expression of Interest. I understand that this is an EOI for available space and not an invitation to bid.*

Yours Faithfully  
(Signature)

**Name & Designation:**

**Seal:**

**Date:**

**Business Address:**

**Mobile Number:**

**Email:**