

HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)



SECTION – I

NOTICE INVITING TENDER (NIT)

**NAME OF PACKAGE: SAP S/4HANA APPLICATION
MANAGEMENT SERVICES (AMS).**

NIT NO: HURL/HQ/CS409 DATED 19.03.2024



- 1.0** HURL (Hindustan Urvarak & Rasayan Limited) invites on-line bids from eligible Bidders fulfilling the Qualifying Requirements / Pre-Qualification Criteria (PQC) under Two Bid system by following quality cum cost-based selection evaluation methodology for aforesaid package.

2.0 Brief Details

Published Date	Refer CPP Portal
Bid Document Download / Sale Start Date	Refer CPP Portal
Bid submission Start Date	Refer CPP Portal
Last Date and Time for Bid submission	Refer CPP Portal
Technical Bid Opening Date & Time	Refer CPP Portal
Earnest Money Deposit (EMD) in INR	INR 2, 00, 000.00
Pre-Bid Conference Date & Time (if any) *	Refer CPP Portal and last page of this NIT
Last Query Date	Refer CPP Portal
Reverse Auction	Not Applicable

- 3.0** EMD/Bid Security shall be submitted in a sealed envelope separately offline/online by the stipulated bid submission closing date and time at the address given below. Any bid without an acceptable Bid Security (if applicable) shall be treated as non-responsive by the employer and shall not be opened.

Sh. Vivek Tripathi
Manager (C&M)
Hindustan Urvarak & Rasayan Limited
(A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL)
Core-3, 9th Floor, SCOPE Minar,
Laxmi Nagar District Centre, New Delhi-110092.

- 4.0** MSE bidders are exempted from submission of EMD as per provisions in the Tender Documents.

MSE bidders seeking benefits of MSE as specified in the Tender Documents, must submit Attested/Self attested copy of Registration certificates (as mentioned in clause 4.0 of ITB) failing which no benefit of MSE shall be extended.

- 5.0** A complete set of Bidding Documents may be downloaded by any interested from the e-tendering Site (<https://eprocure.gov.in/eprocure/app>).

Bidder who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, shall not tamper/modify the tender document/form including downloaded price bid template in any manner. In case the same is found to be tampered/modified in any manner, bid will be completely rejected and EMD would be forfeited and Bidder is liable to be banned from doing business with HURL for a period of two years.



Intending Bidders are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

Not more than one tender shall be submitted by one bidder/ bidder(s) having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e., when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

6.0 Qualifying Requirements / Pre-Qualification Criteria (PQC)

A	Parameter	Document Required
A1	The Bidder should be a Gold and above Partner as on date of techno-commercial Bid Opening.	SAP Certificate with Qualified in “SAP S/4 HANA Cloud Private Edition”.
A2	<p>EXPERIENCE</p> <p>The bidder should have executed any one of the following, in the preceding seven (07) years reckoned as on the date of techno- commercial bid opening:</p> <p>One similar* work-order with executed value not less than ₹79,68,000.00 (Rupees Seventy-Nine Lakh Sixty-Eight Thousand only)</p> <p style="text-align: center;">OR</p> <p>Two similar* work-orders, each with executed value not less than ₹49,80,000.00 (Rupees Forty-Nine Lakh Eighty Thousand Only).</p> <p style="text-align: center;">OR</p> <p>Three similar* work-orders, each with executed value not less than ₹39,84,000.00 (Rupees Thirty-Nine Lakh Eighty-Four Thousand Only).</p> <p><i>Note: (i) All the values are excluding GST.</i></p> <p><i>(ii) Similar work order means any work order(s) of Implementation or AMS of SAP S4/HANA including any of the following modules i.e. FICO, MM and SD.</i></p> <p><i>(iii) The word “executed” means the bidder should have achieved the criterion specified in the Qualifying Requirements, even if the total contract is not completed/ closed. In case Order/contract(s) is under execution as on the date of technical bid opening, the value of work executed till such date will be considered. The Order against which qualification is sought must be placed and executed within the timeline specified.</i></p>	<p>Completion certificate from customer + Work Order with following details:</p> <p>i) Work order/PO with number, date and value</p> <p>ii) Name of the client,</p> <p>iii) Period of contract</p> <p>iv) Scope of work.</p> <p style="text-align: center;">OR</p> <p>Execution certificate [as per the format enclosed at Annexure-15 of Section VI (Forms & Procedures)] issued by practising Chartered Accountants / Statutory Auditors / Client (on letter head of Chartered Accountants / Statutory Auditors / Client) with Membership No. of the signatory & Firm along with UDIN/client highlighting below.-</p> <p>a. Reference work order/PO with number, date and value</p> <p>b. Name of the client,</p> <p>c. Period of Contract</p> <p>d. Executed value under the work order/PO.</p>
A3	<p>FINANCIAL</p> <p>The average annual turnover of the Bidder in the</p>	(i) Audited Balance Sheet / Profit & Loss Account for the three preceding financial years i.e .2020-21,



	<p>preceding three (3) financial years as on the date of techno-commercial bid opening should not be less than ₹29,88,000.00/- (Rupees Twenty-Nine Lakhs Eighty-Eight Thousand Only).</p> <p><i>Note: (i) All the values are excluding GST.</i></p> <p><i>(ii) In case where audited results for the last financial year as on the date of opening of Technical Bid are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a certificate would be required from the CEO/CFO as per the format enclosed as Annexure 12 of Section VI (Forms and Procedures) in the bidding documents stating that the financial results of the Company of the preceding financial year have not been finalized or under audit as on the date of opening of Technical Bid and the Certificate from the practicing Chartered Accountant as per the format enclosed at Annexure-13 of Section VI (Forms & Procedures) certifying the financial parameters of preceding financial year is not available.</i></p>	<p>2021-22 and 2022-2023.</p> <p>(ii) In case above is not available, then certificate from practising Chartered Accountants /statutory auditors with Membership No. of signatory & Firm along with UDIN certifying the annual turnover for the three preceding financial years i.e., 2020- 21, 2021-22 and 2022-2023.</p> <p>(iii) In case above are not available, then audited Balance Sheet / Profit & Loss Account for the three consecutive financial years preceding the last financial year i.e., 2019-20, 2020-21 & 2021-22 along with Annexure 12 & 13.</p> <p>(iv) In case above are not available, the certificate from practicing CA / SA certifying the annual turnover for the three consecutive financial years preceding the last financial year i.e., 2019-20, 2020-21 & 2021-22 along with Annexure 12 & 13.</p> <p>Note – All the CA certificates to be submitted by the bidders should be on the letter head of CA with a valid UDIN number and membership number of the CA firm.</p>
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Note: -

- a) A vendor meeting the pre-qualification criteria will be eligible for Quality and Cost-Based Selection (QCBS).
- b) If at any stage of bidding process or during the execution of the contract, any suppression/ falsification of information with respect to blacklisting is brought to the knowledge of HURL, HURL shall have the right to reject the bid or terminate the contract, as the case may be, without any compensation to the bidder. HURL will forfeit the entire security deposit amount and blacklist the bidder from participating in future tenders.

- 7.0** Bids will be opened as per date/time as mentioned on the Date specified above or on the date specified on the e-tendering portal. The date of Price-Bid opening will be intimated later on the e-tendering portal.
- 8.0** HURL shall not be responsible for any postal /courier delay for submission of EMD and/or other original documents, if applicable.
- 9.0** HURL reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.



- 10.0** Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of his firm / company i.e., Bidder and relevant documents w.r.t. the same to be uploaded along with the bid by the bidders.

The Power of Attorney of such person needs to be furnished on stamp paper duly notarized.

11.0 Address for Communication.

Sh. Vivek Tripathi Manager (C&M) Hindustan Urvarak & Rasayan Limited (A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL) Core-3, 9th Floor, SCOPE Minar, Laxmi Nagar District Centre, New Delhi-110092. EPBAX No: 011-2250 2267/ 2268 Email: vivektripathi@hurl.net.in	Sh. Sandipan Banerjee Manager (C&M) Hindustan Urvarak & Rasayan Limited (A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL) Core-3, 9th Floor, SCOPE Minar, Laxmi Nagar District Centre, New Delhi-110092. EPBAX No: 011-2250 2267/ 2268 Email: sandipanbanerjee@hurl.net.in
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*Note: -

Pre-Bid Meeting: -

The authorized representatives of prospective applicants for the tender are invited to attend pre-bid meeting which will take place as per below details:

Date: 02.04.2024 (Tuesday)

Time: 11:00 AM to 12:00 PM (IST)

Venue: Conference Room, HURL HQs, Core-4, 9th Floor, Scope Minar, Laxmi Nagar District Centre, Delhi-110092

The purpose of the conference will be to clarify any issue regarding the Tender Documents.

The prospective applicants are requested to submit questions in writing (In the format Attached below) by email to ashishsharma@hurl.net.in and skdubey@hurl.net.in on or before 27.03.2024 by 11 AM. Also, queries may be sought on CPP portal (In the format Attached below) on or before 27.03.2024 (Copy of the same shall also be sent to ashishsharma@hurl.net.in)

Record notes of the pre-bid meeting including HURL's responses to the queries raised by the applicants in writing shall be published on the CPP portal. Further, any modifications of the Tender Documents which may become necessary as a result of the pre-bid meeting shall be made by the HURL exclusively through an amendment to the Tender Documents.

Non-attendance at the pre-bid meeting will not be a cause for disqualification of an applicant.



**Pre-Bid Meeting Queries
(On letterhead of the Vendor)**

NIT Ref. No.: HURL/HQ/CS336, Dated: 10.11.2023

To,
Manager (IT) / Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Core-4, 9th Floor, SCOPE Minar
Laxmi Nagar, District Centre
New Delhi, PIN – 110092
Land Line: 011-2250 2267/ 2268

Dear Sir(s),

Sub: Submission of Pre-Bid Queries.

We hereby submit our queries related to Tender Documents for discussion during Pre-Bid Conference.

Sr. No.	Clause No.	Query

Thanking you,

Yours faithfully,
(Signature)

Date: Name & Designation

Place: Name of the Company

(Seal of Company)