

TWO-BID Open e –TENDER

Hindustan Urvarak & Rasayan Limited, Sindri,(hereinafter referred as HURL or Owner or Client) invites electronic online bids (e Tender) through HURL web site www.hurl.net.in (for ref. only) and CPPP web site <https://eprocure.gov.in/eprocure/app> under Two Bid system (Part I :Techno commercial bid & Part II: Price Bid or BOQ) from bonafide and experienced bidders with sound technical and financial standing and capabilities & fulfilling the qualifying requirement for the tendered job as given in the NIT.

HURL, Sindri request bidders to quote in line with tender documents uploaded (refer attached Index) & submit the offer on our e-portal <https://eprocure.gov.in/eprocure/app>.

Upload of Tender: Tenderers are advised to download Notice Inviting Tender along with other tender documents and submit the declarations and tender documents along with clear scanned copies of requisite documents to substantiate the claim towards their credentials while the tender shall be submitted online in soft copy on our e-tendering portal.

All interested bidders have to submit Techno Commercial Bid (Part I) & Price Bid (BOQ) (Part II) strictly in the tender format available online on e-portal. No other form of bid shall be accepted and the tender shall be summarily rejected. **Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of his firm / company i.e Bidder and relevant documents w.r.t. the same to be uploaded along with the bid by the bidders. The Power Of Attorney of such person needs to be furnished along with bid.**

Earnest Money Deposit has to be submitted as per NIT /Tender instructions before the due date and time of tender techno commercial bid opening, failing which the bid shall be liable for rejection.

For & on behalf of
HURL, Sindri

Manager, Contracts

INSTRUCTIONS TO BIDDERS (ITB)

1. Online bids are invited on two bid system for “**Maintenance of Green Corridor and Development of Landscaping, Horticulture works and other miscellaneous works in Administrative Building, Guest Houses and Residential Quarters at HURL, Sindri project**” vide Tender No.: HURL/Sindri/C&M/21-22/158 dated 11-05-2021. Manual bids shall not be accepted.
2. Tender documents may be downloaded from HURL web site www.hurl.net.in (for reference only) and CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE as in Point no. 4 of NIT.
3. Type of Tender: Open Tender – Two bid
4. **Critical Date Sheet:**

| | |
|---|-----------------------|
| Published Date | 11.05.2021 (05.00 PM) |
| Bid Document Download / Sale Start Date | 11.05.2021 (05.00 PM) |
| Bid Submission Start Date | 11.05.2021 (05.00 PM) |
| Bid Document Download / Sale End Date | 18.05.2021 (05.00 PM) |
| Bid Submission End Date | 18.05.2021 (05.00 PM) |
| Bid Opening Date | 19.05.2021 (05.00 PM) |

5. **Technical Qualification:**

Bidders shall submit following documents in technical bids for technical bid evaluation-

5.1 The Bidder shall have satisfactory completed similar works* in Landscape/ Horticulture Development and/or Maintenance contract in Public and/or Private Sector Factories/Office Complexes /Townships/Farm Houses/Commercial Buildings/ Public Parks & Playgrounds/Clubs/Guest Houses/Hotels/Resorts etc. in last seven (07) years ending last day of the month previous to the one on which tender document is published i.e. 30-04-2021 for at least one/ two/three Work order criteria as per below table.

One completed work with contract value not less than INR 45.0 Lakhs (Excluding GST and Taxes)

OR ,

Two completed works each with contract value not less than INR 28.0 Lakhs
(Excluding GST and Taxes)

OR,

Three completed works each with contract value not less than INR 22.5 Lakhs
(Excluding GST and Taxes)

(*) Similar works means –

Horticulture Works for Development and/or Maintenance of Gardens/Planters/Road Medians/Parks/Nurseries etc. involving Grassy Lawns, Plantation of Hedges, Shrubbery & Trees and their Maintenance, Topiary Cutting etc.

AND / OR

Manpower supply for Miscellaneous works including Horticulture works as defined above.

For above, job executed by bidder for its own plant / project cannot be considered as experience for the purpose of technical criteria evaluation.

Note 1- For above, job executed by bidder for its own plant / project cannot be considered as experience for the purpose of technical criteria evaluation. However, jobs executed for Subsidiary / Fellow subsidiary / Holding company will be considered as experience for the purpose of technical criteria evaluation subject to submission of tax paid invoice (s) duly certified by Statutory Auditor of the Bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow subsidiary / Holding company.

Note 2 - In case of bidder is submitting the work order/contracts of minimum value as mentioned in above table citing working experience in multiple/various services, then only the work experience of such services falling under the broadly classified category defined in similar works would be considered for the purpose of meeting evaluation criteria.

Note 3 - In case of running contracts, if the contract value executed till last day of the month previous to the one on which NIT is invited i.e. 30-04-2021 is equal to or more than minimum prescribed value as mentioned above, such experience will also be taken into consideration provided that the bidder has submitted satisfactory work execution certificate to this effect issued by end user/owner.

As a documentary proof, the bidder shall submit following duly signed and stamped documents in technical bid-

- I. Copy of Work Orders performed in last 7 years with full technical details including detailed Scope of the Work, BOQ, Contract Value and Completion Period.

II. Completion/Acceptance Certificate from End User/OWNER regarding satisfactory performance in terms of quality and delivery indicating clearly the LOI / Work Order no., Name of Work, Scope of Work, Executed work value, Service Tax/GST, Contract period and actual Date of Completion. Completion certificate for works issued by a private organization shall be supported by TDS certificates.

- 5.2 Average Annual financial turnover during last three (03) financial years of the bidder should be at least INR 16.8 Lakhs. For evaluation of same, Bidder shall submit Audited Annual Statements (Balance Sheet and Profit & Loss account) of the company for last three (3) financial years. If audited financial results of the immediate preceding financial year is not available, the bidder has an option to submit the audited financial results of the three (03) financial years immediately prior to that financial year. The same will be considered for evaluation of average financial turnover. Audited annual statement shall be certified by CA with membership number.
- 5.3 The bidder must sign in each page of tender documents as a token of acceptance indicating read, understood and accepted the Terms & Conditions mentioned in tender documents.
- 5.4 The bidder shall have valid company registration, PAN card issued by Income Tax department, registration with EPF Organization and Valid GSTIN registration. As a documentary proof of same, the bidder shall submit signed, stamped and scanned copy of Certificates like Registration certificate, registration with EPF Organization, GSTIN Registration certificates, PAN card issued by Income Tax Department.

6.0 Evaluation of Bids:

6.1 Bids shall be scrutinized in terms of the provisions of the bidding documents. Full compliance to the complete provisions of the Bidding Documents and its subsequent Amendment(s) / Clarification(s) / Addenda / Errata if any, issued by the HURL shall be checked. Failure to comply with this requirement, the bid shall be rejected.

6.2 Technical and commercial bids shall be evaluated only for those bidders, whose EMD is found to be in order as per NIT requirement. EMD submitted by bidder will be reviewed against its value, validity and issuing bank as per NIT requirement. If the EMD is not found in order with respect to NIT requirement, the bids of respective bidder may be rejected.

6.3 The PRICE BID shall be opened only of those bidders whose bids are found to be technically and commercially substantially responsive.

6.4 A substantially responsive Bid is one which conforms to all the terms, conditions and specifications of the Bidding Documents without material deviations or reservations or omissions for this purpose Owner defines the foregoing terms below:-

- (a) "Deviation" is departure from the requirement specified in the tender documents.
- (b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirement in the tender documents.
- (c) "Omission" is the failure to submit part or all of the information or documentation required in the tender document.

6.5 The subject work is indivisible and complete work shall be awarded to successful overall lowest bidder. The financial comparison for selection of Lowest (L-1) Bidder / Contractor shall be done based on the total derived price of all the items mentioned in BOQ/SOR after arithmetical correction of errors (if any). The aggregate amount will be worked out as total derived price of all items of BOQ, shall be considered for evaluation and award.

6.6 The Owner will award the Contract to the successful Bidder whose Technical and Commercial bid has been determined to be substantially responsive and Price Bid to be the lowest evaluated Bid.

6.7 The unit price of each item mentioned in BOQ/SOR Part-A and BOQ/SOR Part-B shall be derived after multiplying a factor (calculated as per below calculation) with estimated amount of unit rate for each item indicated in BOQ/SOR Part-A and BOQ/SOR Part-B.

Bidder quote factor = $1 \pm (\text{Quoted rate in Percentage} / 100)$

"+" to be considered If bidder quotes Excess(+).

"-" to be considered if bidder quotes Less(-).

For Example- If bidder quotes Excess (+) 10% then bidder quote factor will be 1.1. Similarly, If bidder quotes Less (-) 10% then bidder quote factor will be 0.9.

6.8 Bidder shall not quote negative Contractor service charges for manpower services for item mentioned in SOR Part-C. Contractor Service charges in % on manpower services for item mentioned in SOR Part-C shall be same as quoted percentage rate by the bidder for SOR part-B in price bid.

For Example- If bidder quotes Excess (+) 10% then service charges in % on manpower services will be 10%.

6.9 In case of Abnormally Low Bid the Bidder may be asked for written clarifications, including detailed price analyses of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bid documents. If, after evaluating the price analysis, the Owner determines that the bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Procuring Entity may reject the bid/ proposal.

6.10 The selected Security Agency shall have to execute an Agreement on Non-judicial stamp paper of worth ₹100/- (Rupees one hundred only) at their own cost, within a period of 7 days from the date of receipt of the Work Order.

7 Bid Submission:

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderer/Contractor is advised to follow the instructions provided for online submission of bids. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

8. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
9. Tenderer who has downloaded the tender from the HURL website www.hurl.net.in and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, <https://eprocure.gov.in/epublish/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with HURL.
10. Amendments of Bidding Documents: Owner may, for any reason whether at his own initiative or in response to the clarification requested by the prospective bidder(s) issue amendment in the form of corrigendum / addendum/ amendment during the bidding period and subsequent to receiving the bids. Any corrigendum / addendum/ amendment thus issued shall become part of bidding document and bidder shall submit duly signed and stamped copy of addendum along with bids. For addendum issued during the bidding period, bidder shall consider the impact in their bid. For addendum issued subsequent to receiving the bids, bidder shall follow the instructions issued along with addendum with regard to submission of impact on quoted price / revised price, if any.
Intending tenderers are advised to visit again HURL web site www.hurl.net.in and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.
11. EMD Payment: Earnest Money Deposit is to be deposited **electronically by ECS/ RTGS/NEFT/BANKERS CHEQUE** in the account of “Hindustan Urvarak and Rasayan

Limited, payable at Delhi” at the below mentioned details. Bidders are required to submit the details of EMD payment at the time of Bid Preparation.

BANK Details for EMD Payment through ECS/NEFT/RTGS:

Bank Name – State Bank of India

IFS CODE: SBIN0004803, Account No: 38387231141.

12. EMD value: **Rs. 1,15,000.00** (Rupees One Lakh Fifteen Thousands only).
13. Price Bid Validity date 120 days from bid opening date.
14. All NSIC / SSI / MSME registered vendors are exempted from submission of tender fee & EMD. **NSIC/SSI/MSME certificate must be submitted online to avail the exemption from furnishing the EMD.**
15. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid, the results of their qualification as well as the date of Price-Bid opening will be intimated later.
16. HURL Sindri shall not be responsible for any postal /courier delay for submission of EMD and/or other original documents, if applicable.
17. **LOCAL CONDITIONS**
 - 17.1** It will be imperative on each Bidder to fully make aware himself of all local conditions and factors which may have any effect on the execution of the works covered under these specifications and documents. Bidder shall inspect the site, examine and obtain at its cost and responsibility, all information required and satisfy himself regarding all matters and things such as access to site, communications, transport, right of way, the type and number of equipment and facilities required for the work, availability of local labour, materials and their rates, local working conditions, weather, flood levels, sub-soil conditions, natural drainage, and all information that may be necessary for preparing its Bid, performance of work and other obligations and related matters. By submitting the Bid the Bidder shall be deemed to have acknowledged and agreed that ignorance of the site and other said conditions shall not be basis for any claim for compensation or extension of time or loss of profits etc. and the OWNER shall not be liable on account thereof in any manner whatsoever to the Bidder or any person claiming through or under the Bidder.
 - 17.2** Bidders must before submission of their Bids, acquaint themselves with all applicable regulatory and other legal requirements pertaining to insurance and health, safety and environment requirement in Sindri, Dhanbad, Jharkhand and rules related to work permit at Sindri, Dhanbad, Jharkhand or in any way or manner affecting the performance of Scope of Work, the Contractor and the Plant operation and performance including social security, safety, pollution control, permits, licenses, and other statutory requirements and regulations. The submission of a Bid by the Bidder will be construed

as evidence that such an examination was made and the Bidder shall not raise at any time later any claims/disputes against the OWNER and the OWNER shall not be liable for the same in any manner whatsoever.

18. Bidders are required to carefully go through the entire scope of ENQUIRY, terms and conditions, and other requirements before quoting. They should feel free to contact HURL before submission of bid if they have any query on it. Once the bid is submitted, HURL will presume that the bidder has understood thoroughly the Scope of Supply along with terms & conditions and all these are acceptable to them.

19. Guideline for submission of bid :

19.1 Technical Bid:

The following documents are to be furnished by the Contractor along with Technical Bid as per the tender document:

- Signed, Stamped and Scanned copy of payment proof for Earnest Money Deposit (EMD).
- Signed, Stamped and Scanned copy of Work Orders along with Completion/Acceptance Certificate from End User/OWNER performed in last 7 years with full technical details including detailed Scope of the Work, Contract value and Completion Period as mentioned in Tender document, Instruction to Bidder, clause 5.1 of Technical Qualification. The Completion / Acceptance Certificate shall clearly indicate the LOI / Work Order no., Name of Work, Contract Value, Scope of Work, Contract period and actual Date of Completion.
- Signed, Stamped and Scanned copy of Certificates like Registration certificate, registration with EPF Organization, GSTIN Registration certificates, PAN card issued by Income Tax Department, Latest Income Tax Clearance Certificate / ITR/ last three financial year audited balance sheet certified by CA. with membership number etc as mentioned in Tender document, Instruction to Bidder, clause 5.2 and 5.4 of Technical Qualification
- Signed, Stamped and Scanned copy of Tender Documents- Instruction to bidder, General Condition of contract, Scope of work and Special condition of contract, Schedule of Rates as mentioned in Tender document, Instruction to Bidder, clause 5.3 of Technical Qualification
- Signed, Stamped and Scanned copy of affidavit on company letter head, as specified in **Annexure A** of tender document.
- Signed, Stamped and Scanned copy of Tender Acceptance Letter as per **Annexure-B** & Letter of authorization to submit bid.
- Signed, Stamped and Scanned copy of No deviation Certificate as per **Annexure-C**.
- Signed, Stamped and Scanned copy of Certificate from CEO or Managing Director, in the format as enclosed as **Annexure- D** of Tender Document.
- Signed, Stamped & Scanned copy of format For Electronics Payment as per **Annexure-E**

- MSMEs seeking exemption and benefits should enclose an attested/self-certified and stamped copy of valid registration certificate, giving details such as validity, stores/services etc. failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.
- Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of his firm / company i.e Bidder and relevant documents w.r.t. the same to be uploaded. The Power Of Attorney of such person needs to be furnished along with bid.

Note: Bidders are requested to upload the clearly visible documents only other wise if not clearly visible than offer shall be liable for rejection without any further communication.

19.2 Price Bid:

19.2.1. Schedule of price bid in the form of BOQ_XXXX .xls

The below mentioned Financial Proposal/Commercial bid format is provided as BOQ_XXXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with HURL.

19.2.2 The tenderer shall quote their rate in percentage rate over total estimated cost of all items of BOQ portion up to two decimals only in price bid. Tenderers to note that only first two decimals shall be considered for evaluation if quotation is having more than two decimals. Bidder to go through Preamble to SOR mentioned in the tender document before quoting.

19.2.3 For items mentioned in SOR Part -A, Bidder shall quote their price bid in "BOQ1". Against Quoted Rate in Figures, Bidder is required to select "Excess(+)" / Less(-)" from drop down menu and then they have to quote rate in percentage up to two decimals only.

19.2.4 For items mentioned in SOR Part -B, Bidder shall quote their price bid in "BOQ2". Against Quoted Rate in Figures, Bidder is required to select "Excess(+)" / Less(-)" from drop down menu and then they have to quote rate in percentage up to two decimals only.

19.2.5 For items mentioned in SOR Part -C, Bidder shall quote their price bid in "BOQ3", "BOQ4" and "BOQ5". Against Quoted Rate in Figures, Bidder is required to select "Excess(+)" from drop down menu and then they have to quote rate in percentage up to two decimals only. Bidder shall not quote negative service charge over man power services for item mentioned in SOR Part-B.

19.2.5 The quoted rate/amount shall be inclusive of all taxes and duties etc. as per tender but exclusive of the GST. Bidder must quote their rates exclusive of GST. The GST shall be paid extra as per applicable rates.

19.3 Checklist of documents to be submitted:

| S.No | Item | Yes /No | Bid Ref. |
|------|---|---------|----------|
| I | Signed, Stamped and Scanned copy of Earnest Money Deposit(EMD) Enclosed or EMD exemption Certificate Enclosed. | | |
| II | Signed, Stamped and Scanned copy of Certificates like Registration certificate, registration with EPF Organization, GST Registration certificates, PAN card issued by Income Tax Department, Latest Income Tax Clearance Certificate / ITR/ last three financial year audited balance sheet certified by CA. with membership number etc | | |
| III | Signed, Stamped and Scanned copy of Work Orders along with Completion/Acceptance Certificate from End User/OWNER performed in last 07 years with full technical details including detailed Scope of the Work, Contract value and Completion Period | | |
| IV | Signed, Stamped and Scanned copy of affidavit on company letter head, as specified in Annexure A of tender document. | | |
| V | Signed, Stamped and Scanned copy of Tender Acceptance Letter as per Annexure-B & Letter of authorization to submit bid | | |
| VI | Signed, Stamped and Scanned copy of No deviation Certificate as per Annexure-C | | |
| VII | Signed, Stamped and Scanned copy of Certificate from CEO or Managing Director, in the format as enclosed as Annexure- D of Tender Document | | |
| VIII | Signed, Stamped and Scanned copy of Tender Documents- Instruction to bidder, Instruction for online bid submission, General Condition of contract, Scope of work and Special condition of contract, Schedule of Rates (SOR). | | |
| IX | Signed, Stamped & Scanned copy of format For Electronics Payment as per Annexure-E | | |
| X | MSEs seeking exemption and benefits should enclose Signed, Stamped and Scanned copy of valid registration certificate, giving details such as validity, stores/services etc. | | |
| XI | Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of his firm / company i.e Bidder and relevant documents w.r.t. the same to be uploaded. The Power Of Attorney of such person needs to be furnished along with bid. | | |

Note: Failure to Upload Authentic and Corrects Documents as mentioned at S.No I, II, III, IV,V,VI, VII, VIII, IX and XI of clause 19.3 (Checklist) above would lead to Rejection of

Techno- Commercial Bid. Price Bids shall be opened only of those bidders who are qualified and whose techno-commercial bids are acceptable.

20.0 HURL reserves the right to reject any or all the bids without assigning any reason whatsoever and does not bind itself to accept the lowest or any other bid. The bids which are incomplete in any respect are liable to be rejected. HURL is at liberty to take any of the following actions in case of this NIT:

- a) To cancel the tender without reference to the bidders.
- b) To postpone the due date and time.

21.0 Bidders shall not be entitled to claim any costs, charges, expenses or incidentals for or in connection with the preparation and submission of their bids even though HURL may withdraw the enquiry/tender or reject all bids.

22.0 **SITE VISIT:** If needed, the bidder and his authorized personnel will be granted permission by Unit Head (HURL Sindri Project) to enter upon HURL Sindri project premises and may visit the site before quoting their rates.

23.0 HURL reserves the rights to assess bidder's capability and capacity to perform the contract.

24.0 To know more about HURL, please visit our website www.hurl.net.in

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

1.0 REGISTRATION

- 1.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 1.2 As part of the enrollment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.4 Upon enrollment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 1.6 Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.

2.0 SEARCHING FOR TENDER DOCUMENTS

- 2.1 There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2.2 Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective

‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e- mail in case there is any corrigendum issued to the tender document.

- 2.3 The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

3.0 PREPARATION OF BIDS

- 3.1 Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 3.2 Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 3.4 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

4.0 SUBMISSION OF BIDS:

- 4.1 Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 4.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 4.3 Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4.4 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details

available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

- 4.5 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 4.6 The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 4.7 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.
- 4.8 Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 4.9 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 4.10 Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 4.11 The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.
- 4.12 Shortfall documents: After evaluation of the uploaded documents, shortfall documents, if required, shall be sought from the bidder. For this purpose, maximum 1 chance, of 3x24 hours duration shall be given. If the techno-commercial acceptability of bidder is established upon verification of uploaded documents and shortfall documents if any, the

case shall be considered for further processing. If the bidder happens to be defaulter upon verification of the documents or has not uploaded the required document within the mentioned time frame his bid would be analyzed based on the uploaded documents and if found not in order as per requirement, would be outrightly rejected.

5.0 ASSISTANCE TO BIDDERS

- 5.1 Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 5.2 Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be call directed to the 24x7 CPP Portal Helpdesk.

0120-4001 062

0120-4001 002

0120-4001 005

0120-6277 787

**E-mail
support:**

For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

Technical - support-eproc(at)nic(dot)in

Policy Related - cppp-doe(at)nic(dot)in

Or

Mr. Deepak Kumar, Manager (C&M) / Mr. Mukesh Bhinchar, Dy. Manager (E&M)
HURL- Sindri Project,
Phone No. – 0326 - 2245460
Email id : deepakkumar@hurl.net.in / mukeshbhinchar@hurl.net.in

XXXXXXXXXXXXXXXX

GENERAL CONDITIONS OF CONTRACT (GCC)

1. Scope of Contract

The Scope of Contract shall be as per technical specification as mentioned in NIT and scope of work.

2. Firm Price

Price to be quoted shall be firm and subject to no escalation whatsoever during the contractual completion period including extended period, if any, except for any statutory variations i.e. change in the rate of minimum wages, change in the rate of tax & duty and/or inclusion of any new tax & duty. Bid with variable price will not be accepted.

3. Price Basis

Duly executed at following location:
Old FCIL Office Complex, HURL, Sindri (Jharkhand)

4. Taxes and duties

4.1 The Bidder shall include all the taxes, duties/ levies etc. (except GST) in their quoted rates/ prices. GST charges shall be paid extra at actual by the owner limited to the GST charges indicated by the bidder in the summary of work.

4.2 Please note that the responsibility of timely payment of above taxes to statutory authorities thereupon lies with the Service Provider only.

4.3 Statutory variation in taxes and duties including imposition of any new tax & duty, within the scheduled Completion period, as per Contract/PO, shall be paid at actual on production of documentary evidence.

4.3.1 In case of delay in execution, if there is any increase in the rate of tax & duty and/or there is imposition of any new tax/ duty by statutory authorities, HURL shall restrict the payment of taxes & duties, as prevalent on the scheduled delivery/ completion period only, as mentioned in the P.O and amendment(s) there to.

4.3.2 If there is any decrease in applicable rate of taxes & duties or there is any withdrawal of any tax & duty by statutory authorities, during the completion period including extended/ amended period of P.O, shall accrue to HURL's a/c.

4.4 The Contractor has to submit / furnish all necessary documents / information to enable HURL claim the input credit benefit, if any, under GST rules.

5. **Effective date of Contract/ P.O:** Shall be the date of issuance of Letter of Award (LOA).

6. Completion Period/ Time Schedule

| Sl.No. | Particulars | Time Schedule/ Contract Period |
|--------|--------------------------|--------------------------------|
| 1. | Completion of Total Work | 12 months from date of LOA |

7. Payment Terms

- The payment shall be made for the actual job executed by the Agency after due verification and certification by the concerned Engineer-in-charge of the HURL, Sindri Project.
- The agency shall submit the measurements for all the jobs executed for previous month by 7th of every month. Failing which the responsibility of delay in billing will rest with the agency.
- The Agency shall submit bills in triplicate on monthly basis to the concerned officer in-charge of the HURL, Sindri Project. It shall have to furnish Labours Payment Certificate along with copy of the EPF deposit challan and the deposit details duly receipted by the concerned EPFO to HURL, Sindri Project by 7th of every succeeding month irrespective of submission of bills, failing which its payment will be withheld.
- In-come Tax as applicable as per IT Rules shall be recovered at source and other taxes as applicable will be deducted from the Running/final bill.
- The Bills shall be submitted on running bill of running work on monthly basis. Payment shall be released within 30 days of submission of invoice by the party.
- The agency shall pay applicable GST and claim it along with RA Bills.
- The initial cost of the contract shall be valid for a period of one year. No price escalation, other than minimum wages revision, shall be entertained by the client during the period.
- After expiry of the initial period of the contract of one year and if the contract is renewed by the client, the contractor shall claim increase in the contract cost only on the account of increase in the minimum wages, as and when increased by the government.
- All payments shall be made in Indian currency by means of Electronic Clearance Service (ECS) or Cheque only.
- The successful bidder will be responsible for compliance of all statutory provisions relating to Minimum Wages, Provident Fund, and Employees State Insurance and any other mandatory provisions of law in respect of the persons deployed by Contractor for this work.
- Successful bidder shall also be liable for depositing all taxes, levies, cess etc. on account of service rendered by it to HURL to concerned tax collection authorities from time to time as per extant rules and regulations on the matter.
- The successful bidder shall maintain all statutory registers under the applicable Law. The bidder shall produce the same, on demand, to the EIC of HURL nominated for this work.
- The claims in bills regarding Employees State Insurance, Provident Fund, and Service Tax etc. should be necessarily accompanied with documentary proof pertaining to the

concerned month bill. Each monthly bill must accompany the list of employees with their date of engagement.

- The Tax deduction at Source (T.D.S) shall be deducted as per the provisions of Income Tax Department, as amended from time to time and a certificate to this effect shall be provided to the agency by HURL.
- In case, the successful bidder fails to comply with any statutory/taxation liability under appropriate law, and as a result there of HURL is put to any loss / obligation, monetary or otherwise, HURL will be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the bidder, to the extent of the loss or obligation in monetary terms.
- No payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work.

The payments shall be done based on the work done and the contract payment shall be released as follows:

| SI No | Particulars | % of the value of work |
|-------|--|------------------------|
| 1 | Value of actual work done against submission of running bill shall be released within 30 days after certification by the owner after recovering of the following: a. Statutory deduction as Income tax as applicable. b. Any other recovery if any | 97.00 % |
| 2 | Expiry of Six months from the date of completion of work and certification by the owner. | 03.00 % |

8.0 EARNEST MONEY DEPOSIT (EMD)

- 8.1** Bidders shall have to deposit earnest money of **Rs. 1,15,000/-** (Rupees One Lakh Fifteen Thousand Only) in the account of HURL as detailed in clause 11, Instruction to bidders of tender document. Tenders received without earnest money shall not be entertained and shall be summarily rejected.
- 8.2** The earnest money shall be forfeited if the Bidder withdraws/ amends, impairs and derogates from the tender.
- 8.3** EMD shall be refunded to all the unsuccessful Bidder within thirty days of acceptance of work order by the successful Bidders and no interest shall be payable thereon. EMD of the bidders whose price are not considered to be opened, shall be released/refunded at the earliest but not later than thirty days beyond the award of the subject work.
- 8.4** The Earnest money will be forfeited in the following conditions:
- (a) If at any stage, any of the information/ declaration given by the bidder is found to be false.

- (b) If a bidder withdraws his bid during the period of bid validity period specified in the terms and conditions of tender.
- (c) In case of any selection of bidder, if he fails to enter in to the contract or fails to furnish his responsibilities as mentioned in the above referred clauses of the tender document.

8.5 Exemption from submission of EMD :

Micro and Small Enterprises (MSEs) registered with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises as per MSMED Act 2006, for goods produced and services rendered, shall be exempted from paying Earnest Money Deposit.

Bidders are required to upload Signed, Stamped and Scanned copy of the Certificate as part of Technical Bid, failing to which their bids are liable for rejection.

8.7 Price Bids shall be opened only of those bidder(s) whose EMD shall be found as per the requirement of the bidding documents.

9.0 SECURITY DEPOSIT:

- EMD of successful bidder will be converted to Security Deposit after award of contract. Successful Bidders who are exempted from submission of EMD on account of MSME/NSIC/SSI, shall have to deposit security deposit of Rs. 1,15,00.00 (Rupees One Lakh Fifteen Thousand Only) before award of contract/Work Order.
- Further, The security deposit at the rate of 03.00 % shall be recovered from the subsequent monthly bills. The security deposit shall be kept as performance guarantee and shall not bear any interest. It will be refunded to the Agency after 06 Months from the satisfactory completion of contract period however, the contractor will have to apply in writing, along with original cash receipt for refund of security deposit
- The HURL reserves the right to forfeit the security deposit if the Agency fails or neglects to take up the job, abide by to fulfil the terms and conditions of the contract and/or to execute the work satisfactorily

10.0 Quantity variation

Quantities indicated in the schedule of rate are tentative only and all the items may or may not be executed either partially or fully. Individual Item mentioned in SOR part-A may vary to any extent for which no revision of rate will be applicable. However, the upper ceiling of total quantum of variation of work shall be limited to 10 % of the original contract value. Actual execution value of the contract may vary depending on the actual requirement and therefore there shall not be any compensation for non execution of any item or multiple items either partially or fully. This clause shall supersede any other clause given anywhere in the tender documents

11.0 Insurance

11.1 Necessary insurance(s) to cover accident risk for his employee's loss of life, material etc. to crew or the third party to be arranged by Contractor at his cost.

11.2 All contractors' equipment shall be at the sole risk of the contractor.

11.3 The contractor will insure all his personnel employed for the execution of the work against any personal injury that may be sustained by them as a result of the execution of the work and present satisfactory evidence to the owner/consultant that such insurance is in force.

11.4 The contractor shall be responsible for workman's compensation insurance and all other statutory requirements in regard to the personnel in the contractor's employment.

12.0 Termination

In the event of unsatisfactory performance, HURL Sindri reserves right to cancel part or whole of the order / contract and make alternate arrangement at any time during currency of contract on risk & costs of contractor and / or forfeit security deposit

13.0 Force Majeure

The act of God, epidemic, wars, revolution, and official strike shall be treated as force majeure condition. In event of occurrence of such condition neither party shall be responsible for delay in performance provided that it is notified within 07 days of its occurrence. The Contractor shall provide justification by documentation countersigned by the local chamber of commerce.

14.0 AMENDMENT/ SUSPENSION/ TERMINATION OF THE CONTRACT:

14.1 The HURL reserves the right to amend/ reduce/ modify or terminate the contract at any time without assigning any reason therefore at its sole discretion and no claim whatsoever shall be entertained from you on this account.

14.2 HURL has also reserves the right to decrease/ modify the scope of work or suspends the work at the any stage for any length of time in the paramount interest of HURL without assigning any reason and no claim in this regard from the Security Agency shall be entertained.

15.0 SETTLEMENT OF DISPUTE:

15.1 Amicable efforts should be made to settle the claim, if any by direct negotiation with the concerned Engineer-in-charge of HURL, Sindri Project. In case the same is not settled, all disputes and differences whatsoever arising between the parties out of or relating to the meaning and operation of effect of this contract or the breach thereof shall be referred to the Unit Head/Incharge of the HURL, Sindri Project for arbitration and the award made in pursuance thereof shall be binding on the parties.

15.2 Subject to as aforesaid the provision of Arbitration & Conciliation Act, 1996 or any statutory modification or re-enactment or rules made there under shall apply to the Arbitration proceeding under this clause.

15.3 No objection shall be made to the appointment of the above arbitration on the ground of any of them being an officer of the HURL and/or had at any time dealt the matter in dispute or difference and/or expressed any views thereon.

16.0 JURISDICTION OF COURT:

The contract shall be deemed to have been entered into at Sindri and all cause of action in relation to this contract will, therefore, be deemed to have arisen only within the jurisdiction of Dhanbad court in the Dhanbad District in the State of Jharkhand.

17.0 INTERPRETATION OF CONTRACT

17.1 The several contract documents forming the contracts are to be read together as a whole and are to be taken as mutually explanatory.

17.2 Should there be any doubt or ambiguity in the interpretation of the contract documents or error, omission or contradiction therein or in any of them, the contractor shall prior to commencing the relative work, apply in writing to the owner for his decision in resolution of the doubt, ambiguity or contradiction or correction of the error or omission, as the case may be. Should the contractor fail to apply to the owner for his decision, as aforesaid prior to commencing the relative work, the contractor shall perform said work as per interpretation of owner whose decision shall be final and binding on contractor.

Sign of Contractor

XXXXXXXXXXXXXX

Scope of work / Special condition of contract

Scope of Work shall be in general but not limited to the following:

Name of work: Maintenance of Green Corridor and development of Landscaping, Horticulture works & other miscellaneous works in Administrative Building, Guest house (SMP) , D2-1, D2-2 , B1, B2, Nangal Hostel & 30 Residential quarters at HURL, sindri

Scope of work :

- 1) Cleaning of Jungle in front of Administrative Building, Guest house(smp), D2-1, D2-2, B1, B2, Nangal Hostel & outer area of 30 Residential quarters at HURL, sindri including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth & removal of rubbish as per the direction of Engineer-In-Charge.
- 2) Uprooting rank vegetation and weeds by digging the area to a depth of 60 cm, removing all the weeds and other growth with forking repeatedly, breaking clods, rough dressing, flooding with water, uprooting fresh growths after 10 to 15 days and then fine dressing for planting new grass, including disposal of all rubbish with all leads and lifts as per the direction Of Engineer-In-Charge.
- 3) Cutting of Bushes, unwanted grasses, shrubs, tree branches etc. as per the direction of Engineer _In -Charge.
- 4) Maintenance of the lawns, grassy field, plants, garden areas as per direction of Engineer In charge
- 5) Cut grass, tree branches / dry leaves / debris / refuse from scope of work area to be suitably disposed of at designated place and when required as per the direction of Engineer-In-Charge.
- 6) Preparation of mounds of various size and shape by available excavated/supplied earth in layers not exceeding 20 cm in depths, breaking clods, watering each layer, dressing etc. lead up to 50 meter and lift up to 1.5m complete as per the direction of Engineer-In-Charge.
- 7) Mixing Good earth and manure as per the directions and requirements of Engineer-In-Charge before grassing with selection No. 1 grass in rows 5cm apart in both directions including watering and maintenance of the lawn for 60 days or more till the grass from a thick lawn, free from weeds and fit for mowing including supplying good earth.
- 8) Preparations of beds for hedging and shrubbery by excavating 60 cm deep and trenching the excavated base to a further depth of 30 cm , refilling the excavated earth after breaking the clods and mixing with sludge or manure in the required ratio, flooding with water , filling with earth if necessary , watering and finally fine dressing, levelling etc. including stacking and disposal of materials declared unserviceable and surplus earth by spreading and levelling as directed, within a lead of 50m , lift up to 1.5 m complete.
- 9) Plantations of trees, Shrubs, Hedge etc. at site including watering and removal of unserviceable materials as per the direction of Engineer-In-Charge.
- 10)Edging with bricks laid length wise, including required excavation and other necessary work activities. Common burnt brick of class designated 7.5 shall be used.
- 11)Filling of the pots supplied as per the BOQ with mixture of good earth & manure in the ratio 2:1(Two part of good earth & one part of manure) and placing them on appropriate place as per the direction of Engineer-In-Charge.

- 12) Contractor shall ensure that all plants, flowers etc. supply as per SOR must be in healthy conditions to the satisfaction of engineer in charge and their wellbeing to be ensured by the agency.
- 13) Suppling and stacking of good earth at site including royalty and carriage up to 10 km complete (Earth measured in stacks will be reduced by 20 % for payments)
- 14) Application of manure/fertilizer as and when required as per Engineer-In-Charge.
- 15) Maintenance of Hedge/Edge, trimming of hedge- at least four times in a month as and when required by Engineer-In-Charge.
- 16) Maintenance of trees/shrubs at least three times in a month as and when required by the Engineer-In-Charge.
- 17) Maintenance of Seasonal/other flower bed trenching, breaking clods, mixing and application of manure as, planting of seeds as and when required as per the direction of Engineer-In-Charge.
- 18) Maintenance of Permanent/seasonal potted plants with all necessary arrangements as per the direction of Engineer-In-Charge.
- 19) Cutting of tree branches and disposing the same to a suitable place as per the direction of Engineer-In-Charge. For this job, Contractor shall arrange all the tools and tackles etc. required at their own cost to execute the job as per the Engineer-In Charge.
- 20) Watering and carriage of water by trolley/other equipment's as needed shall be responsibility of the contractor and shall be in use as and when required by the Engineer-In-Charge.

Work Period: - 12 months from acceptance date of work order.

Terms and Condition:

- 1) The work shall be executed as per the BOQ items & CPWD specifications.
- 2) In Charge, Civil Department, HURL Sindri project will Engineer-In-Charge (EIC) for this contract.
- 3) In case any item is required to be executed for completion of the job which is not include in BOQ, same shall be executed as per Horticulture DSR 2018 rate after the approval of EIC.
- 4) Overall deviation of $\pm 10\%$ of the contract value. However, in case of any variation, contractor shall obtain approval of HURL prior to execution.
- 5) The agency shall submit the measurements for all the jobs executed for previous month by 7th of every month. Failing which the responsibility of delay in billing will rest with the agency.
- 6) All the supply materials covered under the Bill of Quantities shall be supplied at site with entry record which shall be further issued for utilization in day-to-day work as per requirements. Material stock and as per requirements. material stock and consumption record are to be maintained at register.
- 7) Agency has to provide all tools & tackles etc. to be used for Horticulture jobs.
- 8) All the machine/equipment supplied under the scope of BOQ shall be of minimum 1 years warranty covered provided that the contractor also has to ensure free maintenance of the same during the contract period.
- 9) The supervisor appointed by the contractor for the job shall be graduate in any field (preferably in Horticulture) and also have minimum 2 years of similar experience. The supervisor shall be available during the working hours

- 10) Agency may be required to deploy additional manpower as and when required by the Engineer – In – Charge.
- 11) Lawn mowers and other horticulture equipment's shall be in running conditions at all time.
- 12) Watering of all plants and flower beds etc. shall be carried out as per requirements. It will not be obligatory on part of HURL to ensure supply of water at all locations of horticulture works. The agency will have to make his arrangement from existing water supply of HURL.
- 13) Personal protective equipment like safety shoes, gloves, helmets, Gumboots etc. as applicable as per the nature of the jobs shall be essentially in use during the work and the PPE shall be arranged by the agency at their own cost. Strict compliance for the same shall be done, failure of which no work shall commence.
- 14) All the materials/equipment's/machine etc. supplied for the jobs under the BOQ shall be in agencies custody till the contract period and any damage/loss/theft of any materials/equipment's/machine etc., the cost of repair/arrangement for new purchase shall be the responsibility of the agency. No cost shall be payable for the same by HURL to the agency.
- 15) It will not be obligatory on part of HURL to ensure supply of water at all locations of horticulture works. The agency will have to make own arrangements from existing water supply as and when required by the Engineer-In-Charge.
- 16) The Agency shall arrange labour license if required and other necessary document related to work as per the government guidelines and Guidelines of HURL, HR Department. Copies of the same shall be submitted to Engineer-In-Charge and HURL-HR department at the start of the contract.
- 17) If the agency fails to maintain the entire area in proper condition in spite of seven (07) days' notice by HURL, then the job shall be done at the risk and cost of the agency, being a special type of work.
- 18) The contractor shall be responsible for providing their personnel with proper uniform and shall ensure that the personnel on duty should always appear in smart outfits, wearing full prescribed uniform with proper photo identity card. The contractor shall take agreement of EIC on uniform and its color coding before start of the work.
- 19) HURL reserve the right to terminate the contract at any time during the contract period in case performance is not found satisfactory and work not carried as per instruction of Engineer-In-Charge.
- 20) Manpower of the agency shall abide by the rules and conduct of guidelines as per the Government and HURL. Any violations by the contractor manpower as per the Indian Penal code shall result in termination of the concerned with immediate effect.
- 21) The price shall be firm and no variation shall be allowed on any account till execution of complete work /contract period.
- 22) The contractor shall abide by all statutory rules and regulations of Local authority , State and Central Govt. as the case may be with regard to statutory benefits and non-statutory benefits prevailing at HURL-Sindri as applicable, at his own cost and hence the agency has to quote their rate accordingly by taking care of all these.
- 23) In case of revision of minimum wages by central govt. (Labour department) during the contract period, the increase amount shall be payable/reimbursable by HURL including its implication on statutory benefits and GST as applicable.

- 24) The contractor shall have P.F. code no. As per statutory requirements of provident fund Act, and extend the facilities of P.F. contribution of the act at his own cost and no extra claim shall be entertained by HURL on this account.
- 25) The contractor shall have to comply with the provision of payment of wages Act, 1936 minimum wages Act, 1948, Employee liabilities 1938, Workers compensation Act, 1923. Industrial dispute Act, 1947, contract labour (Regulation and abolition) Act, 1970 with latest modification thereof or any other related law and rules made time to time. No extra claim shall be entertained by HURL on this account.
- 26) Submission of Invoice: all invoices to be raised in the name of Hindustan Urvarak & Rasayan Limited and will be submitted to Engineer In Charge (EIC)/HOD(Civil), HURL Sindri Dhanbad, Jharkhand.

BOQ / SCHEDULE OF RATES (SOR)

BOQ / SOR PART-A : SUPPLY OF PLANTS AND SOILS

| S.N. | D.S.R. 2018 NO | SPECIFICATIONS | UNIT | ESTIMATED RATE in Rs./Unit EXCLUDING GST (1) | QUANTITY (2) | AMOUNT in RS. (1 x 2) |
|------|----------------------|---|-------------|--|-----------------|-----------------------------|
| 1 | 2.2 | Supplying and stacking of good earth at site including royalty and carriage upto 5 km lead complete (earth measured in stacks will be reduced by 20% for payment). | cum | 411.62 | 60.0 | 24697.20 |
| 2 | 2.4.2 | Supplying and stacking at site dump manure from approved source, including carriage upto 5 km lead complete (manure measured in stacks will be reduced by 8% for payment) : 2.4.2 Screened through sieve of I.S. designation 16 mm. | cum | 229.74 | 100.0 | 22974.45 |
| 3 | 2603 | Common burnt clay F.P.S.(non modular)Bricks 5.0 class designation 1000 nos | Per 1000nos | 3506.88 | 4.0 | 14027.52 |
| 4 | 10007 | River Pabbles size of 2" to 2.50" dia in natural colour. | Qtl | 350.69 | 30.0 | 10520.64 |
| 5 | 10004 | Selection No.1 grass turf with earth 50mm To 60mm thickness | Sqm | 39.45 | 12000.0 | 473428.80 |
| 6 | 10454 | Marigold Inca hybrid Per Tray contains-100 nos | per tray | 438.36 | 10.0 | 4383.60 |
| 7 | 10436 | Aster dwarf Per Tray contains-100 nos | per tray | 438.36 | 10.0 | 4383.60 |
| 8 | 10438 | Calendula double Per Tray contains-100 nos | per tray | 438.36 | 5.0 | 2191.80 |
| 9 | 10442 | Chrysanthemum double Per Tray contains-100 nos | per tray | 350.69 | 10.0 | 3506.88 |
| 10 | 10443 | Cineraria Per Tray contains-100 nos | per tray | 460.28 | 5.0 | 2301.39 |
| 11 | 10446 | Cosmos hybrid Per Tray contains-100 nos | per tray | 613.70 | 10.0 | 6137.04 |
| 12 | 10447 | Dahlia double Per Traycontains-100 nos | per tray | 460.28 | 5.0 | 2301.39 |
| 13 | 10449 | Dianthus hybrid Per Tray contains-100 nos | per tray | 438.36 | 5.0 | 2191.80 |
| 14 | 10450 | Gazania hybrid Per Tray contains-100 nos | per tray | 438.36 | 5.0 | 2191.80 |
| 15 | 10451 | Gerbera hybrid double Per Tray contains-100 nos | per tray | 1928.78 | 5.0 | 9643.92 |
| 16 | 10457 | Pansy Hybrid Per Tray contains-100 nos | per tray | 569.87 | 5.0 | 2849.34 |
| 17 | 10458 | Petunia hybrid Per Tray contains-100 nos | per tray | 526.03 | 5.0 | 2630.16 |
| 18 | 10460 | Poppy double Per Tray contains-100 nos | per tray | 438.36 | 10.0 | 4383.60 |
| 19 | 10461 | Salvia Per Tray contains-100 nos | per tray | 368.22 | 5.0 | 1841.11 |

| | | | | | | |
|----|-------|---|----------|--------|------|---------|
| 20 | 10462 | Salvia Hybrid different colour Per Tray contains-100 nos | per tray | 438.36 | 5.0 | 2191.80 |
| 21 | 10463 | Stock double Per Tray contains-100 nos | per tray | 438.36 | 5.0 | 2191.80 |
| 22 | 10464 | Verbena hybrid Per Tray contains-100 nos | per tray | 350.69 | 5.0 | 1753.44 |
| 23 | 10465 | Balsam seedling Per Tray contains-100 nos | per tray | 438.36 | 5.0 | 2191.80 |
| 24 | 10470 | Kochia Per Tray contains-100 nos | per tray | 368.22 | 10.0 | 3682.22 |
| 25 | 10471 | Portulaca hybrid Per Tray contains-100 nos | per tray | 368.22 | 10.0 | 3682.22 |
| 26 | 10472 | Sunflower Dwarf Per Tray contains-100 nos | per tray | 438.36 | 5.0 | 2191.80 |
| 27 | 10473 | Vinca Hybrid Per Tray contains-100 nos | per tray | 368.22 | 5.0 | 1841.11 |
| 28 | 10474 | Zinnia hybrid Per Tray contains-100 nos | per tray | 368.22 | 10.0 | 3682.22 |
| 29 | 10024 | Areca Palm having ht. 90 cm to 1.20 m with 4 to 5 suckers, well developed, fresh and healthy with lush green foliage in 25 cm size of Earthen pot / Plastic pot. | Each | 135.01 | 20.0 | 2700.30 |
| 30 | 10016 | Aglaonema ernesto Plant (three in one), having ht. 45 cm & above with 12 to 15 leaves, well developed, fresh and healthy in 25 cm size of Earthen pot / Plastic pot. Each | Each | 161.32 | 20.0 | 3226.33 |
| 31 | 10036 | Croton Baby Golden plant (three in one), having ht. 30cm, multi branches, well developed with fresh and healthy foliage in 25 cm size of Earthen pot / Plastic pot. Each | Each | 72.77 | 30.0 | 2183.03 |
| 32 | 10038 | Croton Golden specimen having ht. 90 cm to 1.05 cm with 5 to 6 branches, well developed, fresh and healthy foliage in 30 cm size of Earthen pot / Plastic pot Each | Each | 147.29 | 20.0 | 2945.78 |
| 33 | 10048 | Dracaena 'Song of India' plant (three in one), having ht. 30 cm and above, multibranched, well developed with fresh and healthy leaves in 25 cm size of Earthen pot / Plastic pot. Each | Each | 96.44 | 20.0 | 1928.78 |
| 34 | 10054 | Dracaena Mahatma having ht. 30 cm to 45 cm, well developed, fresh and healthy foliage in 20 cm size of Earthen pot / Plastic pot. Each | Each | 38.58 | 20.0 | 771.51 |
| 35 | 10062 | Money Plant Broad Leaves mounted on moss stick 90 cm ht., 3 to 4 plants in each pot, well developed with full of fresh & healthy leaves in size of 25 cm Top dia x 18 cm Bottom dia x 25 cm Perpendicular height Earthen pot / Plastic pot.. Each | Each | 157.81 | 10.0 | 1578.10 |

| | | | | | | |
|----|-------|--|------|---------|------|---------|
| 36 | 10130 | Kalanchoe Hybrid variety in different colour well developed with fresh & healthy foliage in full bloom in 20 cm Earthen pot/Plastic Pot. Each | Each | 46.47 | 20.0 | 929.32 |
| 37 | 10131 | Marigold(Tagetes) inca hybrid different colour having 30 cm and above ht., with 6 to 8 flowers in bloom & blooming condition, well developed pot should be fully covered with fresh and healthy, foliage and flowers in 20 cm Earthen Pot/Plastic Pot. | Each | 55.23 | 25.0 | 1380.83 |
| 38 | 10105 | Chrysanthemum single named variety in different colour well developed, having 45 to 60 cm ht., minimum 150 and above half bloom flowers well stacked with bamboo stick having three layer tied by thread fresh and healthy foliage in 30 cm Earthen Pot Each | Each | 128.88 | 50.0 | 6443.89 |
| 39 | 10180 | Standard Rose (H.T. variety) 3 to 4 healthy branch 90 cm and above ht. well developed with one and above flowers in 25 cm Earthen Pot, Each | Each | 128.88 | 25.0 | 3221.95 |
| 40 | 10192 | Bougainvillea named variety, Sobhra, Thima, Marry palmar, Cherry Blossom etc. well developed with fresh & healthy bushy plant in full bloom 75 to 90 cm ht. plant in 40 cm Cement Pot Each | Each | 276.17 | 25.0 | 6904.17 |
| 41 | 10188 | Bamboo Buddha valley variety with umbrella shape plant having 120 to 135 ht. plant with fresh & healthy foliage well developed in 40 cm Cement pot multy branch, bushy plant Each | Each | 876.72 | 5.0 | 4383.60 |
| 42 | 10194 | Cycus revoluta in 35 cm challi, specimen plant, having 30 to 40 with fresh and healthy, leaves having 25cm to 30cm circumfrance of base stem well developed Each | Each | 1012.61 | 5.0 | 5063.06 |
| 43 | 10197 | Cyprus golden well shaped developed with good colored foliage fresh & healthy 60 to 75 cm ht in 30 cm Earthen Pot Each | Each | 368.22 | 10.0 | 3682.22 |
| 44 | 10203 | Ficus Nuda well developed with fresh & healthy foliage 45 to 60cm spread 75 to 90 cm ht. plant bushy plant in 35 cm Cement Pot Each | Each | 289.32 | 10.0 | 2893.18 |
| 45 | 10379 | Hibiscus rosinensis of height 60-75 cm. with 5-6 branches in polybag of size 25 cm Each | Each | 39.45 | 20.0 | 789.05 |
| 46 | 10422 | Bignonia venusta (Golden shower) of height 30 cm to 45 cm. in 20 cm size of Earthen pot/Plastic pot Each | Each | 35.07 | 20.0 | 701.38 |
| 47 | 7.53 | Providing and stacking of Mangifera indica (Mango-grafted) of height 60-75 cm. in big poly bag of size 25 cm as per direction of the officer-in-charge. Each | Each | 48.22 | 10.0 | 482.20 |

BOQ / SOR PART-C : MANPOWER SUPPLY

| SL. NO. | | DESCRIPTION | UNIT | MAN DAYS (1) | WAGES / MANDAY (2) | MANPOWER REQUIREMENT (3) | AMOUNT in Rs. (1X2X3) |
|---|---------|---------------------------------------|----------|--------------|--------------------|--------------------------|-----------------------|
| 1 | As Per | Semi-Skilled (Mali, Machine Operator) | MAN DAYS | 312 | 894.1 | 2 | 557918.40 |
| 2 | Minimum | Un Skilled (Helper) | MAN DAYS | 312 | 791.91 | 15 | 3706138.80 |
| 3 | Wages | Supervisor (Skilled) | MAN DAYS | 312 | 1048.11 | 1 | 327010.32 |
| SOR PART- C Total in Rs. (EXCLUDING GST) = | | | | | | | 4591067.52 |
| TOTAL ESTIMATED COST IN RS. FOR SOR PART-A , B & C | | | | | | | 5586851.50 |

Wages/Manday Cost Estimate Breakup (As per Minimum wages per day w.e.f. 01.10.2020)

| S. N. | Components | Unskilled Worker (USW) | Semi-Skilled Worker (SSW) | Skilled Worker (SW) |
|-------|---|------------------------|---------------------------|---------------------|
| 1 | Basic + VDA (a) | ₹ 534.00 | ₹ 603.00 | ₹ 707.00 |
| 2 | EPF @ 13% of (a) | ₹ 69.42 | ₹ 78.39 | ₹ 91.91 |
| 3 | Leave Benefit @ 5% of (a), Applicable for 240 days or more | ₹ 26.70 | ₹ 30.15 | ₹ 35.35 |
| 4 | Retrenchment Benefit @ 4.8% of (a), Applicable for 240 days or more | ₹ 25.63 | ₹ 28.94 | ₹ 33.94 |
| 5 | Bonus @ 8.33% of (a) | ₹ 44.48 | ₹ 50.23 | ₹ 58.89 |
| 6 | Gross Total - (b) | ₹ 700.23 | ₹ 790.71 | ₹ 927.09 |
| 7 | Safety @ 2 % of (a) | ₹ 10.68 | ₹ 12.06 | ₹ 14.14 |
| 8 | Insurance @ 1.85% of (a) | ₹ 9.88 | ₹ 11.16 | ₹ 13.08 |
| 9 | PMJJY/PMSBY | ₹ 1.10 | ₹ 1.10 | ₹ 1.10 |
| 10 | Total from S.N. 6 to 9 | ₹ 721.89 | ₹ 815.03 | ₹ 955.41 |
| 11 | Contractor Profit Estimate @ 10% | ₹ 70.02 | ₹ 79.07 | ₹ 92.71 |
| 12 | Estimated Man day Rate | ₹ 791.91 | ₹ 894.10 | ₹ 1,048.11 |

Note for SOR PART-C:

1. There are three BOQ for SOR part-C namely BOQ3, BOQ4 and BOQ5 for supply of Unskilled manpower, Semiskilled manpower and Skilled manpower respectively. The bidder shall quote for all these BOQs with contractor margin.
2. For Annual contract 312 days is considered for calculation of Man Days.
3. Reimbursement towards PMSBY & PMJJY is subject to payment & submission of proof by the contractor.
4. **Contractor profit/Service Charges will be paid on Gross Total only (as indicated in S.N. 6). Contractor profit/Service Charges per man day will be calculated from quoted percentage rate by bidder in price bid**
5. In case of revision of Minimum Wages & other statutory (EPF, Bonus, Retrenchment), the same will be reimbursed. However contractor profit/Service Charges will not increase on escalated wages.

Note for SOR PART-B:

1. Estimate for supply of petrol for Grass cutting Machine and Lawn Mover is shown in S.N. 1.02. However, the same is not considered for quoting price bid.
2. Quoted rate in percentage by bidder will be applicable only for item mentioned in S.N. 1.01.
3. Total Quoted rate for SOR Part-B will be calculated by adding quoted rate for S.N. 1.01 with estimated rate for S.N. 1.02
4. In SOR Part-B, S.N.-72, Line item is considered for Supply of Petrol (500 Ltr) for Grass Cutting Machine and Lawn mover with mentioned estimated rate. However, the same estimate is not considered in total figure in BOQ2 for quoting price bid. For the subject item execution, Petrol price rate will be considered as applicable rate on date of purchase.

Format of Price Bid (BOQ)/ Financial Bid

BOQ1 : For Supply of Plants and Soils

| Percentage BoQ | | | | | | |
|---|---|----------|--------|-------------------------|-------------------------------------|--|
| Tender Inviting Authority: General Manager (BUH) | | | | | | |
| Name of Work: Maintenance of Green Corridor and Development of Landscaping, Horticulture Works and other Miscellaneous work In Admin., Guest House(SMP) D2-1, D2-2,B1,B2, Ngagal | | | | | | |
| Hosteland 30 Residential Quarters at HURL, Sindh | | | | | | |
| Contract No: 0326-2245460 | | | | | | |
| Name of the Bidder/ Bidding Firm / Company : | | | | | | |
| PRICE SCHEDULE | | | | | | |
| (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only) | | | | | | |
| NUMBER # | TEXT # | NUMBER # | TEXT # | NUMBER | NUMBER # | TEXT # |
| SL. No. | Item Description | Quantity | Units | Estimated Rate In Rs. P | TOTAL AMOUNT Without Taxes In Rs. P | TOTAL AMOUNT In Words |
| 1 | 2 | 4 | 5 | 6 | 53 | 55 |
| 1.01 | SOR Part-A For Supply of Plants and Soils For Supply of Plants and Soils (SOR Part-A s. n 1 to 49 items) | 1.000 | Nos | 673715.48 | 673715.48 | INR Six Lakh Seventy Three Thousand Seven Hundred & Fifteen and Paise Forty Eight Only |
| Total In Figures | | | | | 673715.48 | INR Six Lakh Seventy Three Thousand Seven Hundred & Fifteen and Paise Forty Eight Only |
| Quoted Rate in Figures | | | | Select | 0.00 | INR Zero Only |
| Quoted Rate in Words | | | | | INR Zero Only | |

BOQ2 : For Supply of Tools, Tackles and Fertilizers

| Percentage BoQ | | | | | | |
|---|---|----------|--------|-------------------------|-------------------------------------|---|
| Tender Inviting Authority: General Manager (BUH) | | | | | | |
| Name of Work: Maintenance of Green Corridor and Development of Landscaping, Horticulture Works and other Miscellaneous work In Admin., Guest House(SMP) D2-1, D2-2,B1,B2, Ngagal | | | | | | |
| Hosteland 30 Residential Quarters at HURL, Sindh | | | | | | |
| Contract No: 0326-2245460 | | | | | | |
| Name of the Bidder/ Bidding Firm / Company : | | | | | | |
| PRICE SCHEDULE | | | | | | |
| (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only) | | | | | | |
| NUMBER # | TEXT # | NUMBER # | TEXT # | NUMBER | NUMBER # | TEXT # |
| SL. No. | Item Description | Quantity | Units | Estimated Rate In Rs. P | TOTAL AMOUNT Without Taxes In Rs. P | TOTAL AMOUNT In Words |
| 1 | 2 | 4 | 5 | 6 | 53 | 55 |
| 1 | SOR Part-B for Supply of Tools, Tackles and Fertilizer | | | | | |
| 1.01 | Supply of Tools, Tackles and Fertilizer (SOR Part-B s.n. 1 to 23 items) | 1.000 | Nos | 280573.50 | 280573.50 | INR Two Lakh Eighty Thousand Five Hundred & Seventy Three and Paise Fifty Only |
| 1.02 | Supply of Petrol for Grass cutting Machine and Lawn mover | 500.000 | Liter | 82.99 | 41495.00 | INR Forty One Thousand Four Hundred & Ninety Five Only |
| 1.03 | Total cost for s.n. 1 to 23 plus petrol charges | 1.000 | Nos | 1.00 | 41495.00 | INR Forty One Thousand Four Hundred & Ninety Five Only |
| Total In Figures | | | | | 280573.50 | INR Three Lakh Sixty Three Thousand Five Hundred & Sixty Three and Paise Fifty Only |
| Quoted Rate in Figures | | | | Select | 0.00 | INR Zero Only |
| Quoted Rate in Words | | | | | INR Zero Only | |

BOQ3 : For Supply of 15 nos unskilled manpower

| Validate | | Print | | Help | | |
|---|--|----------|----------|-------------------------|-------------------------------------|--|
| Tender Inviting Authority: General Manager (BUH) | | | | | | |
| Name of Work: Maintenance of Green Corridor and Development of Landscaping, Horticulture Works and other Miscellaneous work in Admin., Guest House(SMP) D2-1, D2-2,B1,B2, Ngagal Hostel and 30 Residential Quarters at HURL, Sindh | | | | | | |
| Contract No: 0326-2245460 | | | | | | |
| Name of the Bidder/ Bidding Firm / Company : | | | | | | |
| PRICE SCHEDULE | | | | | | |
| (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only) | | | | | | |
| NUMBER # | TEXT # | NUMBER # | TEXT # | NUMBER | NUMBER # | TEXT # |
| SL No. | Item Description | Quantity | Units | Estimated Rate In Rs. P | TOTAL AMOUNT Without Taxes In Rs. P | TOTAL AMOUNT In Words |
| 1 | 2 | 4 | 5 | 6 | 63 | 65 |
| 1.3 | SOR Part-C (1. for supply of 15 nos. of unskilled Manpower) | | | | | |
| 1 | Basic = VDA - (a) | 4680.000 | Man days | 534.00 | 2499120.00 | INR Twenty Four Lakh Ninety Nine Thousand One Hundred & Twenty Only |
| 2 | PF @ 13% of (a) | 4680.000 | Man days | 69.42 | 324855.60 | INR Three Lakh Twenty Four Thousand Eight Hundred & Eighty Five and Paise Sixty Only |
| 3 | Leave Benefit @ 5% of (a) | 4680.000 | Man days | 26.70 | 124956.00 | INR One Lakh Twenty Four Thousand Nine Hundred & Fifty Six Only |
| 4 | Retrenchment benefit @4.8% of (a) | 4680.000 | Man days | 25.63 | 119948.40 | INR One Lakh Nineteen Thousand Nine Hundred & Forty Eight and Paise Forty Only |
| 5 | Bonus @8.33% of (a) | 4680.000 | Man days | 44.48 | 208156.40 | INR Two Lakh Eight Thousand One Hundred & Sixty Six and Paise Forty Only |
| 6 | Gross Total (Sum of 1 to 5) | 4680.000 | Man days | 700.23 | 3277076.40 | INR Thirty Two Lakh Seventy Seven Thousand & Seventy Six and Paise Forty Only |
| 7 | Safety @ 2% of (a) | 4680.000 | Man days | 10.68 | 49952.40 | INR Forty Nine Thousand Nine Hundred & Eighty Two and Paise Forty Only |
| 8 | Insurance @ 1.85% of (a) | 4680.000 | Man days | 9.86 | 46238.40 | INR Forty Six Thousand Two Hundred & Thirty Eight and Paise Forty Only |
| 9 | PMJJY/PMSEBY | 4680.000 | Man days | 1.10 | 5148.00 | INR Five Thousand One Hundred & Forty Eight Only |
| 10 | Gross Total excluding Contractor Profit ((C)= (Sum of 6 to 9)) | 4680.000 | Man days | 721.89 | 3378445.20 | INR Thirty Three Lakh Seventy Eight Thousand Four Hundred & Forty Five and Paise Twenty Only |
| 11 | Contractor Profit per man day (Figure will be Calculated from Quoted Contractor profit over Gross Total (B)) | 1.000 | Man days | | 0.00 | INR Zero Only |
| 12 | Gross Total Including Minimum wages plus contractor margin | 4680.000 | Man days | 0.00 | 0.00 | INR Zero Only |
| Quoted Rate in Figures | | | Select | | 3378445.20 | INR Thirty Three Lakh Seventy Eight Thousand Four Hundred & Forty Five Only |
| Quoted Rate in Words | | | | | | INR Thirty Three Lakh Seventy Eight Thousand Four Hundred & Forty Five Only |

BOQ4 : For Supply of 2 nos Semiskilled Manpower

| Validate | | Print | | Help | | |
|---|--|----------|----------|-------------------------|-------------------------------------|--|
| Tender Inviting Authority: General Manager (BUH) | | | | | | |
| Name of Work: Maintenance of Green Corridor and Development of Landscaping, Horticulture Works and other Miscellaneous work in Admin., Guest House(SMP) D2-1, D2-2,B1,B2, Ngagal Hostel and 30 Residential Quarters at HURL, Sindh | | | | | | |
| Contract No: 0326-2245460 | | | | | | |
| Name of the Bidder/ Bidding Firm / Company : | | | | | | |
| PRICE SCHEDULE | | | | | | |
| (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only) | | | | | | |
| NUMBER # | TEXT # | NUMBER # | TEXT # | NUMBER | NUMBER # | TEXT # |
| SL No. | Item Description | Quantity | Units | Estimated Rate In Rs. P | TOTAL AMOUNT Without Taxes In Rs. P | TOTAL AMOUNT In Words |
| 1 | 2 | 4 | 5 | 6 | 63 | 65 |
| 1.4 | SOR Part-C (2. for supply of 02 nos. of Semi skilled Manpower) | | | | | |
| 1 | Basic = VDA - (a) | 624.000 | Man days | 603.00 | 376272.00 | INR Three Lakh Seventy Six Thousand Two Hundred & Seventy Two Only |
| 2 | PF @ 13% of (a) | 624.000 | Man days | 78.39 | 48915.36 | INR Forty Eight Thousand Nine Hundred & Fifteen and Paise Thirty Six Only |
| 3 | Leave Benefit @ 5% of (a) | 624.000 | Man days | 30.15 | 18813.60 | INR Eighteen Thousand Eight Hundred & Thirteen and Paise Sixty Only |
| 4 | Retrenchment benefit @4.8% of (a) | 624.000 | Man days | 28.94 | 18663.66 | INR Eighteen Thousand & Fifty Eight and Paise Fifty Six Only |
| 5 | Bonus @8.33% of (a) | 624.000 | Man days | 50.23 | 31343.52 | INR Thirty One Thousand Three Hundred & Forty Three and Paise Fifty Two Only |
| 6 | Gross Total ((B) = (Sum of 1 to 5)) | 624.000 | Man days | 790.71 | 493653.94 | INR Four Lakh Ninety Three Thousand Four Hundred & Three and Paise Four Only |
| 7 | Safety @ 2% of (a) | 624.000 | Man days | 12.06 | 7525.44 | INR Seven Thousand Five Hundred & Twenty Five and Paise Forty Four Only |
| 8 | Insurance @ 1.85% of (a) | 624.000 | Man days | 11.18 | 6963.84 | INR Six Thousand Nine Hundred & Sixty Three and Paise Eighty Four Only |
| 9 | PMJJY/PMSEBY | 624.000 | Man days | 1.10 | 686.40 | INR Six Hundred & Eighty Six and Paise Forty Only |
| 10 | Gross Total excluding Contractor Profit ((C)= (Sum of 6 to 9)) | 624.000 | Man days | 815.03 | 506578.72 | INR Five Lakh Eight Thousand Five Hundred & Seventy Eight and Paise Seventy Two Only |
| 11 | Contractor Profit per man day (Figure will be Calculated from Quoted Contractor profit over Gross Total (B)) | 1.000 | Man days | | 0.00 | INR Zero Only |
| 12 | Total Contractor Profit over wages of Semi skilled manpower | 624.000 | Man days | 0.00 | 0.00 | INR Zero Only |
| Quoted Rate in Figures | | | Select | | 506578.72 | INR Five Lakh Eight Thousand Five Hundred & Seventy Nine Only |
| Quoted Rate in Words | | | | | | INR Five Lakh Eight Thousand Five Hundred & Seventy Nine Only |

BOQ5 : For Supply of 1 no Skilled Manpower

Validate Print Help

Percentage BoQ

Tender Inviting Authority: General Manager (BHR)

Name of Work: Maintenance of Green Corridor and Development of Landscaping, Horticulture Works and other Miscellaneous work in Admin., Guest House(SMP) D0-1, D0-2,B1,B2, Nagpal Hostel and 30 Residential Quarters at HURL, Sindh

Contract No: 0026-2045460

| BIDDER SCHEDULE | | | | | | |
|--|--|--|----------|-------------------------|-------------------------------------|--|
| (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only) | | | | | | |
| NUMBER # | TEXT # | NUMBER # | TEXT # | NUMBER | NUMBER # | TEXT # |
| Sl. No. | Item Description | Quantity | Units | Estimated Rate in Rs. P | TOTAL AMOUNT Without Taxes in Rs. P | TOTAL AMOUNT In Words |
| 1 | 2 | 4 | 5 | 6 | 63 | 65 |
| 1.5 | SCB Part-C (for supply of 01 no of Skilled Manpower) | | | | | |
| 1 | Basic + VDA - (a) | 312.000 | Man days | 707.00 | 220594.00 | INR Two Lakh Twenty Thousand Five Hundred & Eighty Four Only |
| 2 | PF @ 12% of (a) | 312.000 | Man days | 91.91 | 28676.92 | INR Twenty Eight Thousand Six Hundred & Seventy Five and Paise Ninety Two Only |
| 3 | Leave Benefit @ 5% of (a) | 312.000 | Man days | 35.35 | 11029.30 | INR Eleven Thousand & Twenty Nine and Paise Twenty Only |
| 4 | Retrenchment benefit @4.8% of (a) | 312.000 | Man days | 33.94 | 10509.36 | INR Ten Thousand Five Hundred & Eighty Nine and Paise Twenty Eight Only |
| 5 | Bonus @8.33% of (a) | 312.000 | Man days | 58.09 | 18173.60 | INR Eighteen Thousand Three Hundred & Seventy Three and Paise Sixty Eight Only |
| 6 | Gross Total ((b) = (Sum of 1 to 5)) | 312.000 | Man days | 927.09 | 289252.88 | INR Two Lakh Eighty Nine Thousand Two Hundred & Fifty Two and Paise Eight Only |
| 7 | Safety @ 2% of (a) | 312.000 | Man days | 14.14 | 4411.68 | INR Four Thousand Four Hundred & Eleven and Paise Sixty Eight Only |
| 8 | Insurance @ 1.65% of (a) | 312.000 | Man days | 13.06 | 4090.96 | INR Four Thousand & Eighty and Paise Ninety Six Only |
| 9 | PMJJYIPMSBY | 312.000 | Man days | 1.10 | 343.20 | INR Three Hundred & Forty Three and Paise Twenty Only |
| 10 | Gross Total excluding Contractor Profit [(C)= (Sum of 6 to 9) | 312.000 | Man days | 955.41 | 290097.82 | INR Two Lakh Ninety Eight Thousand & Eighty Seven and Paise Ninety Two Only |
| 11 | Contractor Profit per man day (Figure will be Calculated from Quoted Contractor profit over Gross Total (b)) | 1.000 | Man days | | 0.00 | INR Zero Only |
| 12 | Total Contractor Profit over wages of skilled manpower | 312.000 | Man days | 0.00 | 0.00 | INR Zero Only |
| Quoted Contractor Profit Rate In Figures | | | Select | | 290097.82 | INR Two Lakh Ninety Eight Thousand & Eighty Eight Only |
| Quoted Rate in words (for 1 no Skilled Manpower supply) | | INR Two Lakh Ninety Eight Thousand & Eighty Eight Only | | | | |

Annexure-A

ON COMPANY LETTER HEAD

AFFIDAVIT

I, _____, being proprietor / partner / Director /authorized representative of M/s _____, do hereby solemnly affirm and state as under:

1. I, am submitting the tender for Maintenance of Green Corridor and Development of Landscaping, Horticulture works and other miscellaneous works in Administrative Building, Guest Houses and Residential Quarters at HURL, Sindri project against Tender Notice Number _____dated_____.
2. That I/ we/ our partners/ directors do not have any relative working in Hindustan Urvarak & Rasayan Limited.
3. That I/we hereby declare that M/s_____is neither put on Holiday nor Black-listed by any Government/ PSU/ Private firm or Financial Institution.
4. That all information furnished by me/ us in respect of fulfilment of eligibility criteria and information given in this tender is complete, correct and true.
5. That all documents / credentials submitting along with this tender are genuine, authentic, true and valid.
6. That the price bid is unconditional.
7. That I/ we shall comply with all the statutory provisions as laid down under various Labour Laws/ Acts/ Rules like minimum wages, Provident Fund, ESI, Bonus, Gratuity, Contract Labour Act and other Labour Laws/ Acts/ Rules in force from time to time at my/ our own cost.
8. I/We indemnify hereby HURL against all repercussions arising out of non- compliance of the foregoing in any case.
9. That if any information or document submitted is found to be false/ incorrect, the Department may cancel my/ our tender and action as deemed fit may be taken against me/ us including termination of the contract, forfeiture of all dues including earnest money and blacklisting of me/ our firm and all partners of the firm etc.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,
Tender Committee, Sindri Project, HURL

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

- as per your advertisement, given in the above-mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents to (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract , without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

NO DEVIATION CERTIFICATE

| | |
|---------------------------|--|
| Bidder's Name & Address : | To, BUH, HURL Sindri Project, Old FCIL Office Complex, Sindri Project, HURL Sindri, Dhanbad, Jharkhand, 828122 |
|---------------------------|--|

1. With reference to our Bid (Reference No. dated) for Maintenance of Green Corridor and Development of Landscaping, Horticulture works and other miscellaneous works in Administrative Building, Guest Houses and Residential Quarters at HURL, Sindri project, we hereby confirm that we comply with all terms, conditions and specifications of the Bidding Documents read in conjunction with Amendments(s) / Clarification(s) / Addenda / Errata (if any) issued by the Owner prior to opening of Techno – Commercial Bids and the same has been taken into consideration while making our Techno – Commercial Bid & Price Bid and we declare that we have not taken any deviation / exceptions in this regards.
2. We further confirm that any deviation variation or additional conditions etc or any mention, contrary to the Bidding Documents and its Amendments(s) / Clarification(s) / Addenda / Errata (if any) as mentioned at 1.0 above found anywhere in our Techno – Commercial Bid and / or price Bid, implicit or explicit, shall stand unconditionally withdrawn, without any cost implication whatsoever to the Owner, failing which the Bid Security shall be forfeited.

For and on behalf of :

Stamp & Signature :

Name :

Designation :

Date :

Annexure-D

**PROFORMA OF CERTIFICATE
(TO BE SUBMITTED BY CEO/MD OF THE BIDDING COMPANY ON COMPANY'S
LETTER HEAD IN ORIGINAL)**

Ref. :

Date:

To,
BUH (Sindri Project),
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Old FCIL Office Complex, PO- Sindri
Dhanbad, Jharkhand PIN – 828122

Sub:

Bidding Doc. No.

Dear Sir,

I, Mr. (CEO of the company / MD of the company), hereby certify that the data and documents furnished by M/s..... in respect of Techno-Commercial Evaluation are true and correct including the contents thereof.

I further, confirm that if at any point of time the declarations given in bid are found to be incorrect, HURL shall have the full right to terminate the contract and take any action as per provisions of contract including forfeiture of EMD/Security Deposit.

Yours faithfully,

(Signature)

Date

Name & Designation.....

Place

Name of the Company.....

(Seal of Company)

Annexure-E**Format For Electronics Payment**

Bidders are required to submit the following details on the company's letter head for online transfer of amount to their account:

| | | |
|------|--|--|
| 1. | Contractor Name / Company Name | |
| | Address: | |
| | Phone No. | |
| | E-mail ID | |
| 2. a | Name of the Bank | |
| b. | Address of the Branch | |
| c. | Telephone No. | |
| d. | 9 Digit Code number of the Bank and Branch appearing on the MICR Cheque issued by the Bank | |
| e. | 11 Digit NEFT/IFSC Code of the Bank Branch | |
| f. | Account Type (SB/CC/CA) | |
| g. | Bank Account No.(as appearing on the Cheque) | |
| h. | Permanent Account Number (PAN) Under Income Tax Act. | |
| I | GST Registration Number | |
| j. | Name of Authorized Signatory | |
| k. | Contact Person Name | |

We hereby declare that the particulars given above are correct and complete

Name

Designation

Date

Authorized signatory of the bidder