

HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)



SECTION – I

NOTICE INVITING TENDER (NIT)

**NAME OF PACKAGE: HOUSEKEEPING & SANITATION WORK
AT HURL STATE OFFICE LUCKNOW.**

NIT NO: HURL/HQ/CS314, DATED 16.08.2023



1.0 HURL (Hindustan Urvarak & Rasayan Limited) invites on-line bids from eligible Bidders fulfilling the Qualifying Requirements / Pre-Qualification Criteria (PQC) under Two Bid system for aforesaid package.

2.0 Brief Details

Published Date	Refer CPP Portal
Bid Document Download / Sale Start Date	Refer CPP Portal
Bid submission Start Date	Refer CPP Portal
Last Date and Time for Bid submission	Refer CPP Portal
Technical Bid Opening Date & Time	Refer CPP Portal
Earnest Money Deposit (EMD) in INR	INR 12,768
Pre-Bid Conference Date & Time (if any)	Refer CPP Portal
Last Query Date	Refer CPP Portal
Reverse Auction	Shall be intimated later

3.0 EMD/Bid Security shall be submitted in a sealed envelope separately offline/online by the stipulated bid submission closing date and time at the address given below. Any bid without an acceptable Bid Security (if applicable) shall be treated as non-responsive by the employer and shall not be opened.

Sh. Sandipan Banerjee
Asst. Manager (C&M)
Hindustan Urvarak & Rasayan Limited
(A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL)
Core-3, 9th Floor, SCOPE Minar,
Laxmi Nagar District Centre, New Delhi-110092.

4.0 MSE bidders are exempted from submission of EMD as per provisions in the Tender Documents.

MSE bidders seeking benefits of MSE as specified in the Tender Documents, must submit Attested/Self attested copy of Registration certificates (as mentioned in clause 4.0 of ITB) failing which no benefit of MSE shall be extended.

5.0 A complete set of Bidding Documents may be downloaded by any interested from the e-tendering Site (<https://eprocure.gov.in/eprocure/app>).

Bidder who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, shall not tamper/modify the tender document/form including downloaded price bid template in any manner. In case the same is found to be tampered/modified in any manner, bid will be completely rejected and EMD would



be forfeited, and Bidder is liable to be banned from doing business with HURL for a period of two years.

Intending Bidders are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

Not more than one tender shall be submitted by one bidder/ bidder(s) having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e., when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

6.0 Qualifying Requirements / Pre-Qualification Criteria (PQC)

Followings are the Qualifying Requirements / Pre-Qualification Criteria (PQC) for the subject package:

Sr. No	Eligibility Criteria	Supporting Documents Required
1	The bidder shall submit the status (i.e. Name and complete address) of the firm/ company along with its constitution such as sole proprietorship/ Partnership Firm or Limited/ Private Company, Year of Establishment and place of Business etc.	The bidder shall have valid company registration, PAN Card issued by Income Tax department, registration with EPF Organizations and valid GSTIN registration. As a documentary proof of same, the bidders shall submit signed, stamped and scanned copy of certificates like registration certificate, registration with EPF organization, GSTIN Registration certificate, PAN card Issued by Income Tax Department & form 26AS
2	The bidder shall have work experience of similar nature preferably with Government Sector/ Public Sector Undertakings or big reputed corporation private sector, <u>supported by documentary evidence</u> Definition of "Similar work" (A) Similar work means – Supply of Housekeeping manpower in similar industry including Hotel Industry,	The Bidder must have executed Similar Works * during last seven (07) years ending last day of the month previous to the one on which NIT is invited, with minimum work order (s) as per below: Three similar completed works each costing not less than Rs. 2,55,351.16 OR Two similar completed works each costing not less Rs 3,19,188.95.



Sr. No	Eligibility Criteria	Supporting Documents Required
	Railway, Refineries, Hospital any others.	<p style="text-align: center;">OR</p> <p>One similar completed works each costing not less than Rs. 5,10,702.32.</p> <p>As a documentary proof for above, the bidder shall submit attested photo copies of the purchase/ work order in support of the above with full technical scope of work and commercial detail including “work order value along with completion Certificate from the concern organization regarding the satisfactory performance indicating the Contract period, executed value and date of completion.</p> <p>(Relevant experience is to be taken for one year period. If the contract period of the completed work order is more than one year then the contract should be interpolated for one year.</p>
3	Average annual financial turnover of the bidder during the last 3 years ending 31st march of previous financial year should be at least Rs. 1,91,513.37.	<p>Bidder should submit Self-attested copies of audited balance sheet and profit & loss a/c of last 03 financial years ending on 31st march of the previous financial year (i.e., FY2019-20, 2020-21, 2021-22).</p> <p>In case the tender does not fall the under the ambit of statutory audit and audit and do not have audited annual report/ audited balance sheet and profit & loss statements shall submit a statement certified by statutory auditor/ practising chartered accountant as documentary evidence in support thereof.</p>

7.0 Bids will be opened as per date/time as mentioned on the Date specified above or on the date specified on the e-tendering portal. The date of Price-Bid opening will be intimated later on the e-tendering portal.

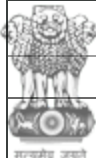



- 8.0** HURL shall not be responsible for any postal /courier delay for submission of EMD and/or other original documents, if applicable.
- 9.0** HURL reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
- 10.0** Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of his firm / company i.e., Bidder and relevant documents w.r.t. the same to be uploaded along with the bid by the bidders.

The Power of Attorney (on stamp paper duly notarized) of such person needs to be furnished along with bid.

11.0 Address for Communication.

<p>Sh. Sandipan Banerjee Asst. Manager (C&M) Hindustan Urvarak & Rasayan Limited (A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL) Core-3, 9th Floor, SCOPE Minar, Laxmi Nagar District Centre, New Delhi-110092.</p> <p>EPBAX No: 011-2250 2267/ 2268</p> <p>Email: sandipanbanerjee@hurl.net.in</p>	<p>Sh. Umang Sinha Ch. Manager (C&M) Hindustan Urvarak & Rasayan Limited (A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL) Core-3, 9th Floor, SCOPE Minar, Laxmi Nagar District Centre, New Delhi-110092.</p> <p>EPBAX No: 011-2250 2267/ 2268</p> <p>Email: umangsinha@hurl.net.in</p>
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 Government eProcurement System		eProcurement System Government of India	
Tender Details			
			Date : 16-Aug-2023 12:11 PM
 Print			
Basic Details			
Organisation Chain	Hindustan Urvarak and Rasayan Limited HQ-Delhi - HURL		
Tender Reference Number	HURL/HQ/CS314		
Tender ID	2023_HURL_767067_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Item Rate
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No
Payment Instruments		Cover Details, No. Of Covers - 2	
Offline	S.No	Instrument Type	Cover No
	1	Bank Guarantee	Cover
	2	Demand Draft	Document Type
	3	R-T-G-S	Description
	4	NEFT	
			1
			Fee/PreQual/Technical .pdf
			.pdf
			.pdf
			.pdf
			.pdf

		.pdf	Any Other Document asked for in the Tender Document.
2	Finance	.xls	PRICE BID

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	12,768	EMD through BG/ST or EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	HURL	EMD Payable At	NEW DELHI

[Click to view modification history](#)

Work /Item(s)

Title	HOUSEKEEPING AND SANITATION WORK AT HURL STATE OFFICE LUCKNOW.				
Work Description	HOUSEKEEPING AND SANITATION WORK AT HURL STATE OFFICE LUCKNOW.				
Pre Qualification Details	AS PER TENDER DOCUMENT				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	0.00	Product Category	Miscellaneous Services	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work (Days)	365
Location	PLEASE REFER TENDER DOCUMENT	Pincode	226001	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	HURL HQ NEW DELHI
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	16-Aug-2023 01:00 PM	Bid Opening Date	05-Sep-2023 01:00 PM
Document Download / Sale Start Date	16-Aug-2023 01:00 PM	Document Download / Sale End Date	04-Sep-2023 01:00 PM
Clarification Start Date	16-Aug-2023 01:00 PM	Clarification End Date	22-Aug-2023 01:00 PM
Bid Submission Start Date	22-Aug-2023 01:00 PM	Bid Submission End Date	04-Sep-2023 01:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
		1	Tendernotice_1.pdf	HOUSEKEEPING AND SANITATION WORK AT HURL STATE OFFICE LUCKNOW.

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	Tenderdocument.pdf	HOUSEKEEPING AND SANITATION WORK AT HURL STATE OFFICE LUCKNOW.	2810.59
	2	BOQ	BOQ_806332.xls	PRICE BID	327.00

Auto Extension Corrigendum Properties for Tender

Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days
1.	3	4
2.	3	3

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	vivektripathi@hurl.net.in	Vivek Tripathi	VIVEK TRIPATHI
2.	neerajlodhi@hurl.net.in	Neeraj Lodhi	NEERAJ LODHI
3.	ashishsenapati@hurl.net.in	ASHISH SENAPATI	ASHISH SENAPATI
4.	umangsinha@hurl.net.in	Umang Sinha	UMANG SINHA

GeMARPTS Details

Reason for non availability of GeMARPTS ID	Urgent nature of Procurement
Remarks	Category not available on GeM.
Document Name	GEMNa.pdf
Document Size (in KB)	38.06

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Show Bids Details	No
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No
Show Bid Details in Public Domain stage	Do not visible		

GEM/TIA Undertaking

S.No	Undertaking	Mandatory	Status	Remarks
1	PPP-MII Order 2017	No	Agreed	
2	MSEs Order 2012	Yes	Agreed	

Tender Inviting Authority

Name	UMANG SINHA
Address	HURL HQ NEW DELHI

Tender Creator Details

Created By	Umang Sinha
Designation	Chief Manager
Created Date	16-Aug-2023 11:57 AM