



HINDUSTAN URVARAK & RASAYAN LIMITED

(A JV of NTPC, CIL, IOCL, FCIL & HFCL)

Admin Building, HURL Campus

PO – HURL Fertilizer Plant, Gorakhpur (U.P): 273007

[Registered Office, SCOPE Minar, Core 4, 9th Floor, Laxmi Nagar District Centre, Delhi-110092]

TWO-BID SYSTEM e –TENDER

Hindustan Urvarak & Rasayan Limited, Gorakhpur, invites electronic online bids (e -Tender) through CPPP web site <https://eprocure.gov.in/eprocure/app> under Two Bid system (Part I: Techno commercial bid & Part II: Price Bid or BOQ) from bonafide and experienced bidders with sound technical and financial standing and capabilities & fulfilling the qualifying requirement for the tendered job as given in the NIT.

HURL, Gorakhpur request bidders to quote in line with tender documents uploaded (refer attached Index) & submit the offer on our e-portal <https://eprocure.gov.in/eprocure/app>.

Upload of Tender: Tenderers are advised to download Notice Inviting Tender along with other tender documents and submit the declarations and tender documents along with clear scanned copies of requisite documents to substantiate the claim towards their credentials while the tender shall be submitted online in soft copy on our e-tendering portal.

All interested bidders have to submit techno commercial bid (Part I) & Price Bid (BOQ) (Part II) strictly in the tender format available online on e-portal. No other form of bid shall be accepted and the tender shall be summarily rejected. Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of this firm / company and relevant documents w.r.t. the same to be uploaded along with the bid by the bidders.

Earnest Money Deposit has to be submitted as per NIT /Tender instructions before the due date and time of tender techno commercial bid opening, failing which the bid shall be liable for rejection.

For & on behalf of
HURL Gorakhpur

Manager (C&M)

HINDUSTAN URVARAK & RASAYAN LTD., Gorakhpur

Open Tender Enquiry

Admin Building, HURL Campus

PO – HURL Fertilizer Plant, Gorakhpur (U.P): 273007

1. Online bids are invited on two bid system for “**Horticulture work in Admin Building, Guest House, Lake View Hostel & Transit Camp and Fruit Orchard (1&2) at HURL, Gorakhpur**”. Manual bids shall not be accepted. Tender No.: HURL/GKP/C&M/21-22/C-87.
2. Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in CRITICAL DATE as in Point no. 4 of NIT.
3. Type of Tender: Open Tender – Two bid

4. **Critical Date Sheet:**

Published Date	14/06/2021 & 06:00 PM
Bid Document Download / Sale Start Date	15/06/2021 & 11:00 PM
Bid Submission Start Date	17/06/2021 & 11:00 PM
Bid Document Download / Sale End Date	08/07/2021 & 03:00 PM
Bid Submission End Date	08/07/2021 & 03:00 PM
Bid Opening Date	09/07/2021 & 03:00 PM

5. **Pre-qualification criteria (PQC):**

Before submitting bids, online bidders are requested to go through the following pre-qualification criteria (PQC). Bidders to upload /submit relevant PQC documents along with bid (Part-I) duly scanned & digitally signed towards fulfillment of below mentioned PQC.

Offers with incomplete/irrelevant/illegible/ambiguous PQC documents not clearly meeting PQC requirements, shall be liable for rejection without any communication in this regard.

Notwithstanding any other condition / provision in the tender documents, bidders are required to submit complete documents pertaining to Pre-Qualification Criteria (PQC) along-with their offer. However, in case of insufficient documents pertaining to PQC, HURL reserves the right to allow opportunity to the bidders, within fixed deadline, to provide complete and unambiguous documents in support of meeting the PQC. In case the bidder fails to submit the correct and complete documents, the bidder's offer will be rejected.

A) Commercial Pre-qualification Criteria

The bidder shall submit the status (i.e. Name and complete address) of the firm/ company along with its constitution such as sole proprietorship/ Partnership Firm or Limited/ Private Company, Year of Establishment and place of Business etc.

The bidder shall have valid company registration, PAN Card issued by Income Tax department, registration with EPF Organizations and valid GSTIN registration. As a documentary proof of same, the bidders shall submit signed, stamped and scanned copy of certificates like registration certificate, registration with EPF organization, GSTIN Registration certificate, PAN card Issued by Income Tax Department & form 26AS

The Average Annual financial turnover of the bidder during the last 3 years, ending 31st March of the previous financial year, should be at least Rs. 25,92,427.00

“Proof of ATO shall be submitted in the form of Audited Balance Sheet along with statement of Profit & Loss Account certified by Chartered Accountant”.

Bidder should submit Self-attested copies of audited balance sheet and profit & loss a/c of last 03 financial years ending on 31st march of the previous financial year (i.e. FY 2017-18, 2018-19 and 2019-20).

In case the tender does not fall the under the ambit of statutory audit and audit and do not have audited annual report/ audited balance sheet and profit & loss statements shall submit a statement certified by statutory auditor/ practicing chartered accountant as documentary evidence in support thereof.

Membership No. of Chartered Accountant must be clearly indicated in the above statement.

NIT Publication date shall be considered for reckoning Annual Turnover (ATO).”

B) For experience, of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following (value excluding GST) shall be as follows:

One similar nature of completed work costing not less than the amount equal to Rs. 69,13,138.00

‘OR’

Two similar nature of completed works each costing not less than the amount equal to Rs. 43,20,711.00

‘OR’

Three similar nature of completed works each costing not less than the amount equal to Rs 34,56,569.00

As a documentary proof for above, the bidder shall submit attested photo copies of the purchase/ work order in support of the above with full technical scope of work and commercial detail including “work order value along with completion Certificate from the concern organization regarding the satisfactory performance indicating the Contract period, executed value and date of completion.

Relevant experience is to be taken for one year period. If the contract period of the completed work order is more than one year then the contract should be interpolate for one year.

The bidder shall have work experience of at least two years of similar nature preferably with Government Sector/ Public Sector Undertakings or big reputed corporate in private sector, **supported by documentary evidence.**

Definition of “Similar work”

Similar works means - Horticulture Works for Development and/or Maintenance of Gardens/Planters/Road Medians/Parks/ Nurseries etc. involving Grassy Lawns, Plantation of Hedges, Shrubbery & Trees and their Maintenance, Topiary Cutting etc.

Cost of completed work order(s), single/two/three mentioned above, is exclusive of service tax/GST and accordingly executed value of the job excluding service tax/GST shall be considered for evaluation of PQC.

- I. Detail work order (similar in nature as defined) along with completion certificate containing executed value of work, service tax/GST, work order reference, actual date of job completion etc. to be submitted by bidders along with the technical bid, towards fulfillment of above PQ criteria.
- II. Wherever executed value is not mentioned in the completion certificate, the copy of certified bills with service tax/GST details as applicable / Separate certificate from respective client (WO issuing company /Engineer In Charge) regarding executed value with service tax/GST details, date of completion etc., shall also be accepted towards fulfillment of PQC, if same is submitted along with completion certificate.
- III. Completion certificate submitted by the bidders shall have clarity with respect to whether service tax/GST is included/excluded in the executed value of the completed job, towards fulfillment of PQC and same shall be ensured by the bidders by submitting proper and relevant documents as required (e.g. separate certificate from respective client regarding service tax/GST) along with completion certificate.
- IV. If no clear documents as mentioned above regarding service tax/GST component included/extra/not applicable with respect to the executed value of the job mentioned in completion certificate is submitted by the bidder & In case Service tax/GST amount / component is also not specified in the submitted completion certificate, then the amount equivalent to rate of applicable service tax/GST as considered by HURL for the subject tender shall be deducted from the value of completed job mentioned in the completion certificate to arrive at the value of the completed job without service tax/GST.
- V. Similar ARC (Annual Rate Contract) Jobs that has been successfully completed by the bidder for the originally awarded period shall be considered as completed works even though such ARC is under execution on account of extension. However original term completion should be within the period as indicated in above PQC. Bidder to submit the relevant document along with bid certifying satisfactory completion of the job, executed value of the job and completion date for original period of contract, along with letter of extension of contract, certified by WO issuing company /Engineer In Charge.
- VI. In case of sub contract orders, credential as sub-contractor for above PQC shall be considered only when such work orders for sub contract has been issued with approval or written permission of end user/owner/consultant of the owner of the contract from the scope of work of which contractor under the contract has sub contracted a part of or entire work under such work order. In this regard, the bidder has to submit a certificate from the end user/owner/consultant of the owner stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor. Based on such Sub contracted portion of the job actually executed by the bidder as subcontractor, PQC evaluation shall be done i.e. In case only part job is subcontracted, similar job & executed value etc for the part job only shall be considered for PQC and not the full job.

VII. Work completion date shall be considered for deciding the period of work experience.

Eligibility Criteria	Supporting Documents Required
The bidder shall submit the status (i.e. Name and complete address) of the firm/ company along with its constitution such as sole proprietorship/ Partnership Firm or Limited/ Private Company, Year of Establishment and place of Business etc.	The bidder shall have valid company registration, PAN Card issued by Income Tax department, registration with EPF Organizations and valid GSTIN registration. As a documentary proof of same, the bidders shall submit signed, stamped and scanned copy of certificates like registration certificate, registration with EPF organization, GSTIN Registration certificate, PAN card Issued by Income Tax Department & form 26AS
<p>The bidder shall have work experience of at least two years of similar nature preferably with Government Sector/ Public Sector Undertakings or big reputed corporate in private sector, <u>supported by documentary evidence</u></p> <p>Definition of “Similar work” (A) Similar works means - Horticulture Works for Development and/or Maintenance of Gardens/Planters/Road Medians/Parks/ Nurseries etc. involving Grassy Lawns, Plantation of Hedges, Shrubbery & Trees and their Maintenance, Topiary Cutting etc.</p>	<p>The Bidder must have executed Similar Works * during last seven (07) years ending last day of the month previous to the one on which NIT is invited, with minimum work order (s) as per below:</p> <p>Three similar completed works each costing not less than Rs 34,56,569.00 Lacs.</p> <p style="text-align: center;">OR</p> <p>Two similar completed works each costing not less than Rs 43,20,711.00 Lacs.</p> <p style="text-align: center;">OR</p> <p>One similar completed works each costing not less than Rs. 69,13,138.00 Lacs.</p> <p>As a documentary proof for above, the bidder shall submit attested photo copies of the purchase/ work order in support of the above with full technical scope of work and commercial detail including “work order value along with completion Certificate from the concern organization regarding the satisfactory performance indicating the Contract period, executed value and date of completion. (Relevant experience is to be taken for one year period. If the contract period of the completed work order is more than one year then the contract should be interpolate for one year.</p>
Average annual Financial turnover of the bidder during the last 3 years ending 31 st march of previous financial year should be at Rs. 25,92,427.00	Bidder should submit Self-attested copies of audited balance sheet and profit & loss a/c of last 03 financial years ending on 31 st march of the previous financial year (i.e. FY 2017-18, 2018-19 and 2019-20). In case the tender do not fall the under the ambit of statutory audit and audit and do not have audited annual report/ audited balance sheet and profit & loss statements shall submit a statement certified by statutory auditor/ practising chartered accountant as documentary evidence in support thereof.

6. **Bid Submission:**

Bids shall be submitted online only at CPPP website <https://eprocure.gov.in/eprocure/app>. Tenderer/Contractor is advised to follow the instructions provided for online submission of bids.

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

7. Not more than one tender shall be submitted by one contactor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
8. Tenderer who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, <https://eprocure.gov.in/epublish/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with HURL.
9. Intending tenderers are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.
10. EMD Payment: Earnest Money Deposit is to be deposited electronically by RTGS in the account of HURL at the below mentioned details. Bidders are required to submit the details of EMD payment at the time of Bid Preparation.

A/c name	HINDUSTAN URVARAK & RASAYAN LIMITED
A/c no	00000036245010741
Bank / Branch	STATE BANK OF INDIA (OVERSEAS BRANCH DELHI) (04803)
IFSC code	SBIN0004803

11. EMD amount: **Rs. 1,73,000.00** (Rupees One Lakh Seventy Three Thousand Only).
12. All NSIC /MSME/ SSI registered vendors are exempted from submission of tender fee & EMD. NSIC/SSI/MSME certificate must be submitted online to avail the exemption from furnishing the EMD.
The Hard Copy of original instruments in respect of earnest money must be delivered to the SR MANAGER (C&M), HINDUSTAN URVARAK & RASAYAN LTD ADMIN BUILDING, HURL CAMPUS, FERTILIZER GORAKHPUR-273007 U.P. on or before bid opening date/time as mentioned in critical date. Tenderer shall likely to be liable for rejection for non-submission of original payment instrument like DD etc., against the submitted bid.
13. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well Price-Bid opening will be intimated latter.
14. HURL Gorakhpur shall not be responsible for any postal /courier delay for submission of EMD original document.
15. Not with standing any other condition/provision in the tender documents, bidders are requested to submit complete documents pertaining to PQC along with their offer. Failure to meet the PQC will render the bid to be summarily rejected. HURL reserve the right to complete the evaluation based on the details furnished by the bidder with or without seeking any additional supporting documents/clarification.
16. In case tie between two or more bidders at L-1 position, the sole criterion for determining the L1 bidder shall be on the basis of Average Annual Turn Over of the party calculated from ATO of the last three years. Party having the highest average annual turnover of last three years will be considered as L1 party.

17. Guideline for submission of bid: -

17.1 Technical Bid: The following documents are to be uploaded using digital Signature Certificate (DSC) by the Bidder/ Contractor along with Technical Bid as per the tender document:

- I. Scanned copy of proof for payment of Earnest Money Deposit.
- II. Scanned copy of proof for qualifying the Pre-qualification criteria of Tender.
- III. Scanned copy Certificates like GST No, PAN No, PF No. etc.
- IV. Signed and scanned Copy of Tender Acceptance Letter (**Annexure-B**), No near relative certificate (**Annexure-E**), Electronic Payment Format (**Annexure-A**)
- V. Signed and scanned copy an undertaking (self-certificate) that the agency hasn't been blacklisted (**Annexure-D**) by a Central / Stat/ e/UT Government institution and there has been no litigation with any government department on account of IT services.
- VI. Signed and scanned copy of No deviation Certificate (**Annexure-C**).
- VII. Signed and scanned Copy of Special condition of contract and General Condition of contract.

Note:

1. Bidders are requested to upload the clearly legible documents only; if the documents are not found legible then offer shall be liable for rejection without any further communication.
2. HURL may consider any or all documents uploaded in e-tender portal relating to the contract without signature, if the same has been uploaded from his authorized ID or DSC.

17.2 Price Bid:

Schedule of price bid in the form of BOQ_XXXX .xls

The below mentioned Financial Proposal/Commercial bid format is provided as BOQ_XXXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. Bidders are advised to download this BOQ_XXXX.xls as it is and quote their offer/rates in the permitted specified column and upload the same in the commercial bid. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with HURL Gorakhpur.

18. Checklist of documents to be submitted online Yes/No:

SN	Documents details to be submitted in e-tender	Submitted (Yes/No)
(i)	Scanned copy of proof for payment of Earnest Money Deposit	
(ii)	Scanned copy of proof for qualifying the Pre-qualification criteria of Tender.	
(iii)	Scanned copy Certificates like Registration Certificate, GST No, PAN No, TIN No etc.	
(iv)	Signed and Scanned Copy of Electronic Payment Format (Annexure-A).	
(v)	Signed and Scanned Copy of Tender Acceptance Letter (Annexure-B).	
(vi)	Signed and Scanned Copy of No deviation Certificate (Annexure-C).	
(vii)	Signed and Scanned Copy of an undertaking that the agency hasn't been blacklisted (Annexure-D).	
(viii)	Signed and Scanned Copy of No near relative certificate (Annexure-E).	
(ix)	Signed and scanned Copy of Special condition of contract and General Condition of contract.	

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bid on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

1.0 REGISTRATION

- 1.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 1.2 As part of the enrollment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.4 Upon enrollment the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 1.6 Bidder then log in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.

2.0 SEARCHING FOR TENDER DOCUMENTS

- 2.1 There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2.2 Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e- mail in case there is any corrigendum issued to the tender document.
- 2.3 The bidder should make a note of the unique Tender ID assigned to each tender in case they want to obtain any clarification / help from the Helpdesk.

3.0 PREPARATION OF BIDS

- 3.1 Bidder should take into account any / all corrigendum published on the tender document before submitting their bids.
- 3.2 Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and

content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 3.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 3.4 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

4.0 SUBMISSION OF BIDS:

- 4.1 Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 4.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 4.3 Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4.4 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise, the uploaded bid will be rejected.
- 4.5 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 4.6 The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 4.7 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.
- 4.8 Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- 4.9 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 4.10 Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 4.11 The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

5.0 ASSISTANCE TO BIDDERS

- 5.1 Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 5.2 Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be call directly to the 24x7 CPP Portal Helpdesk.

Or

Mr. PC Chaturvedi, Sr Manager (C&M), Mobile No.: 9450916413, E-mail: pcchaturvedi@hurl.net.in

Mr. Vijay Kunwar Kant, Manager(C&M), Mobile No.: - 9999798169, E-mail: kantvk@hurl.net.in

Ms. Bhaswati Hazarika Officer (Purchase), Mobile: 8826822340; E-mail: bhaswati@hurl.net.in

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GUIDE LINES FOR SUBMISSION OF BANK GUARANTEE

1. The Bank guarantee should be as per enclosed format on Non-judicial stamp paper valuing Rs. 5/- for every Rs. 1000/- for a maximum limit to Rs. 10,000.00. The non-judicial stamp paper should be purchased in the name of issuing bank.
2. Bank Guarantee shall be executed on non-judicial stamp paper of applicable value purchased in the name on the bank.
3. Two persons should sign as witnesses mentioning their full name and address.
4. The executors (Bank Authorities) should mention the power of attorney No and date executed in his/her favor authorizing him/them to sign the document or produce the Photostat copy of power of attorney.
5. Non - judicial stamp paper shall be used within 6 months from the date of purchase of the same. Bank Guarantee executed on the stamp paper of more than 6month old shall not be treated as valid.
6. The contents of Bank Guarantee shall be strictly as per our Performa.
7. Each page of Bank Guarantee shall bear signature and seal of the Bank.
8. All conditions, corrections, deletions in the bank guarantee should be authenticated by signature of Bank Officials signing the Bank Guarantee.
9. EMD / BG shall be accepted from only Nationalized Banks or any scheduled Banks as listed in the second schedule of Reserve Bank of India Act 1934 or from HURL approved banks.
10. Security Deposit or Contract Performance BG shall be accepted from any Nationalized Bank or from HURL approved Banks.
11. HURL approved banks are listed in Annexure enclosed.
12. Bank guarantee shall be kept valid for 365 days from the date of bid opening.

CHECK LIST

SN	Details of Checks	Yes/No & Remark
1.0	Is the BG on non-judicial stamp paper of appropriate value as per stamp act?	
2.0	Whether the date, purpose of purchase of stamp paper and name of purchaser are indicated on the back of stamp paper under the signature of the Stamp vendor? (The date of purchase of stamp paper should be not later than the date of execution of BG and the stamp paper should be purchased in the name of the executing bank or the party on whose behalf the BG has been issued. Also the stamp paper should not be older than six months from the date of execution of BG).	
3.0	In case the BG has been executed on the letterhead of the bank, whether the adhesive stamp of appropriate value has been affixed thereon.	
4.0	Has the executing officer of BG indicated his name, designation and Power of Attorney No / Signing Power No. etc. on BG.	
5.0	Is the each page of BG duly signed/initialed by executants and whether stamp of Bank is affixed thereon? Whether the last page is signed with full particulars including two witnesses under seal of bank as required in the prescribed Performa?	
6.0	Does the bank guarantee compare verbatim with the Performa prescribed in the bid documents?	
7.0	In case of any change in the contents of the text, whether the changes are minor / clerical nature (which in no way limits the right of HURL in any manner)?	
8.0	In case of deviation in the text of BG, which materially affect the right of HURL, whether the changes have been agreed based on the opinion by the Legal Department or BG is considered acceptable on the basis of opinion of Law Department already available on the similar issue.	
9.0	Are the factual details such as Bid Document No, NOA/LOA Contract No, Contract Price, Percentage of Advance, Amount of BG and Validity of BG correctly mentioned in the BG?	
10.0	Whether overwriting / cutting, if any, on the BG have been properly authenticated under the signature & seal of executants.	
11.0	Whether the BG has been issued by the bank in line with the provisions of bid/contract documents?	
12.0	In case BG has been issued by a bank other than those specified in Bid / Contract Document, is the BG confirmed by a bank in India acceptable as per Bid / Contract documents?	

FOR BID SECURITY LIST OF BANKS

- SBI AND ASSOCIATES
- NATIONALISED BANKS
- SCHEDULED PRIVATE BANKS (INDIAN BANKS)
- OTHER PUBLIC SECTOR BANKS

GENERAL CONDITIONS OF CONTRACT (GCC)

1.0 Scope of Contract

The Scope of Contract/ Order shall be as per 'Technical Specification/SOR' attached to the Tender Documents.

2.0 Firm Price

Price to be quoted shall be firm and subject to no escalation whatsoever during the contractual completion period including extended period, if any, except for any statutory variations i.e. change in the rate of tax & duty and/or inclusion of any new tax & duty. Bid with variable price will not be accepted.

3.0 Price Basis

Duly executed at following location: HURL, Gorakhpur (UP).

4.0 Taxes and duties

- 4.1 The Bidder shall include all the taxes, duties/ levies etc (except GST) in their quoted rates / prices. GST charges shall be paid extra at actual by the owner limited to the GST charges indicated by the bidder in the summary of SOR. However, the conditions mentioned in the BOQ regarding GST will be final.
- 4.2 Statutory variation in taxes and duties including imposition of any new tax & duty, within the scheduled Completion period, as per Contract/Work order, shall be paid by contractor.
- 4.3 The Contractor has to submit / furnish all necessary documents / information to enable claim the input credit benefit, if any, under GST rules.

5.0 Effective date of Contract:

Shall be the date of handing over of site.

6.0 Completion Period/ Time Schedule:

- 6.1 As per SCC.

7.0 Payment Terms:

- 7.1 All the payment shall be released within 30 days of submission of invoice.
- 7.2 10% shall be kept as SD and the same shall be released after completion of contract.
- 7.3 Tax deduction at source
Income tax, as applicable as per income tax act, shall be deducted at source from the Contractor's bills and a certificate towards this deduction shall be issued to the Contractor.
- 7.4 Price Basis: Shall be firm till the completion of the contract.

8.0 Quantity variation:

Quantities indicated in the schedule of rate are tentative only and all the items may or may not be executed either partially or fully. Actual executed items of the contract may vary depending on the actual requirement, however total value of the contract will be fixed. Contractor are not allowed to execute any work that include deviation in the original value of contract without prior approval from HURL.

9.0 Price reduction clause

In the event of delay in completion beyond contractual completion period, price reduction @ 0.5% per week or part thereof subject to maximum 5% of total W.O. value shall be recovered from Contractor's bill(s).

10.0 Insurance

- 10.1 The Contractor will obtain Insurance Coverage in respect of all your work men towards death or bodily injury or occupational disease sustained by the workmen arising out of and in course of employment under the workmen compensation act 1923.
- 10.2 Necessary insurance(s) to cover accident risk for his employee's loss of life, material etc. to crew or the third party to be arranged by Contractor at his cost.
- 10.3 All contractors' equipment shall be at the sole risk of the contractor.
- 10.4 The contractor will insure all his personnel employed for the execution of the work against any personal injury that may be sustained by them as a result of the execution of the work and present satisfactory evidence to the owner/consultant that such insurance is in force.
- 10.5 The contractor shall be responsible for insurance and all other statutory requirements in regard to the personnel in the contractor's employment.
- 11.0 **Statutory obligation and Safety Rules**
- 11.1 The Contractor will have to follow all safety rules and measures during contract period and will be fully responsible for implementing rules, obligations and statutory provisions of government and all the consequences in the event of any eventuality.
- 11.2 The Contractor shall be responsible to observe and comply with all statutory requirement including contract labour act 1970, minimum wage act – 1948 and EPF act 1952 etc. including all amendments thereof in vogue both of central and state government. HURL Gorakhpur shall be kept indemnified against any action brought against it or any violation / non –compliance of any act /acts, all expenses for compliance of above acts and regulations shall be borne by the contractor.
- 11.3 The wages of every labourer employed by the contractor under this contract shall be paid by him before the expiry of 7 days after the last day of the month in respect of which the wages are payable (i.e. wages of the previous month). The minimum wages rate. As notified from time to time by the Government as per the minimum wages act. 1948 and/or such other authority will have to be paid by the contractor to all his workers.
- 11.4 The bidder to ensure that all his workman has bank account for wage payments. The contractor to submit bank accounts details in respect of all his workman to EIC/OIC before starting the job.
- 11.5 The bidder at his cost shall comply with all safety norms such as Fire and Safety regulation act as applicable at site. The Contractor shall be responsible for all risk involved in respect of their personnel and material at site and arrange proper insurance coverage at his cost.
- 11.6 Personnel deployed should be medically fit to work should possess good conduct and should have no past criminal record and shall maintain high standard of discipline, decency and decorum. HURL Gorakhpur reserves the right at its sole discretion to ask for replacement of any person employed by the contractor.
- 12.0 **Termination**
- In the event of unsatisfactory performance, HURL Gorakhpur reserves right to cancel part or whole of the order / contract and make alternate arrangement at any time during currency of contract on risk & costs of contractor and / or forfeit security deposit.
- 13.0 **Force Majeure**
- The act of God, epidemic, wars, revolution, and official strike shall be treated as force majeure condition. In event of occurrence of such condition neither party shall be responsible for delay in performance provided that it is notified within 07 days of its occurrence. The Contractor shall provide justification by documentation countersigned by the local chamber of commerce.

14.0 Arbitration

All cases of dispute arising during execution of contract shall be resolved by mutual discussion of parties operating the Contract. In the event of failure to do so, matter will be settled as per Arbitration and Conciliation Act, 1996, as amended from time to time.

However, wherever applicable, in case of settlement of commercial disputes between JV/PSEs inter SE and PSE(s) and Government Department(s), the same shall be settled through Permanent Machinery of Arbitrators (PMA) setup in the Department of Public Enterprises (DPEs) as per the following Clause:

“In the event of any dispute or difference relating to the Interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator”.

The performance under this contract, shall not stop for any reason, whatsoever, during the said dispute / proceedings, unless the service provider is specifically directed by to desist from working in this behalf.

15.0 Governing laws:

This Contract shall be governed by the Indian Laws for the time being in force and the Gorakhpur Courts alone shall have the exclusive jurisdiction on all matters arising under the contract.

16.0 Labour Law

You will fully comply with all the provisions of the applicable labour laws /rules (both Central & State) whichever are applicable to work men deployed by you in relation to the work order particularly (I) EPF Act 1952 (II) ESI Act 1948 (III) Payment of wages Act 1936 (IV) Minimum wages Act 1948 (V) Employee Compensation Act (VI) Contract Labour (Regular & Abolition) Act 1970 (VII) Payment of Bonus Act 1965 (VIII) Service tax (IX) Payment of Gratuity Act(if applicable) and /or any such other Acts of laws ,regulation passed by the Central, State ,Municipal and Local Govt. agency or authority.

16.0 PF Registration:

The Contractor shall be required to get registered their firm with concerned Authorities of appropriate Government, having jurisdiction as per contract for EPF and submit proof of having so that law/rules, or any other labour laws/rules/regulation applicable from time to time. The Contractor shall comply with all the applicable labour laws.

17.0 Interpretation of contract:

17.1 The several contract documents forming the contracts are to be read together as a whole and are to be taken as mutually explanatory.

- 17.2 Should there be any doubt or ambiguity in the interpretation of the contract documents or error, omission or contradiction therein or in any of them, the contractor shall prior to commencing the relative work, apply in writing to the owner for his decision in resolution of the doubt, ambiguity or contradiction or correction of the error or omission, as the case may be. Should the contractor fail to apply to the owner for his decision, as aforesaid prior to commencing the relative work, the contractor shall perform said work as per interpretation of owner whose decision shall be final and binding on contractor.
- 18.0 Gate passes:
All tools, plant and materials shall be brought by the Contractor to the works site through a covering note to be submitted in 3 copies. One copy of the covering note will be delivered to the security staff and one copy to the Owner/Consultant. The third copy shall be retained by the Contractor. The Contractor shall follow all rules and regulations for entry / exit of their men and materials in/from project site as framed by Owner/Consultant.
- 19.0 In case tie between two or more bidders at L-1 position, the sole criterion for determining the L1 bidder shall be on the basis of Average Annual Turn Over of the party calculated from ATO of the last three years. Party having the highest average annual turnover of last three years will be considered as L1 party.
- 20.0 Notwithstanding any other condition/provision in the tender documents, bidders are requested to submit complete documents pertaining to PQC along with their offer. Failure to meet the PQC will render the bid to be summarily rejected. HURL reserve the right to complete the evaluation based on the details furnished by the bidder with or without seeking any additional supporting documents/clarification.
- 21.0 No sub-contracting is allowed in partially/fully or any way to other agency by L1 bidder.

21.0 Invalid Tenders:

A. Tender is liable for rejection in the following circumstances:

- a) Does not pay the EMD before deadline.
- b) Does not fulfill minimum pre-qualification criteria as per the Tender documents.
- c) Submits the tender late i.e. after due date and time.
- d) Unsolicited tenders.
- e) Stipulates the validity period less than what is stated in the tender documents.
- f) Stipulates his own conditions and does not agree to withdraw the deviations, rendering his bid unacceptable.
- g) Does not disclose the full names and address of all his partners or Directors as applicable where ever called for in the tender.
- h) Does not fill in and sign the required annexure, Formats, specifications etc. as specified in the tender.
- i) Does not submit bid in the prescribed format making it impossible to evaluate the bid.
- j) Indulges in tampering of tender documents.
- k) Does not conform to any tender condition which stipulates nonconformance of tender conditions as rejection criteria.
- l) Does not have his PF Code/Number from the Regional Provident Fund Commissioner, if the relaxation in this regard is not stipulated in the tender. However, PSUs / Organizations having their own PF trust / Govt. PF are considered "At Par" with the bidders registered

with the PF authorities the necessary documentary evidence shall be submitted along with the bid.

- m)** Within the validity period, if the party increases the price or refuses to keep their offer valid without variation, the bid shall be rejected and EMD shall be forfeited.

The above clause shall be superseding any other clause in this regard given elsewhere in the tender unless specifically mentioned otherwise.

(Signature of the Bidder, with Official Seal)

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Special condition of Contract (SSC) and Scope of Work (SOW)

1.0 GENERAL

- 1.1 This Special condition of contracts for the subject job is primarily for **Horticulture work in Admin Building, Guest House, Lake View Hostel & Transit Camp and Fruit Orchard (1 & 2) at HURL, Gorakhpur**. The described scope of work is indicative only and not exhaustive.
- 1.2 Bidder shall make themselves familiar with the site conditions before quoting for the job. Intending bidders are to examine the complete scope of the tender document and also visit the site, if desired, before submission of their offer. Non-familiarity with the job content & site shall not form any basis for and extra claim, whatsoever in nature. Bidders are also to note that the information given in additional specification of contracts shall supersede the information given anywhere else in the tender document for similar clause.
- 1.3 Bidders are to submit this additional special condition of contracts duly signed & stamped on each page as a token of acceptance along with their offer. Any deviation, if any, shall be explicitly mentioned on the Exception and Deviation sheet only, i.e. if any deviation mentioned anywhere other than deviation sheet shall not be considered for tender evaluation.
- 1.4 Bidders are requested to submit the relevant bid documents under the correct "description" and "sub category name" in tender documents, non-evaluation of bid documents due to wrong submission on part of the bidder shall be their whole responsibility.
- 1.5 Bidders shall strictly comply to current "Wage Regulation Act".

2.0 SCOPE OF WORK & SUPPLY (CONTRACTOR):

All horticulture related work in **Admin Building, Marketing Building, Guest House, Lake View Hostel & Transit Camp and Fruit Orchard 1 & 2** at HURL Gorakhpur" is in scope of this contract.

Works to be carried out in this Horticulture Contract:

Preparation of beds with trenching, dressing, uprooting weeds, fine dressing and spreading with sludge/manure/good earth for making lawn, flower bed, hedge/edge, shrub, climbers with all supplied saplings, flower seeds, insecticides, fungicides, fertilizer, manure etc. and regular maintenance of the same as per direction of Engg-in-charge.

- a) Development of potted plants with all mixing, plantation, cutting, weeding, watering, arranging of pots, application of pesticides and fungicides and regular maintenance of the same as per direction of Engg-in-charge.
- b) Plantation of trees with digging hole and refilling it with mixed earth/manure as per direction of Engg-in-charge.
- c) Supply of seasonal flower beds, insecticides, fungicides, fertilizer, manure etc. as per BOQ and direction of Engg-in-charge.
- d) Manpower engaged shall have previous experience of horticulture work.

2. TERMS & CONDITIONS

1. Additional (USW) should be available as and when required as per scope of work and as per direction of Engg-in-charge.
2. For proper execution of work sufficient number of tools & tackles are to be provided by the agency, nothing shall be paid extra for this. List of tentative tools and tackles for the execution of work are as noted below:
 - a) Hose pipe : 10 X 300 RM.
 - b) Phawra : 20 Nos. (Working condition)/As per requirement
 - c) Secateur : 10 Nos. (Working condition/As per requirement
 - d) Hedge Scissors : 10 No. (Working condition) /As per requirement
 - e) Ghamela : 40 Nos. (Working condition) /As per requirement
 - f) Khurpi : 50 Nos. (Working condition) /As per requirement
 - g) Sickles : 25 Nos. (Working condition) /As per requirement
 - h) Sprayer : 10 Nos. (Working condition) /As per requirement
 - i) Axe : 10 No. (Working condition) /As per requirement
 - j) Gainta : 10 Nos. (Working condition) /As per requirement
 - k) Lawn Mower : 02 Nos. (Working condition) /As per requirement
 - l) Brush Cutter : 02 No. (Working condition) /As per requirement
3. Watering of all plants and flower etc. shall be carried out as per requirements. It will not be obligatory on part of HURL to ensure supply of water at all locations of horticulture works. The agency will have to make his arrangement from existing water supply; such as agency has to deploy own hand cart water tank & Garden pipe.
4. All grass/lawn area should be free from wild grasses and foreign plants. Removal of wild grasses shall be as per direction of EIC.
5. The quantity variation of BOQ/SOR item shall be as per latest updated HURL/NTPC GCC of civil works.
6. The contract period is of One Year and defect liability period is NIL.
7. The grass, cleaned from the lawns shall have to be removed by the contractor at its own cost.
8. The locations of work mentioned above are indicative. New locations may also be assigned inside the HURL premises.
9. Agency shall keep a supervisor deployed for taking the job work.
10. If felt necessary by HURL the **CONTRACT PERIOD may be extended up-to one year**, on same rate, terms and condition if the performance of the agency is satisfactory.
11. Price shall remain firm during contract period.
12. The contractor shall abide by all statutory rules and regulations of Local authority, State and Central Govt. as the case may be within regard to statutory benefits and non-statutory benefits prevailing at

HURL as applicable, at his own cost and hence the agency has to quote their rate accordingly by taking care of all these.

13. All horticulture development work will be carried out as per CPWD specification or as per direction and satisfaction of EIC or his authorized representative.
14. Payment to the employees will be as per minimum wages rate with other statutory compliances of minimum wages Act. i.e., PF, Bonus, Retrenchment benefit etc.

3.0 Supply Items:

- 3.1 The contractor shall be required to supply healthy plants, fertilizer, manure, insecticide, fungicide and other horticultural inputs / items as per list mentioned in BOQ/SOR.
- 3.2 The supply of item shall be done as per time-to-time requirement or as per instruction of Officer-in-charge or his representative.
- 3.3 Materials i.e., plants, fertilizer, saplings, etc have to procure with proper records and can be checked by the EIC or his representative any time.

4.0 Payment and Recoveries:

- 4.1 The payment for horticultural work will be made on visual observation by the Officer-in-charge or his authorized representative on monthly basis, subject to submission of the bill by the agency with all compliances.
- 4.2 The compensation will be levied on per day basis as per observations made by Officer-in-charge or his representative for unsatisfactory work or non-performing work. In case of non performance, the work will be got done through other agency as per decision of the Officer-in-charge at the risk and cost of the contractor.
- 4.3 If the contractor fails to maintain lawn, pot, flower bed, etc. in good condition and any mortality of the same, the compensation will be levied for the same.
- 4.4 Rate quoted by Contractor less than as mentioned below to USW and SSW shall be liable for disqualification of the Contract:

(a) Semi-Skilled Worker (SSW) – Rs. 797.85/ Day

(b) Un-Skilled Worker (USW) – Rs. 706.15/ Day

- 4.5 The Contractor has to provide manpower as detailed below:

(a) Semi-Skilled Worker (SSW) – 07

(b) Un-Skilled Worker (USW) – 08

- 4.6 The manpower mentioned in 4.5 will be in addition to the manpower required for work mentioned in item description of SOR.

5.0 Supply of Horticulture related materials at HURL

- 5.1 Agency has to supply different types of Plants/saplings/fertilizer/gardening pots/decorative flowers etc. as per detailed in BOQ/SOR and as per directions of EIC.
- 5.2 Agency has to provide proper PPEs viz: Dress, Safety Shoes, Gum Boots and Mask etc. for individual safety.

6.0 Defect liability and Payment terms

6.1 Defect liability period: **NIL**

6.2 Payment shall be released on Monthly basis through RA bills subject to submission of proper records, statutory compliances as per Govt. of India (Central).

Note:

1.The contractor shall provide horticulture staff with fresh sets of uniforms, identity cards, gumboots to all personnel who shall wear the same while on work.

2.The agency shall be responsible for supply of manpower on all working days, maintaining of records & logbooks for manpower. A penalty of twice the wage for shall be recovered from contractor's bill if any workmen is found missing/ absent from his/her duty.

3. The agency shall be responsible for supply of items to HURL representative and issue of consumables from representative as per requirement.

4. Bidder has to ensure minimum wage criteria as per prevailing rate for manpower to be engaged during entire contract period.

(Signature of the Bidder, with Official Seal)

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BILL OF QUANTITY

SCHEDULE OF RATES

Part A : Establishment of Horticulture in Admin Building

S.No	ITEM OF WORK	QTY.	UNIT	Running Contract Rate	As per Running Contract Amount	Rate Reference
1	Trenching in ordinary soil up to a depth of 60 cm including removal and stacking of serviceable materials and then disposing of surplus soil, by spreading and neatly leveling within a lead of 50 m and making up the trenched area to proper levels by filling with earth or earth mixed with sludge or / and manure before and after flooding trench with water (excluding cost of imported earth, sludge or manure).	420.0 0	M3	37.09	15577.8	As per running PO rate
2	Supplying and stacking of good earth at site including royalty and carriage upto 5 km complete (earth measured in stacks will be reduced by 20% for payment).	700.0 0	M3	269.03	188321	As per running PO rate
3	Supplying and stacking at site dump manure from approved source, including carriage upto 5 km complete (manure measured in stacks will be reduced by 8% for payment) : Screened through sieve of I.S. designation 20 mm	700.0 0	M3	190.55	133385	As per running PO rate
4	Fine dressing of the ground	1031 0.00	M2	1.73	17836.3	As per running PO rate
5	Spreading of sludge, dump manure and/or good earth in required thickness as per direction of officer-in-charge (cost of sludge, dump manure and/or good earth to be paid separately).	206.2 0	M3	25.03	5161.186	As per running PO rate
6	Mixing earth and sludge or manure in the required proportion specified or directed by the Officer-in-charge	1400. 00	M3	17.27	24178	As per running PO rate

7	Grassing with selection No. 1 grass including watering and maintenance of the lawn for 60 days or more till the grass forms a thick lawn, free from weeds and fit for mowing including supplying good earth, if needed (the grass and earth shall be paid for separately).With grass Turf	1031 0.00	M2	6.35	65468.5	As per running PO rate
8	Renovating lawns including weeding, cheeling the grass, forking the ground, top dressing with sludge or manure, mixing the same with forked soil, watering and maintaining the lawn for 60 days or more till the grass forms a thick lawn free from weeds and fit for mowing and disposal of rubbish as directed, including supplying good earth if needed but excluding the cost of sludge or manure (The manure/sludge shall be paid for separately).	1031 0.00	M2	16.3	168053	As per running PO rate
9	Preparation of beds for hedging and shrubbery by excavating 60 cm deep and trenching the excavated base to a further depth of 30 cm, refilling the excavated earth after breaking clods and mixing with sludge or manure in the ratio of 8:1 (8 parts of stacked volume of earth after reduction by 20% : one part of stacked volume of sludge or manure after reduction by 8%), flooding with water, filling with earth if necessary, watering and finally fine dressing, leveling etc. including stacking and disposal of materials declared unserviceable and surplus earth by spreading and leveling as directed, within a lead of 50 m, lift up to 1.5 m complete (cost of sludge, manure or extra earth to be paid for separately)	420.0 0	M3	105.45	44289	As per running PO rate

10	Providing and fixing M.S. flat iron tree guard 60 cm dia and 2 m high, above ground consisting 4 nos 25 x 6 mm, 2.25 m long and 8 nos 25 x 3 mm 2 m long verticals M.S. flats, riveted to 3 nos 25 x 6 mm M.S. flat iron rings in two halves, fixing together at site with required six numbers of 8 mm dia and 30 mm long bolts, including painting two coats with synthetic enamel paint of approved brand and manufacture over a coat of primer. One name plate of 1 mm thick M.S. sheet of size 250x100 mm shall be welded to the tree guard near the middle height and lettered CPWD / PWD/ any other approved name. The tree guard shall be suitably fixed to the ground by embedding four legs of tree guard in pits of suitable dia and to a depth of 25cm, refilling the pits with soil and ramming, complete in all respect as per satisfaction and direction of Officer-in-charge.	40.00	Each	2456.24	98249.6	As per running PO rate
11	Edging with bricks laid dry length wise, including required excavation, refilling, consolidating with hand packing and spreading surplus earth neatly within a lead of 50 m :Common burnt clay F.P.S. (non modular) bricks of class designation 7.5	1960.00	Metre	28.47	55801.2	As per running PO rate
12	Filling mixture of earth and sludge or manure in the desired proportion in trenches, flooding with water and leveling (cost of supplying earth and sludge or manure and mixing excluded).	420.00	M3	8.65	3633	As per running PO rate
13	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end) : 20 mm nominal bore	20.00	M	320.80	6416	As per running PO rate
14	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end) :25 mm nominal bore	10.00	M	346.41	3464.1	As per running PO rate
15	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.:20 mm nominal outer dia Pipes	150.00	M	120.78	18117	As per running PO rate

16	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.: 25 mm nominal outer dia Pipes	500.00	M	155.04	77520	As per running PO rate
17	Supply of Foliage and Shade Loving Plants/Seasonal Plants/Ornamental Plants/Ground Covers Plants/Tree Plants/Shrubs/Creeper Plants/Annual Flower Seedlings/Cuttings/Chemicals/ and horticulture consumables etc or any other item as per DSR2018 Horticulture and Landscaping and as per directions of Engineer in charge. Payment will be done by the rate of DSR2018 of the item, and % above or below as quoted by the agency for this item.	6.00	AU	20225.00	121350	As per running PO rate
	For One Year				1046820.7	

Part B : Establishment of Horticulture in Marketing Building

S.No	ITEM OF WORK	QTY.	UNIT			Rate Reference
1	Trenching in ordinary soil up to a depth of 60 cm including removal and stacking of serviceable materials and then disposing of surplus soil, by spreading and neatly leveling within a lead of 50 m and making up the trenched area to proper levels by filling with earth or earth mixed with sludge or / and manure before and after flooding trench with water (excluding cost of imported earth, sludge or manure).	440.00	M3	37.09	16319.6	As per running PO rate
2	Supplying and stacking of good earth at site including royalty and carriage upto 5 km complete (earth measured in stacks will be reduced by 20% for payment).	550.00	M3	269.03	147966.5	As per running PO rate
3	Supplying and stacking at site dump manure from approved source, including carriage upto 5 km complete (manure measured in stacks will be reduced by 8% for payment) : Screened through sieve of I.S. designation 20 mm	550.00	M3	190.55	104802.5	As per running PO rate

4	Fine dressing of the ground	1041 0.00	M2	1.73	18009.3	As per running PO rate
5	Spreading of sludge, dump manure and/or good earth in required thickness as per direction of officer-in-charge (cost of sludge, dump manure and/or good earth to be paid separately).	208.2 0	M3	25.03	5211.246	As per running PO rate
6	Mixing earth and sludge or manure in the required proportion specified or directed by the Officer-in-charge	1100. 00	M3	17.27	18997	As per running PO rate
7	Grassing with selection No. 1 grass including watering and maintenance of the lawn for 60 days or more till the grass forms a thick lawn, free from weeds and fit for mowing including supplying good earth, if needed (the grass and earth shall be paid for separately).With grass Turf	1041 0.00	M2	6.35	66103.5	As per running PO rate
8	Renovating lawns including weeding, cheeling the grass, forking the ground, top dressing with sludge or manure, mixing the same with forked soil, watering and maintaining the lawn for 60 days or more till the grass forms a thick lawn free from weeds and fit for mowing and disposal of rubbish as directed, including supplying good earth if needed but excluding the cost of sludge or manure (The manure/sludge shall be paid for separately).	1041 0.00	M2	16.3	169683	As per running PO rate
9	Preparation of beds for hedging and shrubbery by excavating 60 cm deep and trenching the excavated base to a further depth of 30 cm, refilling the excavated earth after breaking clods and mixing with sludge or manure in the ratio of 8:1 (8 parts of stacked volume of earth after reduction by 20% : one part of stacked volume of sludge or manure after reduction by 8%), flooding with water, filling with earth if necessary, watering and finally fine dressing, leveling etc. including stacking and disposal of materials declared unserviceable and surplus earth by spreading and leveling as directed, within a lead of 50 m, lift up to 1.5 m complete (cost of sludge, manure or extra earth to be paid for separately)	440.0 0	M3	105.45	46398	As per running PO rate

10	Providing and fixing M.S. flat iron tree guard 60 cm dia and 2 m high, above ground consisting 4 nos 25 x 6 mm, 2.25 m long and 8 nos 25 x 3 mm 2 m long verticals M.S. flats, riveted to 3 nos 25 x 6 mm M.S. flat iron rings in two halves, fixing together at site with required six numbers of 8 mm dia and 30 mm long bolts, including painting two coats with synthetic enamel paint of approved brand and manufacture over a coat of primer. One name plate of 1 mm thick M.S. sheet of size 250x100 mm shall be welded to the tree guard near the middle height and lettered CPWD / PWD/ any other approved name. The tree guard shall be suitably fixed to the ground by embedding four legs of tree guard in pits of suitable dia and to a depth of 25cm, refilling the pits with soil and ramming, complete in all respect as per satisfaction and direction of Officer-in-charge.	50.00	Each	2456.24	122812	As per running PO rate
11	Edging with bricks laid dry length wise, including required excavation, refilling, consolidating with hand packing and spreading surplus earth neatly within a lead of 50 m :Common burnt clay F.P.S. (non modular) bricks of class designation 7.5	2140.00	Metre	28.47	60925.8	As per running PO rate
12	Filling mixture of earth and sludge or manure in the desired proportion in trenches, flooding with water and leveling (cost of supplying earth and sludge or manure and mixing excluded).	440.00	M3	8.65	3806	As per running PO rate
13	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end) : 20 mm nominal bore	25.00	M	320.80	8020	As per running PO rate
14	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end) :25 mm nominal bore	25.00	M	346.41	8660.25	As per running PO rate
15	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.:20 mm nominal outer dia Pipes	400.00	M	120.78	48312	As per running PO rate

16	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.: 25 mm nominal outer dia Pipes	400.00	M	155.04	62016	As per running PO rate
17	Supply of Foliage and Shade Loving Plants/Seasonal Plants/Ornamental Plants/Ground Covers Plants/Tree Plants/Shrubs/Creeper Plants/Annual Flower Seedlings/Cuttings/Chemicals/ and horticulture consumables etc or any other item as per DSR2018 Horticulture and Landscaping and as per directions of Engineer in charge. Payment will be done by the rate of DSR2018 of the item, and % above or below as quoted by the agency for this item.	6.00	AU	20225.00	121350	As per running PO rate
	For One Year				1029392.7	

Part C : Establishment of Horticulture in Guest House

S.No	ITEM OF WORK	QTY.	UNIT			Rate Reference
1	Trenching in ordinary soil up to a depth of 60 cm including removal and stacking of serviceable materials and then disposing of surplus soil, by spreading and neatly leveling within a lead of 50 m and making up the trenched area to proper levels by filling with earth or earth mixed with sludge or / and manure before and after flooding trench with water (excluding cost of imported earth, sludge or manure).	190.00	M3	37.09	7047.1	As per running PO rate
2	Supplying and stacking of good earth at site including royalty and carriage upto 5 km complete (earth measured in stacks will be reduced by 20% for payment).	210.00	M3	269.03	56496.3	As per running PO rate
3	Supplying and stacking at site dump manure from approved source, including carriage upto 5 km complete (manure measured in stacks will be reduced by 8% for payment) : Screened through sieve of I.S. designation 20 mm	210.00	M3	190.55	40015.5	As per running PO rate
4	Fine dressing of the ground	1430.00	M2	1.73	2473.9	As per running PO rate

5	Spreading of sludge, dump manure and/or good earth in required thickness as per direction of officer-in-charge (cost of sludge, dump manure and/or good earth to be paid separately).	28.60	M3	25.03	715.858	As per running PO rate
6	Mixing earth and sludge or manure in the required proportion specified or directed by the Officer-in-charge	420.00	M3	17.27	7253.4	As per running PO rate
7	Grassing with selection No. 1 grass including watering and maintenance of the lawn for 60 days or more till the grass forms a thick lawn, free from weeds and fit for mowing including supplying good earth, if needed (the grass and earth shall be paid for separately). With grass Turf	1430.00	M2	6.35	9080.5	As per running PO rate
8	Renovating lawns including weeding, cheeling the grass, forking the ground, top dressing with sludge or manure, mixing the same with forked soil, watering and maintaining the lawn for 60 days or more till the grass forms a thick lawn free from weeds and fit for mowing and disposal of rubbish as directed, including supplying good earth if needed but excluding the cost of sludge or manure (The manure/sludge shall be paid for separately).	1430.00	M2	16.3	23309	As per running PO rate
9	Preparation of beds for hedging and shrubbery by excavating 60 cm deep and trenching the excavated base to a further depth of 30 cm, refilling the excavated earth after breaking clods and mixing with sludge or manure in the ratio of 8:1 (8 parts of stacked volume of earth after reduction by 20% : one part of stacked volume of sludge or manure after reduction by 8%), flooding with water, filling with earth if necessary, watering and finally fine dressing, leveling etc. including stacking and disposal of materials declared unserviceable and surplus earth by spreading and leveling as directed, within a lead of 50 m, lift up to 1.5 m complete (cost of sludge, manure or extra earth to be paid for separately)	190.00	M3	105.45	20035.5	As per running PO rate

10	Providing and fixing M.S. flat iron tree guard 60 cm dia and 2 m high, above ground consisting 4 nos 25 x 6 mm, 2.25 m long and 8 nos 25 x 3 mm 2 m long verticals M.S. flats, riveted to 3 nos 25 x 6 mm M.S. flat iron rings in two halves, fixing together at site with required six numbers of 8 mm dia and 30 mm long bolts, including painting two coats with synthetic enamel paint of approved brand and manufacture over a coat of primer. One nameplate of 1 mm thick M.S. sheet of size 250x100 mm shall be welded to the tree guard near the middle height and lettered CPWD / PWD/ any other approved name. The tree guard shall be suitably fixed to the ground by embedding four legs of tree guard in pits of suitable dia and to a depth of 25 cm, refilling the pits with soil and ramming, complete in all respect as per satisfaction and direction of Officer-in-charge.	10.00	Each	2456.24	24562.4	As per running PO rate
11	Edging with bricks laid dry length wise, including required excavation, refilling, consolidating with hand packing and spreading surplus earth neatly within a lead of 50 m :Common burnt clay F.P.S. (non modular) bricks of class designation 7.5	1640.00	Metre	28.47	46690.8	As per running PO rate
12	Filling mixture of earth and sludge or manure in the desired proportion in trenches, flooding with water and leveling (cost of supplying earth and sludge or manure and mixing excluded).	190.00	M3	8.65	1643.5	As per running PO rate
13	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end): 20 mm nominal bore	12.00	M	320.80	3849.6	As per running PO rate
14	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end): 25 mm nominal bore	12.00	M	346.41	4156.92	As per running PO rate
15	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.: 20 mm nominal outer dia Pipes	50.00	M	120.78	6039	As per running PO rate

16	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.: 25 mm nominal outer dia Pipes	100.00	M	155.04	15504	As per running PO rate
17	Supply of Foliage and Shade Loving Plants/Seasonal Plants/Ornamental Plants/Ground Covers Plants/Tree Plants/Shrubs/Creeper Plants/Annual Flower Seedlings/Cuttings/Chemicals/ and horticulture consumables etc or any other item as per DSR2018 Horticulture and Landscaping and as per directions of Engineer in charge. Payment will be done by the rate of DSR2018 of the item, and % above or below as quoted by the agency for this item.	2.00	AU	20225.00	40450	As per running PO rate
	For One Year				309323.28	

Part D : Establishment of Horticulture in Lake View Hostel & Transit Camp

1	Trenching in ordinary soil up to a depth of 60 cm including removal and stacking of serviceable materials and then disposing of surplus soil, by spreading and neatly leveling within a lead of 50 m and making up the trenched area to proper levels by filling with earth or earth mixed with sludge or / and manure before and after flooding trench with water (excluding cost of imported earth, sludge or manure).	1120.00	M3	37.09	41540.8	As per running PO rate
2	Supplying and stacking of good earth at site including royalty and carriage upto 5 km complete (earth measured in stacks will be reduced by 20% for payment).	612.50	M3	269.03	164780.875	As per running PO rate
3	Supplying and stacking at site dump manure from approved source, including carriage upto 5 km complete (manure measured in stacks will be reduced by 8% for payment) : Screened through sieve of I.S. designation 20 mm	612.50	M3	190.55	116711.875	As per running PO rate
4	Fine dressing of the ground	9610.00	M2	1.73	16625.3	As per running PO rate

5	Spreading of sludge, dump manure and/or good earth in required thickness as per direction of officer-in-charge (cost of sludge, dump manure and/or good earth to be paid separately).	192.20	M3	25.03	4810.766	As per running PO rate
6	Mixing earth and sludge or manure in the required proportion specified or directed by the Officer-in-charge	2450.00	M3	17.27	42311.5	As per running PO rate
7	Grassing with selection No. 1 grass including watering and maintenance of the lawn for 60 days or more till the grass forms a thick lawn, free from weeds and fit for mowing including supplying good earth, if needed (the grass and earth shall be paid for separately).With grass Turf	9610.00	M2	6.35	61023.5	As per running PO rate
8	Renovating lawns including weeding, cheeling the grass, forking the ground, top dressing with sludge or manure, mixing the same with forked soil, watering and maintaining the lawn for 60 days or more till the grass forms a thick lawn free from weeds and fit for mowing and disposal of rubbish as directed, including supplying good earth if needed but excluding the cost of sludge or manure (The manure/sludge shall be paid for separately).	9610.00	M2	16.3	156643	As per running PO rate
9	Preparation of beds for hedging and shrubbery by excavating 60 cm deep and trenching the excavated base to a further depth of 30 cm, refilling the excavated earth after breaking clods and mixing with sludge or manure in the ratio of 8:1 (8 parts of stacked volume of earth after reduction by 20% : one part of stacked volume of sludge or manure after reduction by 8%), flooding with water, filling with earth if necessary, watering and finally fine dressing, leveling etc. including stacking and disposal of materials declared unserviceable and surplus earth by spreading and leveling as directed, within a lead of 50 m, lift up to 1.5 m complete (cost of sludge, manure or extra earth to be paid for separately)	1120.00	M3	105.45	118104	As per running PO rate

10	Providing and fixing M.S. flat iron tree guard 60 cm dia and 2 m high, above ground consisting 4 nos 25 x 6 mm, 2.25 m long and 8 nos 25 x 3 mm 2 m long verticals M.S. flats, riveted to 3 nos 25 x 6 mm M.S. flat iron rings in two halves, fixing together at site with required six numbers of 8 mm dia and 30 mm long bolts, including painting two coats with synthetic enamel paint of approved brand and manufacture over a coat of primer. One nameplate of 1 mm thick M.S. sheet of size 250x100 mm shall be welded to the tree guard near the middle height and lettered CPWD / PWD/ any other approved name. The tree guard shall be suitably fixed to the ground by embedding four legs of tree guard in pits of suitable dia and to a depth of 25 cm, refilling the pits with soil and ramming, complete in all respect as per satisfaction and direction of Officer-in-charge.	30.00	Each	2456.24	73687.2	As per running PO rate
11	Edging with bricks laid dry length wise, including required excavation, refilling, consolidating with hand packing and spreading surplus earth neatly within a lead of 50 m :Common burnt clay F.P.S. (non modular) bricks of class designation 7.5	1079 0.00	Metre	28.47	307191.3	As per running PO rate
12	Filling mixture of earth and sludge or manure in the desired proportion in trenches, flooding with water and leveling (cost of supplying earth and sludge or manure and mixing excluded).	1120. 00	M3	8.65	9688	As per running PO rate
13	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end): 20 mm nominal bore	12.00	M	320.80	3849.6	As per running PO rate
14	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end): 25 mm nominal bore	12.00	M	346.41	4156.92	As per running PO rate
15	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.: 20 mm nominal outer dia Pipes	96.00	M	120.78	11594.88	As per running PO rate

16	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.: 25 mm nominal outer dia Pipes	500.00	M	155.04	77520	As per running PO rate
17	Supply of Foliage and Shade Loving Plants/Seasonal Plants/Ornamental Plants/Ground Covers Plants/Tree Plants/Shrubs/Creeper Plants/Annual Flower Seedlings/Cuttings/Chemicals/ and horticulture consumables etc or any other item as per DSR2018 Horticulture and Landscaping and as per directions of Engineer in charge. Payment will be done by the rate of DSR2018 of the item, and % above or below as quoted by the agency for this item.	3.00	AU	20225.00	60675	As per running PO rate
	For One Year				1270914.5	

Part E: Establishment of Fruit Orchard -2

1	Trenching in ordinary soil up to a depth of 60 cm including removal and stacking of serviceable materials and then disposing of surplus soil, by spreading and neatly leveling within a lead of 50 m and making up the trenched area to proper levels by filling with earth or earth mixed with sludge or / and manure before and after flooding trench with water (excluding cost of imported earth, sludge or manure).	580.00	M3	37.09	21512.2	As per running PO rate
2	Supplying and stacking of good earth at site including royalty and carriage upto 5 km complete (earth measured in stacks will be reduced by 20% for payment).	576.00	M3	269.03	154961.28	As per running PO rate
3	Supplying and stacking at site dump manure from approved source, including carriage upto 5 km complete (manure measured in stacks will be reduced by 8% for payment) : Screened through sieve of I.S. designation 20 mm	576.00	M3	190.55	109756.8	As per running PO rate
4	Fine dressing of the ground	570.00	M2	1.739	991.23	As per running PO rate

5	Spreading of sludge, dump manure and/or good earth in required thickness as per direction of officer-in-charge (cost of sludge, dump manure and/or good earth to be paid separately).	285.00	M3	25.08	7147.8	As per running PO rate
6	Mixing earth and sludge or manure in the required proportion specified or directed by the Officer-in-charge	1152.00	M3	17.27	19895.04	As per running PO rate
7	Providing and stacking of different type fruit trees of height 150-200 cm as per direct of the officer-in-charge.	2.00	AU	20225	40450	As per running PO rate
					354714.35	

Part F : Maintenance of Horticulture in Admin Building

S.No	ITEM OF WORK	QTY.	UNIT			Rate Reference
1	Complete maintenance of the entire garden features having as per yard stick in the garden area i.e. lawn trees, shrubs, hedge, flower beds, foliages, creepers etc. including hoeing, weeding pruning replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mover and brush cutter, removal of garden waste, applying insecticide, pesticide & fertilizers (whenever required) top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by office-in-charge (Cost of Good Earth, Manure, Fertilizer, Insecticide, Pesticide will be provided by the Department & lawn mover and brush cutter with fuel, other T & P material/articles shall be provided by the contractor.) Permanent office accommodation. (as per yard stick 1Mali =1.25Acre	12372.00	Per Sqm per Month	1.87	231356.40	As per running PO rate
2	Filling of the following size empty pots with mixture of good earth & manure in the ratio of 2:1 (Two part of Good earth & one port of manure) and placing them on appropriate place i/c carriage of earth, manure and pots up to 50 mtr, as per direction of officer incharge. (The cost of good earth, earthen pots & manure will be paid separately.)Size of Empty Pots 35cm Top dia, 25cm Bottom Dia & 35cm Perpendicular height	500.00	Each	21.8	10900.00	As per running PO rate

3	Maintenance of potted plants Cement pots at ground floor in flats and ground floor bungalow,office complex including application of good earth, manure, insecticide, pesticide and fertilizer, removing of dry parts by pruning, cleaning dry leaves and displaying in appropriate place and replacement of broken pots coloring of pots and change of location of pots and replacing with fresh plants as and when required (Materials shall be provided by the department) as per direction of officer in charge (For of Cement pots 300 Nos	4800.00	Each/month	30.2	144960.00	As per running PO rate
4	Supply of Foliage and Shade Loving Plants/Seasonal Plants/Ornamental Plants/Ground Covers Plants/Tree Plants/Shrubs/Creeper Plants/Annual Flower Seedlings/Cuttings/Chemicals/ and horticulture consumables etc or any other item as per DSR2018 Horticulture and Landscaping and as per directions of Engineer in charge. Payment will be done by the rate of DSR2018 of the item, and % above or below as quoted by the agency for this item.	3.00	AU	20375.00	61125.00	As per running PO rate
5	Deployment of MALI (SSW)	624.00	Mandays	797.85	497858.40	As per Minimum wages rate w.e.f April. 2021
6	Deployment of Helper (USW)	624.00	Mandays	706.15	440637.60	As per Minimum wages rate w.e.f April. 2021
	FOR ONE YEAR				1386837.40	
Part G : Maintanence of Horticulture in Marketing Building						
S.No	ITEM OF WORK	QTY.	UNIT			Rate Reference

1	Complete maintenance of the entire garden features having as per yard stick in the garden area i.e. lawn trees, shrubs, hedge, flower beds, foliages, creepers etc. including hoeing, weeding pruning replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mover and brush cutter, removal of garden waste, applying insecticide, pesticide & fertilizers (whenever required) top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by office-in-charge (Cost of Good Earth, Manure, Fertilizer, Insecticide, Pesticide will be provided by the Department & lawn mover and brush cutter with fuel, other T & P material/articles shall be provided by the contractor.) Permanent office accommodation. (as per yard stick 1Mali =1.25Acre	12492 0.00	Per Sqm per Month	1.87	233600.40	As per running PO rate
2	Filling of the following size empty pots with mixture of good earth & manure in the ratio of 2:1 (Two part of Good earth & one port of manure) and placing them on appropriate place i/c carriage of earth, manure and pots up to 50 mtr, as per direction of officer incharge. (The cost of good earth, earthen pots & manure will be paid separately.)Size of Empty Pots 35cm Top dia, 25cm Bottom Dia & 35cm Perpendicular height	100.0 0	Each	21.8	2180.00	As per running PO rate
3	Maintenance of potted plants Cement pots at ground floor in flats and ground floor bungalow,office complex including application of good earth, manure, insecticide, pesticide and fertilizer, removing of dry parts by pruning, cleaning dry leaves and displaying in appropriate place and replacement of broken pots coloring of pots and change of location of pots and replacing with fresh plants as and when required (Materials shall be provided by the department) as per direction of officer in charge (For of Cement pots 300 Nos	1200. 00	Each/ month	30.2	36240.00	As per running PO rate

4	Supply of Foliage and Shade Loving Plants/Seasonal Plants/Ornamental Plants/Ground Covers Plants/Tree Plants/Shrubs/Creeper Plants/Annual Flower Seedlings/Cuttings/Chemicals/ and horticulture consumables etc or any other item as per DSR2018 Horticulture and Landscaping and as per directions of Engineer in charge. Payment will be done by the rate of DSR2018 of the item, and % above or below as quoted by the agency for this item.	1.50	AU	20375.00	30562.50	As per running PO rate
5	Deployment of MALI (SSW)	312.00	Mandays	797.85	248929.20	As per Minimum wages rate w.e.f April. 2021
6	Deployment of Helper (USW)	312.00	Mandays	706.15	220318.80	As per Minimum wages rate w.e.f April. 2021
	For One Year				771830.90	

Part H : Maintenance of Horticulture in Guest House

S.No	ITEM OF WORK	QTY.	UNIT			Rate Reference
1	Complete maintenance of the entire garden features having as per yard stick in the garden area i.e. lawn trees, shrubs, hedge, flower beds, foliages, creepers etc. including hoeing,weeding pruning replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mover and brush cutter , removal of garden waste, applying insecticide, pesticide & fertilizers (whenever required) top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by office-in-charge (Cost of Good Earth, Manure, Fertilizer, Insecticide , Pesticide will be provided by the Department & lawn mover and brush cutter with fuel , other T & P material/articles shall be provided by the contractor.) Permanent office accommodation. (as per yard stick 1Mali =1.25Acre	17160.00	Per Sqm per Month	1.87	32089.20	As per running PO rate

2	Filling of the following size empty pots with mixture of good earth & manure in the ratio of 2:1 (Two part of Good earth & one part of manure) and placing them on appropriate place i/c carriage of earth, manure and pots up to 50 mtr, as per direction of officer incharge. (The cost of good earth, earthen pots & manure will be paid separately.)Size of Empty Pots 35cm Top dia, 25cm Bottom Dia & 35cm Perpendicular height	250.00	Each	21.8	5450.00	As per running PO rate
3	Maintenance of potted plants Cement pots at ground floor in flats and ground floor bungalow,office complex including application of good earth, manure, insecticide, pesticide and fertilizer, removing of dry parts by pruning, cleaning dry leaves and displaying in appropriate place and replacement of broken pots coloring of pots and change of location of pots and replacing with fresh plants as and when required (Materials shall be provided by the department) as per direction of officer in charge (For of Cement pots 300 Nos	3000.00	Each/month	30.2	90600.00	As per running PO rate
4	Supply of Foliage and Shade Loving Plants/Seasonal Plants/Ornamental Plants/Ground Covers Plants/Tree Plants/Shrubs/Creeper Plants/Annual Flower Seedlings/Cuttings/Chemicals/ and horticulture consumables etc or any other item as per DSR2018 Horticulture and Landscaping and as per directions of Engineer in charge. Payment will be done by the rate of DSR2018 of the item, and % above or below as quoted by the agency for this item.	3.00	AU	20375.00	61125.00	As per running PO rate
5	Deployment of MALI (SSW)	312.00	Mandays	797.85	248929.20	As per Minimum wages rate w.e.f April. 2021
6	Deployment of Helper (USW)	624.00	Mandays	706.15	440637.60	As per Minimum wages rate w.e.f April. 2021
					878831.00	

Part I : Maintenance of Horticulture in Lake View Hostel & Transit Camp

1	Complete maintenance of the entire garden features having as per yard stick in the garden area i.e. lawn trees, shrubs, hedge, flower beds, foliages, creepers etc. including hoeing,weeding pruning replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mover and brush cutter , removal of garden waste, applying insecticide, pesticide & fertilizers (whenever required) top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by office-in-charge (Cost of Good Earth, Manure, Fertilizer, Insecticide , Pesticide will be provided by the Department & lawn mover and brush cutter with fuel , other T & P material/articles shall be provided by the contractor.) Permanent office accommodation. (as per yard stick 1Mali =1.25Acre	1716 0.00	Per Sqm per Month	1.87	32089.20	As per running PO rate
2	Filling of the following size empty pots with mixture of good earth & manure in the ratio of 2:1 (Two part of Good earth & one port of manure) and placing them on appropriate place i/c carriage of earth, manure and pots up to 50 mtr, as per direction of officer incharge. (The cost of good earth, earthen pots & manure will be paid separately.)Size of Empty Pots 35cm Top dia, 25cm Bottom Dia & 35cm Perpendicular height	200.0 0	Each	21.8	4360.00	As per running PO rate
3	Maintenance of potted plants Cement pots at ground floor in flats and ground floor bungalow,office complex including application of good earth, manure, insecticide, pesticide and fertilizer, removing of dry parts by pruning, cleaning dry leaves and displaying in appropriate place and replacement of broken pots coloring of pots and change of location of pots and replacing with fresh plants as and when required (Materials shall be provided by the department) as per direction of officer in charge (For of Cement pots 300 Nos	2400. 00	Each/ month	30.2	72480.00	As per running PO rate

4	Supply of Foliage and Shade Loving Plants/Seasonal Plants/Ornamental Plants/Ground Covers Plants/Tree Plants/Shrubs/Creeper Plants/Annual Flower Seedlings/Cuttings/Chemicals/ and horticulture consumables etc or any other item as per DSR2018 Horticulture and Landscaping and as per directions of Engineer in charge. Payment will be done by the rate of DSR2018 of the item, and % above or below as quoted by the agency for this item.	3.00	AU	20375.00	61125.00	As per running PO rate
5	Deployment of MALI (SSW)	624.00	Mandays	797.85	497858.40	As per Minimum wages rate w.e.f April. 2021
6	Deployment of Helper (USW)	624.00	Mandays	706.15	440637.60	As per Minimum wages rate w.e.f April. 2021
				21932.87	1108550.20	

Part J : Maintenance of Horticulture in Fruit Orchard (1 & 2)

1	Complete maintenance of the entire garden features having as per yard stick in the garden area i.e. lawn trees, shrubs, hedge, flower beds, foliages, creepers etc. including hoeing,weeding pruning replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mover and brush cutter , removal of garden waste, applying insecticide, pesticide & fertilizers (whenever required) top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by office-in-charge (Cost of Good Earth, Manure, Fertilizer, Insecticide , Pesticide will be provided by the Department & lawn mover and brush cutter with fuel , other T & P material/articles shall be provided by the contractor.) Permanent office accommodation. (as per requirement)	7999.96	Per Sqm per Month	1.87	14959.93	As per running PO rate
2	Deployment of MALI (SSW)	312.00	Mandays	797.85	248929.20	As per Minimum wages rate w.e.f April. 2021

3	Deployment of Helper (USW)	312.00	Mandays	706.15	220318.80	As per Minimum wages rate w.e.f April. 2021
					484207.93	
	TOTAL OF PART(A+B+C+D+E+F+G+H+I+J)				8641422.95	
	GST Extra As applicable					
	As per running horticulture PO Rate, the Contract Value					8641422.95

Annexure-A

Format for Electronics Payment

1.	Contractor Name / Company Name	
	Address:	
	Phone No.	
	E-mail ID	
2. a	Name of the Bank	
b.	Address of the Branch	
c.	Telephone No.	
d.	9 Digit Code number of the Bank and Branch appearing on the MICR Cheque issued by the Bank	
e.	11 Digit NEFT/IFSC Code of the Bank Branch	
f.	Account Type (SB/CC/CA)	
g.	Bank Account No.(as appearing on the Cheque)	
h.	Permanent Account Number (PAN) Under Income Tax Act.	
I	GST Registration Number	
j.	Name of Authorized Signatory	
k.	Contact Person Name	

We hereby declare that the particulars given above are correct and complete

(Signature of the Bidder, with Official Seal)

Annexure-B

TENDER ACCEPTANCE LETTER

Date:

To,

HURL GORAKHPUR
FERTILIZER PLANT, GORAKHPUR (U.P): 273007

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No:

Dt.....

Name of Tender / Work: - Horticulture work in Admin Building, Guest House, Lake View Hostel & Transit Camp and Fruit Orchard (1 & 2) at HURL, Gorakhpur.

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

<https://eprocure.gov.in/eprocure/app>

as per your advertisement, given in the above-mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

(Signature of the Bidder, with Official Seal)

NO DEVIATION CERTIFICATE (On bidder Letter Head)**Nil Deviation Certificate**

Bidders Ref. No.....

Date:

From (Bidder's Name & Address)	To, The Sr. Manager Contracts & Materials Department HURL, Administrative Building Fertilizer Colony Gorakhpur-273007
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Sub: **Nil Deviation Certificate**Ref: **Tender Enquiry No: Ref:****Date: 00.00.2021**

Work: Horticulture work in Admin Building, Guest House, Lake View Hostel & Transit Camp and Fruit Orchard (1 & 2) at HURL, Gorakhpur

1. With the reference to our Bid Proposal No..... dated.....submitted against your above referred Tender Enquiry, we hereby confirm that we comply with all terms, conditions and specifications of the Bidding Documents read in Conjunction with Amendment(s) / Clarification(s) / Addenda / Errata (if any) issued by the Employer prior to opening of Techno-Commercial Bids and the same has been taken into consideration while making our Techno-Commercial Bid and we declare that we have not taken any deviation in this regard.
2. We further confirm that any deviation variation or additional conditions etc or any mention, contrary to the Bidding Documents and its Amendments(s) / Clarification(s) / Addenda / Errata (if any) as mentioned at 1.0 above found anywhere in our Techno – Commercial Bid and / or price Bid, implicit or explicit, shall stand unconditionally withdrawn, without any cost implication whatsoever to the Owner, failing which the Bid Security shall be forfeited.

(Signature of the Bidder, with Official Seal)

Annexure-D

Black-listed or Holiday

SELF DECLARATION

To,

HURL GORAKHPUR
FERTILIZER PLANT, GORAKHPUR (U.P): 273007

Tender Reference No:

Tender id: -

Name of Tender / Work: Horticulture work in Admin Building, Guest House, Lake View Hostel & Transit Camp and Fruit Orchard (1 & 2) at HURL, Gorakhpur.

Sir,

We hereby declare that M/s is neither put on Holiday or Black-listed by any Government / PSU / Private firm or Financial Institution.

(Signature of the Bidder, with Official Seal)

No near relative certificate

Date:

To,

HURL GORAKHPUR
FERTILIZER PLANT, GORAKHPUR (U.P): 273007

Sub: No near relative certificate

Tender Reference No: -.....

Name of Tender / Work: - Horticulture work in Admin Building, Guest House, Lake View Hostel & Transit Camp and Fruit Orchard (1 & 2) at HURL, Gorakhpur.

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

<https://eprocure.gov.in/eprocure/app>

as per your advertisement, given in the above-mentioned website(s).

2. I / We do hereby declare that we are not relative of any Director of HURL or any of his relative is a partner.
3. In our firm there is no Partner who is director of HURL or any of his relative is a partner.
4. We declare that none of our relative is working as an "EMPLOYEE" in the Corporation.
5. I/We have not engaged any person(s) of doubtful antecedent and if any such person (s) found by management I/We am/are agreeing for punishment as deemed fit by management.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Annexure-F

PERFORMA FOR BANK GUARANTEE IN LIEU OF CASH DEPOSIT (EMD) (On non-Judicial stamp paper of value –Five rupees for every Rs. 1000/- or part thereof provided that value of stamp duty shall not exceed ten thousand rupees)

Ref. No.

Date:

To,

HURL GORAKHPUR

Dear Sirs,

In consideration of HURL having its registered office at HURL Core -4, 9th floor , Scope Minar, Laxmi Nagar District Centre , Delhi – 110092 (hereinafter called the ‘OWNER’ which expression shall unless repugnant to the subject or context include its successors and assigns) having issued Notice Inviting tender under specification no.....

M/s..... having its registered office (head office) at(hereinafter called ‘TENDERER’) who wishes to participate in the said tender forand you as a special favour, have agreed to accept an irrevocable and unconditional Bank Guarantee for an amount of Rs.....valid uptoon behalf of the tenderer in lieu of Cash deposit required to be made by the tenderer, as a condition precedent for participation in the said tender.

We, theBank incorporated under law and having one of our branches at and having our head/registered office at..... (address) do hereby unconditionally and irrevocably guarantee and undertake to pay to the ‘OWNER’ immediately on demand without any demur, reservation, protest, context and recourse to the extent of the said sum of Rs.....(Rupees only). Any such claim/demand made by the said ‘OWNER’ on us shall be conclusive and binding on us irrespective of any dispute or differences raised by the tenderer.

This Guarantee shall be irrevocable and shall remain valid upto If any further extension of the Guarantee is required, the same shall be extended to such required period on receiving instruction from M/son whose behalf this guarantee is issued.

In witness whereof the Bank, through its authorized officer, has set its hand and stamp on thisday ofat

WITNESS:

1) Signature: Signature:

Name: Name:

2 Signature.....

Name:

OFFICIAL ADDRESS:

(DESIGNATION WITH BANK STAMP)

Authorization No.....

DATE

NOTE: - THIS STAMP PAPERS SHALL BE PURCHASED IN THE NAME OF BID GUARNTTEE
ISSUING BANK.

XXXXXXXXXXXXXXXXXXXXXXXXXXXX