	<p>Hindustan Urvarak & Rasayan Limited (A Joint Venture of NTPC, CIL, IOCL, FCIL & HFCL) Office of The Project Head, Sindri Project, HURL Old FCIL Office Complex, PO- Sindri, Dhanbad Jharkhand-828122, Tel:-0326-2245454 GST Reg. No.: - 20AADCH9368N1Z6</p>
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Ref:- HURL/Sindri/C&M/19-20/ 1303

Dated:-08.11.2019

Invitation to Bid

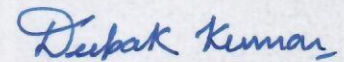
ITB No.	Ref. -HURL/Sindri/C&M/19-20/1303 Dated-08-11-2019
Date of Issue	08-11-2019
Type of Bid	Two Part Bid (Non Public Opening)
Last Date & time for submission of Technical and Commercial Bid	22-11-2019 15:00 IST)
Bid opening Date & Time	23-11-2019 11:00 IST)
Earnest Money Deposit (EMD)	Rs. 10,000 (Rupees fifty thousand only)
Time Schedule/Contract Period	6 months from date of issue of LOA

Hindustan Urvarak & Rasayan Limited (hereinafter referred as HURL or Owner or Client) was incorporated on 15th June, 2016 as a joint venture company by Coal India Limited (CIL), NTPC Limited (NTPC) and Indian Oil Corporation Limited (IOCL) as the lead promoters with Fertilizer Corporation of India Limited (FCIL) and Hindustan Fertilizer Corporation Limited (HFCL) as other two partners.

HURL invites sealed bids for "Work of Grass cutting, jungle bush clearing and area dressing in office and residences at HURL, Sindri project" Sealed bids shall be addressed to the Addl. General Manager (Sindri Project)/ Manager(C&M), Sindri Project, HURL for the above-mentioned work.

HURL, reserves the right to accept or reject any or all tenders received at its absolute discretion without assigning any reason whatsoever.

For & on behalf of HURL



Deepak Kumar

Manager(C&M)

Sindri Project, HURL



Enclosures shall form part of NIT

1.	Instruction to Bidders (ITB)	- Annexure-I
2.	No Deviation Certificate	-Annexure-IA
3.	General Conditions of Contract	- Annexure- II
4.	Brief Scope of Work	- Annexure-III
5.	BOQ of Work	- Annexure -IV
6.	Summary of Schedule of Rates	Annexure - V
7.	Check List	- Annexure-VI
8.	Format for Electronic Payment	- Annexure- VII

Deepak Kumar



ANNEXIURE – I

INSTRUCTION TO BIDDERS**1. Submission of Bids:**

The Bidders are advised that while preparing their Bid and quoting prices, all conditions shall appropriately be taken into consideration. No deviation, whatsoever, is permitted by the Owner to the provisions of Bidding Documents and its subsequent Amendment(s) / Clarification(s) / Addenda / Errata if any, issued by the Owner. Bidders are required to certify their full compliance to the complete Bidding Documents and its subsequent Amendment(s) / Clarification(s) / Addenda / Errata if any, issued by the owner by submitting the 'No Deviation Certificate' as per Annexure- IA of NIT.

Bidders are required to submit their bids under three (03) envelopes as below:

Envelope (A)

- i. Format of Bank Details (RTGS) for on line payment, all the details duly filled in.
- ii. Documentary proof of online payment off deposited EMD to given account in this NIT or Demand Draft (DD) / Banker's Cheque of EMD amount.

Envelope(B): Un-priced Technical and Commercial Bid along with the following documents(photocopies) shall be in this envelope:

- i. Complete NIT documents duly signed & starnped in each page and all Annexure duly filled in.
- ii. Copy of Check List enclosed duly filled by the bidder making all the points clear and not leaving any voids.
- iii. Bidder to furnish PAN Number, TIN Number, PF/ESI Number, GST Number, Latest Income Tax Clearance Certificate / ITR/ last three financial year audited balance sheet certified by CA. with membership number etc. along with the bid.
- iv. Any other document as per the requirement specified in the ITB.

Envelope (C):Price Bid

All the above envelopes should be super scribed with respective **Envelope no., NIT No. and closing date of the bid.** All three (03) envelopes should be sealed and placed in a fourth envelop which should also be super scribed with our **NIT No. and closing date of the bid** and addressed to the under mentioned:

Addl. General Manager (Sindri project) / Manager(C&M),Sindri Project, HURL Old FCIL Office Complex, PO- Sindri, Dhanbad, Jharkhand - 828122

Dipak Kumar



- 2.0 Opening of Bids :** Envelope A and B only will be opened on Technical Bid Opening Date in the presence of the representatives of the bidders who choose to attend the bid opening. Price Bids (Envelope C) of only those bidders will be opened which are found to be technically and commercially substantially responsive.
- 3.0 Evaluation of Bids**
- 3.1** Bids shall be scrutinised in terms of the provisions of the bidding documents. Full compliance to the complete provisions of the Bidding Documents and its subsequent Amendment(s) / Clarification(s) / Addenda / Errata if any, issued by the HURL will be checked first in terms of clause 1.0 above .In cases, 'No Deviation Certificate' duly signed and stamped is not found in Techno-Commercial bid (Envelope-A), the bidder will be asked to submit the same before the price bid opening. Failure to comply with this requirement, the bid shall be rejected.
- 3.2** Shortfall documents: After technical bid opening and evaluation of received documents, shortfall documents, if required, shall be sought from the bidder. For this purpose, maximum 1 chance of limited duration shall be given. If the techno-commercial acceptability of bidder is established upon verification of submitted documents with bids and shortfall documents if any, the case shall be considered for further processing. If the bidder happens to be defaulter upon verification of the documents or has not submitted the required document within the mentioned time frame his bid would be analyzed based on the available documents and if found not in order as per requirement, would be outrightly rejected.
- 3.3** Technical and commercial bids shall be evaluated only for those bidders, whose EMD is found to be in order as per NIT requirement. EMD submitted by bidder will be reviewed against its value, validity and issuing bank as per NIT requirement. If the EMD is not found in order with respect to NIT requirement, the bids may be rejected.
- 3.4** The PRICE BID shall be opened only of those bidders whose bids are found to be technically and commercially substantially responsive.
- 3.5** A substantially responsive Bid is one which conforms to all the terms, conditions and specifications of the Bidding Documents without material deviations or reservations or omissions for this purpose Owner defines the foregoing terms below:-
- (a) "Deviation" is departure from the requirement specified in the tender documents.
- (b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirement in the tender documents.
- (c) "Omission" is the failure to submit part or all of the information or documentation required in the tender document.



Deepak Kumar

3.6 Before taking up the financial comparison, arithmetical errors, if any found in the price bid, shall be corrected as follows

- (a) In case of any difference in the quoted percentage in Figures and in Words, the percentage quoted in words shall prevail.
- (b) In the event of discrepancy between prices quoted in words and figures, the description in words shall prevail.
- (c) In the event of an error occurring as a result of wrong extension of the unit rate and quantity, the unit rate shall be regarded as firm and extension shall be amended on the basis of the rate.
- (d) All errors in totalling in the amount column and in carrying forward totals shall be corrected.

3.6.1 In case a bidder does not fill up any amount and leaves it blank or writing 'N/A' or put '-' against any item of Price Schedule, it shall be deemed that cost of such item (s) is included in other item by the bidder elsewhere in the quoted price. Incomplete Price Schedule may result into rejection of bid. Further, if the bidder does not indicate both the GST rate and the GST charges in the Summary of work by stating NIL / Blank / Not Applicable / NA, GST rate/amount is deemed to have been included in the rates/amount quoted above and no payment towards GST shall be made by the Owner.

3.6.2 If the Bidder does not accept the corrections/adjustment as mentioned at 3.4 above, its Bid will be rejected and EMD shall be forfeited.

3.7 The total price of each item mentioned in Annexure IV shall be derived after multiplying a factor i.e $1 \pm (\text{quoted percentage rate indicated by the bidder in the Summary of work} / 100)$ by the estimated amount indicated in the same annexure.

3.8 The financial comparison for selection of Lowest (L-1) Bidder / Contractor shall be done based on the total derived price and the arithmetical corrections/adjustment as mentioned above, and the total GST charges indicated by the bidder in the summary of work. The aggregate amount, thus worked out from total derived price of all items of BOQ and total GST charges, shall be considered for evaluation and award.

4.0 The Owner will award the Contract to the successful Bidder whose Technical and Commercial bid has been determined to be substantially responsive and Price Bid to be the lowest evaluated Bid.

5.0 EARNEST MONEY DEPOSIT (EMD)

5.1 Bids must be accompanied with 'Earnest Money Deposit (EMD)' in the form of 'Demand Draft' or 'Banker's Cheque' or 'electronically online deposit'. The amount of EMD shall be as indicated in the ITB (Invitation to Bid).

5.2 Necessary earnest money will have to be deposited by the bidder electronically online through net banking enable bank account/DD/Bankers Cheque. Bidders are also advised to

Rupak Kumar



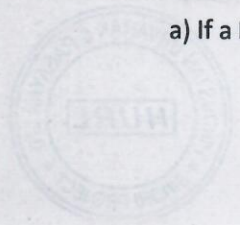
submit EMD of their bid, at least before the bid submission closing date as it requires time for processing of payment of EMD.

The Bank Details are as below:

Bank Name : State Bank of India
A/c No. : 37238881938
IFSC Code : SBIN0000185
MICR Code : 826002501
Branch Code : 185

- 5.3 EMD can also be furnished in the form of Demand Draft in favour of M/s. Hindustan Urvarak & Rasayan Limited, payable at Sindri for value as outlined in the ITB for this NIT.
- 5.4 However, Central / State Public Sector Undertaking / Enterprise (PSU/PSE) are exempted from submission of above bid security. Bidders claiming such exemption need to submit necessary valid documents as a proof of their eligibility.
- 5.5 MSEs (Micro & Small Enterprises) are also exempted from submission of EMD in accordance with the provisions of PPP-2012. However, Traders /Dealers /Distributors /Stockiest /Wholesaler are not entitled for exemption of EMD.
- 5.5.1 The bidders shall submit the following documents in support of claiming exemption of EMD:
- a) Documentary evidence that the bidder is a Micro or Small Enterprises registered with National Small Industries Corporation or MSEs who are having Udyog Aadhaar Memorandum or any other body specified by Ministry of Micro, Small and Medium Enterprises.
- b) The above document submitted by the bidder shall be duly certified (in original) by Notary or the Statutory Auditor of the bidder.
- c) If the bidder does not provide the appropriate document or any evidence to substantiate the above, then it will be presumed that they do not qualify for any preference admissible in the Public Procurement Policy, 2012.
- 5.6 The EMD of unsuccessful Bidders will be returned by HURL without any interest to the unsuccessful Bidders as promptly as possible on acceptance of Bid of the successful Bidder or when the Bidding process is cancelled by HURL, whichever is later. Where EMD has been paid by demand draft, the refund thereof shall be in the form of demand draft in favour of the unsuccessful Bidder(s). Bidders may indicate the name and address in whose favour the said demand draft shall be drawn by HURL for refund failing which it shall be drawn in the name of the Bidder and shall be mailed to the address given on the Transmittal Letter.
- 5.7 The EMD shall be forfeited and appropriated by HURL in regard to the NIT without prejudice to any other right or remedy to OWNER under the following conditions:
- a) If a Bidder withdraws his Bid during the validity or extended validity period.

Deepak Kumar



b) If the bid is varied or modified unilaterally by the bidder during the validity or extended validity period.

c) Any effort by the bidder to influence the Owner on bid evaluation, bid comparison or contract award decision.

d) In the case of a successful Bidder, if the Bidder fails to duly sign the CONTRACT within the stipulated timeframe, and/or meet the stipulations for signing the CONTRACT within the said timeframe.

OR

If the successful bidder is seeking modifications to the agreed terms and conditions after issue of Letter of Intent ("LOI") and prior to signing of the Contract.

6.0 Taxes and Duties

6.1 The Bidder shall include all the taxes, duties/ levies etc. (except GST) in their quoted rates/ prices. GST charges shall be paid extra at actual by the owner limited to the GST charges indicated by the bidder in the summary of work.

6.2 Please note that the responsibility of timely payment of above taxes to statutory authorities thereupon lies with the Service Provider only.

7.0 Validity of Bids

Prices quoted by bidders should remain valid for acceptance of the owner for a minimum period of 120 days from the date of opening of technical bids. HURL will not allow any revision in prices within validity period after sealed tender are opened.

8.0 SIGNATURE ON BIDS

8.1 The Bid must contain the name, designation and place of business of the person or persons making the Bid and must be signed and sealed, on each page, by the Bidder with his usual signature. The names of all persons signing should also be typed or printed below the signature. The Bidder shall submit authority letter / Power of Attorney / Board Resolution in favour of the authorized signatory(s) of the Bid. The Bidder's name stated on the proposal shall be the exact legal name of the Bidder.

8.2 Bids shall be typed or written in indelible ink. Bid shall contain no cuttings, erasures or overwriting except as necessary to correct errors made by Bidder in which case each such correction in the Bid documents shall carry the initials of the person(s) signing the Bid.

8.3 Bids not conforming to the above requirements of signing may be disqualified

9.0 COST OF BIDS

The Bidder shall bear all costs associated with the preparation and submission of the Bid, and HURL will, in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

Dubak Kumar



10.0 LOCAL CONDITIONS

It will be imperative on each Bidder to fully make aware himself of all local conditions and factors which may have any effect on the execution of the works covered under these specifications and documents. Bidder shall inspect the site, examine and obtain at its cost and responsibility, all information required and satisfy himself regarding all matters and things such as access to site, communications, transport, right of way, the type and number of equipment and facilities required for the work, availability of local labour, materials and their rates, local working conditions, weather, flood levels, sub-soil conditions, natural drainage, and all information that may be necessary for preparing its Bid, performance of work and other obligations and related matters. By submitting the Bid the Bidder shall be deemed to have acknowledged and agreed that ignorance of the site and other said conditions shall not be basis for any claim for compensation or extension of time or loss of profits etc. and the OWNER shall not be liable on account thereof in any manner whatsoever to the Bidder or any person claiming through or under the Bidder.

11.0 Bidders must before submission of their Bids, acquaint themselves with all applicable regulatory and other legal requirements pertaining to insurance and health, safety and environment requirement in INDIA and rules related to work permit and visa requirements in INDIA or in any way or manner affecting the performance of Scope of Work, the Contractor and the Plant operation and performance including social security, safety, pollution control, permits, licenses, and other statutory requirements and regulations. The submission of a Bid by the Bidder will be construed as evidence that such an examination was made and the Bidder shall not raise at any time later any claims/disputes against the OWNER and the OWNER shall not be liable for the same in any manner whatsoever.

12.0 If at any later date, it is found that documents, information and data submitted by the Bidder in the Bid, and based on which the Bidder has been considered eligible or successful or has been awarded the Contract is incorrect or false to the extent that had the correct or true information been made available to the HURL at the time of Bid evaluation, the bid would have been declared ineligible or unsuccessful, the Bidder shall be forthwith disqualified or, as the case may be, the contract awarded based on such incorrect or false information shall be cancelled and the EMD/PBG/Security Deposit shall be liable to be forfeited.

13.0 Bidders are required to carefully go through the entire scope of ENQUIRY, terms and conditions, and other requirements before quoting. They should feel free to contact HURL before submission of bid if they have any query on it. Once the bid is submitted, HURL will presume that the bidder has understood thoroughly the Scope of Supply along with terms & conditions and all these are acceptable to them.

14.0 Bid shall be strictly in conformity to the Scope of supply/work along with all Terms & conditions, stipulated in the bidding documents. Bidders are not permitted to take any deviation on the terms and conditions of the bidding documents.

15.0 Any deviation to the Bidding Documents found anywhere in the Bid, implicit or explicit shall stand unconditionally withdrawn, without any cost implication whatsoever to owner.

Dipak Kumar



Failure to complying with this requirement, the bid shall be rejected and bid security shall be forfeited

- 16.0 HURL reserves the right to reject any or all the bids without assigning any reason whatsoever and does not bind itself to accept the lowest or any other bid. The bids which are incomplete in any respect are liable to be rejected. HURL is at liberty to take any of the following actions in case of this ITB:
- a) To cancel the tender without reference to the bidders.
 - b) To postpone the due date and time.
- 17.0 Bidders shall not be entitled to claim any costs, charges, expenses or incidentals for or in connection with the preparation and submission of their bids even though HURL may withdraw the enquiry/tender or reject all bids.
- 18.0 **SITE VISIT:** If needed, Bidder may visit the site before quoting their rates. For site visit and any clarifications please contact to Addl. General Manager (Sindri Project).
- 19.0 Bids submitted thro' FAX and e-mail will not be accepted. No request from any bidder to HURL to collect the bid from airlines, cargo agents etc. shall be entertained by HURL.
- 20.0 HURL reserves the rights to assess bidder's capability and capacity to perform the contract.
- 21.0 Bids must be submitted on or before the closing date and time physically in the bid box at the office of Addl. General Manager, Sindri Project, HURL or by registered post/courier on the above address so as to reach well in advance of the closing date and time. Offers received late are liable for rejection & no complaint shall be entertained in this regard for any reason whatsoever including postal/courier delay.
- 22.0 To know more about HURL, please visit our website
-



NO DEVIATION CERTIFICATE

Bidder's Name & Address: To

**AGM (Sindri Project) HURL
Old FCIL Office Complex
Sindri Project, HURL
Sindri 828122
Dhanbad (Jharkhand)**

1. With reference to your Bid reference No - HURL/Sindri/C&M/19-20/1303 Dated 03-11-2019 for "Work of Grass cutting, jungle bush clearing and area dressing in office and residences at HURL, Sindri project" Works at Sindri Project HURL, Sindri, Dhanbad, we hereby confirm that we comply with all terms, conditions and specifications of the Bidding Documents read in conjunction with Amendments(s) / Clarification(s) / Addenda / Errata (if any) issued by the Owner prior to opening of Techno – Commercial Bids and the same has been taken into consideration while making our Techno – Commercial Bid & Price Bid and we declare that we have not taken any deviation / exceptions in this regards.
2. We further confirm that any deviation variation or additional conditions etc or any mention, contrary to the Bidding Documents and its Amendments(s) / Clarification(s) / Addenda / Errata (if any) as mentioned at 1.0 above found anywhere in our Techno – Commercial Bid and / or price Bid, implicit or explicit, shall stand unconditionally withdrawn, without any cost implication whatsoever to the Owner, failing which the Bid Security shall be forfeited.

For and on behalf of :

Stamp & Signature :

Name :

Designation :

Date :

Deepak Kumar



ANNEXIURE – II

GENERAL CONDITIONS OF CONTRACT (GCC)**1.0 Scope of Contract**

The Scope of Contract/ Purchase Order (P.O) shall be as per 'Technical Specification' attached to the NIT.

2.0 Firm Price

Price to be quoted shall be firm and subject to no escalation whatsoever during the contractual completion period including extended period, if any, except for any statutory variations i.e. change in the rate of tax & duty and/or inclusion of any new tax & duty.

Bid with variable price will not be accepted.

3.0 Price Basis

Duly executed at following location:
Old FCIL Office Complex, HURL, Sindri (Jharkhand)

4.0 Taxes and duties

4.1 The Bidder shall include all the taxes, duties/ levies etc. (except GST) in their quoted rates/ prices. GST charges shall be paid extra at actual by the owner limited to the GST charges indicated by the bidder in the summary of work.

4.2 Statutory variation in taxes and duties including imposition of any new tax & duty, within the scheduled Completion period, as per Contract/PO, shall be paid at actual on production of documentary evidence.

4.2.1 In case of delay in execution, if there is any increase in the rate of tax & duty and/or there is imposition of any new tax/ duty by statutory authorities, HURL shall restrict the payment of taxes & duties, as prevalent on the scheduled delivery/ completion period only, as mentioned in the P.O and amendment(s) there to.

4.2.2 If there is any decrease in applicable rate of taxes & duties &/or there is any withdrawal of any tax & duty by statutory authorities, during the completion period including extended/ amended period of P.O, shall accrue to HURL's a/c.

4.3 The Contractor has to submit / furnish all necessary documents / information to enable HURL claim the input credit benefit, if any, under GST rules.

5.0 **Effective date of Contract/ P.O:** Shall be the date of issuance of Letter of Award (LOA).

6.0 Completion Period/ Time Schedule

Sl.No.	Particulars	Time Schedule/ Contract Period
1.	Completion of Total Work	6 months from date of issue of LOA

Dipak Kumar



7.0 Payment Terms

7.1 The Payment shall be done based on the executed quantity and the contract rate (i.e. considering the Discount / Premium Percentage quoted by the Bidder on the estimated rate of summary of work).The payment shall be released as follows:

Sl.No.	Particulars	% of the value of work done
1	Value of actual work done against submission of running bill shall be released within 30 days after certification by the owner after recovering of the following: 1. Statutory deduction as Income tax as applicable 2. Any other recovery if any	90%
2	Expiry of Six months from the date of completion of Work and certification by the owner.	10%

All the above payment shall be released within 30 days of submission of invoice by the party.

7.2 The Bills shall be submitted on running bill of running work on monthly basis.

7.3 Tax deduction at source

Income tax, as applicable as per income tax act, shall be deducted at source from the Contractor's bills and a certificate towards this deduction shall be issued to the Contractor.

8.0 Quantity variation

The quantity can be varied to any extent. However, the upper ceiling of total quantum of variation of work shall be limited to 10 % of the original contract value.

9.0 Price reduction clause

In the event of delay in completion beyond contractual completion period, price reduction @ 0.5% per week or part thereof subject to maximum 5% of total P.O value shall be recovered from Contractor's bill(s).

11.0 Insurance

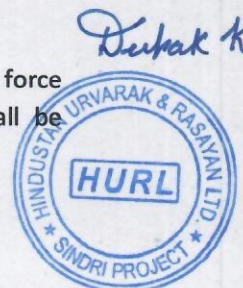
Necessary insurance(s) to cover accident risk for his employee's loss of life, material etc. to crew or the third party to be arranged by Contractor at his cost.

12.0 Termination

In the event of unsatisfactory performance, HURL reserves right to cancel part or whole of the order / contract and make alternate arrangement at any time during currency of contract on risk & costs of contractor and / or forfeit security deposit.

13.0 Force Majeure

The act of God, epidemic, wars, revolution, and official strike shall be treated as force majeure condition. In event of occurrence of such condition neither party shall be



responsible for delay in performance provided that it is notified within 07 days of its occurrence. The Contractor shall provide justification by documentation countersigned by the local chamber of commerce.

14.0 Arbitration

All cases of dispute arising during execution of contract shall be resolved by mutual discussion of parties operating the Contract. In the event of failure to do so, matter will be settled as per Arbitration and Conciliation Act, 1996, as amended from time to time.

However, wherever applicable, in case of settlement of commercial disputes between PSEs inter SE and PSE(s) and Government Department(s), the same shall be settled through Permanent Machinery of Arbitrators (PMA) setup in the Department of Public Enterprises (DPEs) as per the following Clause:

“In the event of any dispute or difference relating to the Interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary / Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator”. Dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator”.

The performance under this contract, shall not stop for any reason, whatsoever, during the said dispute / proceedings, unless the service provider is specifically directed by HURL to desist from working in this behalf.

15.0 **Governing laws:-** This Contract shall be governed by the Indian Laws for the time being in force and the Delhi Courts alone shall have the exclusive jurisdiction on all matters arising under the contract.



Annexure-III

Brief Scope of Work for "Work of Grass cutting, jungle bush clearing and area dressing in office and residences at HURL, Sindri project."

Scope of work for operation and maintenance work .

The scope of work includes grass cutting, bushes clearing and area dressing in Employees quarters, SMP Guest house, admin building, Factory etc at HURL Sindri.

Terms and Condition:

1. The work will be executed as per the BOQ items & CPWD specifications. Mentioned work in Annexure IV shall be executed two times by the contractor as per instruction of EIC in the contract period of 6 months,
2. The quantity of any item of BOQ may vary to any extent for which no revision of rate will be applicable. However overall deviation limit shall be within 10% of the contract value.
3. The payment shall be released as per monthly RA Bills with all statutory compliances.
4. 10% SD will be deducted in each RA Bills. SD will be released only after payment of final bill and completion of defect liability period.
5. GST will be extra and reimbursed to the agency after submission of the documentary evidence.
6. The contractor will have to engage one (01) experienced supervisor for the supervision and co-ordination of the works. He should be available during working hours for taking instruction of EIC for which no extra payment shall be made by HURL.
7. For proper execution of work sufficient numbers of tools & tackles are to be provided by the agency at their own cost, nothing shall be paid extra for this.
8. The contractor should provide all the safety items and personal protective equipment's to all labours to be deployed by him and the contractor is fully responsible for the safety of his labours.
9. The contractor before the start of the work will take labour insurance (If Required).
10. The contractor shall make suitable arrangement and quote their rate accordingly so that the labours will be given weekly off, holiday and other statutory benefits like annual leave & retrenchment benefit without any extra cost of HURL.
11. The quoted rate shall also include the cost towards the statutory & non statutory benefits.
12. The rates once quoted shall be firm throughout the period of the contract.
13. Necessary scaffolding approach requiring ladders, platforms etc. for cleaning of areas equipment's or removing of cobwebs or for any other work should be arranged by the contractor.
14. The contractor should also maintain records of wage payment, ESI or labour License, ITR etc (If required), and other documents with him and the same must be shown to the EIC or his representative on demand.
15. No minor, sick, old or medically unfit labours will be deployed for the work.
16. The contractor has to complete the work of any item of work within short notice as desired by officer-in-charge by increasing of manpower, T&P etc. for which no extra cost will be paid.



17. The contractor shall abide by all statutory rules and regulations of Local authority, State and Central Govt. as the case may be with regard to statutory benefits and non-statutory benefits prevailing at HURL-Sindri as applicable, at his own cost and hence the agency has to quote their rate accordingly by taking care of all these.
18. The contractor shall have P.F. code no. As per statutory requirements of provident fund Act, and extend the facilities of P.F. contribution of the act at his own cost and no extra claim shall be entertained by HURL on this account.
19. The contractor shall have to comply with the provision of payment of wages Act,1936 minimum wages Act, 1948, Employee liabilities 1938, and Workers compensation Act,1923. Industrial dispute Act,1947, contract labour (Regulation and abolition) Act,1970 with latest modification thereof or any other related law and rules made time to time. No extra claim shall be entertained by HURL on this account.
20. HURL reserve the right to terminate the contract at any time during the contract period in case performance is not found satisfactory and work not carried as per instruction of Engineer-in-charge.
21. The price shall be firm and no variation in price shall be allowed on any account till execution of complete work.
22. Submission of Invoice: All invoices to be raised in the name of Hindustan Urvarak & Rasayan Limited and will be submitted to AGM, HURL Sindri Dhanbad (Jharkhand).
23. Any other deviation, exceptions, observations, if any of your offers and any subsequent corresponding which are contrary to the provision of the bidding document any amendments referred above shall stand with drawn without any extra financial implication to owner.
24. The quoted rates/Prices shall include all the cost of materials, labours, taxes duties/levies except GST and other incidental expenses to complete the work as per the specification of Summary of work.

Dubak Kumar



HINDUSTAN URVARAK & RASAYAN LTD.
HURL
SINDRI PROJECT



Annexure-IV

BOQ of area cleaning job in Township, Factory and Admin Building at HURL-Sindri						
Sl. No.	DSR 2016 No.	Description of job	Quantity	Unit	Rate	Amount
1	2.31	<p>Clearing jungle including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth up to 30 cm measured at a height of 1 m above ground level and removal of rubbish up to a distance of 50 m outside the periphery of the area cleared.</p> <p>A) Township (SQM) = 10,000 B) Factory (SQM)= 15,000 C) Admin Building (SQM) = 15,000 Total(A+B+C)= 40,000 SQM</p>	40000.00	M ²	7.20	2,88,000.00
2	2.32	<p>Clearing grass and removal of the rubbish up to a distance of 50 m outside the periphery of the area cleared.</p> <p>A) Township (SQM) = 25,000 B) Factory (SQM)= 15,000 C) Admin Building (SQM) = 10,000 Total(A+B+C)= 50,000 SQM</p>	50000.00	M ²	3.65	182500.00
3	2.28	Surface dressing of the ground including removing vegetation and inequalities not exceeding 15 cm deep and disposal of rubbish, lead up to 50 m and lift up to 1.5 m.	1540.00	M ²	13.95	21483.00
	2.28.1	<p>All kinds of soil</p> <p>A) Township (SQM) = 1,000 B) Factory (SQM)= 290 C) Admin Building (SQM) = 250 Total(A+B+C)= 1540 SQM</p>				
Total in Rs. =						4,91,983.00

Dubak Kumar



Annexure-V

SUMMARY OF SCHEDULE OF RATES			
SL.NO.	ITEM DESCRIPTION	UNIT	ESTIMATED AMOUNT
1	COST ESTIMATE FOR Work of Grass cutting, jungle Bush clearing and area dressing at HURL- Sindri (Details mentioned in Annexure IV)	INR	4,91,983.00
2	BIDDER TO QUOTE IN PERCENTAGE ABOVE OR BELOW APPLICABLE TO TOTAL ESTIMATE MENTIONED AT S.N. 1 ABOVE	IN%	Above _____ OR Below _____ (In words): Above _____ % OR Below _____ % Note: The percentage indicated above shall be applicable for all the Unit Rate mentioned in Annexure IVA
3	TOTAL QUOTED PRICE FOR CONSUMABLE CONSIDERING PERCENTAGE ABOVE OR BELOW APPLICABLE AS MENTIONED AT SL. No. - 2 AND ESTIMATED AMOUNT AS MENTIONED AT SL No.-1	INR	
4	GST EXTRA AS APPLICABLE (BIDDER TO INDICATE % ONLY)	In%	
5	TOTAL GST CHARGES, CONSIDERING GST RATE AND THE TOTAL PRICE OF CONSUMABLE	INR	
6	GRAND TOTAL (3+5)	INR	

Debabat Kumar



ANNEXURE-VI**CHECK LIST**

Before submission of the bid, the bidder shall ensure that they have checked the following important provisions/requirements of the bidding document

Ref: NIT No.HURL/Sindri/C&M/19-20/1303 Dated- 08-11-2019.

NAME OF BIDDER:

OFFER NO.:

Name of the work:- Work of Grass cutting, jungle bush clearing and area dressing in office and residences at HURL, Sindri project.

Sl. No.	Description	Bidder's Confirmation
1.0	No Deviation Certificate-Duly signed and stamped as per clause 1.0 of Annexure-I NIT	Submitted
2.0	All Taxes duties /levies etc excluding GST included in the quoted prices/rates as per clause 6.0 of Annexure I of NIT	Verified
2.1	GST Rate and GST charges quoted in the Summary of work	Quoted
2.2	<u>Price Basis:</u> Duly executed the required job at Old FCIL office complex, Sindri project, HURL As per Clause 3.0 of Annexure-II of NIT	Confirmed
3.0	<u>Firm Price:</u> Rates shall be firm and subject to no escalation till the Contract Period. As per Clause 2.0 of Annexure-II of NIT	Confirmed
3.1	<u>Payment Terms:</u> As per Clause 7.0 of Annexure-II of NIT	Accepted
4.0	<u>Completion Period /Time Schedule:</u> As per Clause 6.0 of Annexure-II of NIT	Confirmed



Rupak Kumar



5.0	<u>Price Reduction Clause: @ 0.5% per week or part thereof subject to maximum 5 % of total PO value. As per Clause 9.0 of Annexure-II of NIT</u>	Confirmed
6.0	<u>Validity: Shall be 120 days from date of opening of technical bids Bid. As per Clause 7.0 of Annexure-I of NIT</u>	Confirmed
7.0	<u>EMD Deposited Amount as mentioned in ITB) :-</u>	YES / NO
8.0 (A)	Whether the Company is registered as M S E (Micro & Small Enterprises) if 'Yes', indicate the registration No. and enclose a copy of Registration Certificate.	YES / NO.
(B)	Whether the M S E Company is owned by SC / ST (YES / NO.)	(YES / NO.)
9.0	PAN Number, TIN Number, PF/ESI Number, GST Number, Latest Income Tax Clearance Certificate / ITR etc	Submitted
10.0	GST number.	Submitted
11.0	Address of IT counter where the bidder files Income Tax.	
Name, Designation, Telephone Nos. & Fax No. of Contact Person for this Enquiry.		

SIGNATURE & STAMP OF THE BIDDER:

Ranbir Kumar



ANNEXURE-VII**Format For Electronics Payment**

Bidders are required to submit the following details on the company's letter head for online transfer to amount to their account:

1.	Contractor Name / Company Name	
	Address:	
	Phone No.	
	E-mail ID	
2. a)	Name of the Bank	
b)	Address of the Branch	
	Telephone No.	
c)	9 Digit Code number of the Bank and Branch appearing on the MICR Cheque issued by the Bank	
d)	11 Digit NEFT/IFSC Code of the Bank Branch	
e)	Account Type (SB/CC/CA)	
f)	Bank Account No. (as appearing on the Cheque)	
g)	Permanent Account Number (PAN) Under Income Tax Act.	
h)	GST Registration Number	
i)	Name of Authorized Signatory	
j)	Contact Person Name	

We hereby declare that the particulars given above are correct and complete

Authorized signatory of the bidder

Title

Designation

Date:

Dubak Kumar

